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## CITY OF PORT LAVACA

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**COUNCIL MEETING:** AUGUST 12, 2024

**DATE:** 08.06.2024

**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT: CONSIDER RECOMMENDATION OF THE SELECTION COMMITTEE TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT TO PERFORM A MASTER PARKS PLAN**

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### **BACKGROUND**

Included in the objectives for the 2023-24 Fiscal year was to Prepare a Master Parks Plan in order to be eligible to apply for large Texas Parks and Wildlife grants.

We recently advertised a Request for Qualifications from consultants interested in providing this professional service.

Statements of Qualifications were received as shown on the attached scoring sheet summary: Kendig Keast Collaborative (Sugarland) , LJA Planning & Landscape Architecture (Houston), and Vista Planning & Design/Twistleaf (West Lake Hills, Texas).

### **RECOMMENDATIONS**

The Parks Board appointed the following individuals to score the received submittals: Mac Sistrunk, Greg Falcon, Dina Smith, Bill Reagan and Director of Public Works, Wayne Shaffer.

The overall scores were as follows: LJA received an score of 89.0; Kendig Keast was 88.6 and Vista was 73.8.

Staff recommends selecting LJA Planning & Architecture and authorizing the Interim City Manager to negotiate a contract to provide a Master Parks Plan, which will be brought back to Council for final approval.

It should be noted that LJA is the same firm that last year prepared the City's Downtown Waterfront Masterplan and we are working with them on the proposed new Gateway signs and landscaping at the Bauer.