CITY OF PORT LAVACA

COUNCIL MEETING: FEBRUARY 12, 2024

AGENDA ITEM

DATE:

02.05.2024

TO:

HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM:

JODY WEAVER, INTERIM CITY MANAGER

SUBJECT:

URBAN ENGINEERING TASK ORDER NO. 35 FOR ANN STREET LIFT STATION

REPLACEMENT INCLUDING PREPARATION/SUBMITTAL OF UPRR PERMIT

BACKGROUND:

In the Sanitary Sewer Lift Station Assessment prepared by Urban Engineering in January 2020, the Anne Street Lift Station is described as being in "poor condition." The Ann Street Lift Station, located next to Melstan's is under capacity for the amount of flow that it sees, particularly in wet weather. The pumps can't keep up and this is why many people in the sewage drainage basin of the Ann Street Lift Station cannot flush their toilets after a rain event.

Replacement of the Ann Street Lift Station is included in the adopted FYE 2024 Capital Improvement Plan.

<u>Attached</u> is Task Order No. 35 offered by Urban Engineering to perform the Engineering design, surveying, permitting, bidding and contract administration as needed for the project. The total Fixed Fee amount is \$73,850.00.

FINANCIAL:

This Engineering Task Order will be paid using funds from the Public Utility Fund Construction Fund 217.

RECOMMENDATION: It is staff's recommendation to approve Urban Engineering Task Order No. 35 in the Fixed Fee amount of \$73,850.00 for the Ann Street Lift Station Replacement project.

ATTACHMENTS:

Task Order 35

This is Task Order No. 35 consisting of 3 pages.

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 13, 2017 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: City of Port Lavaca Ann Street Lift Station Replacement
- B. Description: Design plans & specifications, prepare bid documents and perform contract administration for the total replacement of the Ann Street lift station and force main from the lift station to Railroad Street. This work includes railroad permits.

2. Services of Engineer

Engineer shall have those responsibilities set forth in Exhibit A.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Exhibit B.

4. Times for Rendering Services

Services will be rendered in a timely manner and in accordance with the schedule determined during the Study and Report Phase of the Project.

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

Category of Services	Compensation Method	Lump Sum, or Estimate of Compensation for Services
Boundary & Topographic Surveys and Aerial	Fixed Fee	\$8,850.00
Geotechnical Investigation Services	Fixed Fee	\$2,500.00
Design Plans & Specifications	Fixed Fee	\$46,875.00
Bid Documents	Fixed Fee	\$6,250.00
Contract Administration	Fixed Fee	\$9,375.00
Total		\$73,850.00

- B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.
- C. Reimbursable Expenses: Includes fees charged by outside entities have review authority over the project, government agency fees and advertising fees. See Appendix 1 to Exhibit C "Reimbursable Expenses Schedule"

- 6. Consultants: Urban Surveying, Inc.
- 7. Other Modifications to Agreement: None
- 8. Attachments: None
- 9. **Documents Incorporated By Reference:** Master Agreement Between City of Port Lavaca and Victoria Engineering, Inc. dba Urban Engineering dated <u>November 13, 2017</u>. This includes all Attachments to that Agreement (Attachments A Attachment I inclusive).

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effe	ective Date of this Task Order is	,	
OWNER:		ENGINEER:	
By:		By:	
Name:	Jack Whitlow	Name: Matt A. Glaze, P.E.	
Title:	Mayor	Title: Vice President	
		Engineer License or Firm's Certificate No. State of: Texas TREF# F-160	
DESIGN TASK O	ATED REPRESENTATIVE FOR RDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:	
Name:	JoAnna P. "Jody" Weaver, P.E.	Name: Matt A. Glaze, P.E.	
Title:	City Manager & City Engineer	Title: Vice President	
Address:	202 N. Virginia St. Port Lavaca, TX 77979	Address: 2004 N. Commerce St. Victoria, TX 77901	
E-Mail Address:	jweaver@portlavaca.org	E-Mail Address: mglaze@urbanvictoria.com	
Phone:	361-552-9793	Phone: 361-578-9836	
Fax:	361-552-6062	Fax: N/A	

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

L					1 of 1					
	Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.			OFFICE USE ONLY CERTIFICATION OF FILING						
1	Name of business entity filing form, and the city, state and country of the business entity's place of business.			Certificate Number:						
	Victoria Engineering, Inc. dba Urban Engineering				2023-1101837					
	Victoria, TX United States			Date Filed:						
2	me of governmental entity or state agency that is a party to the contract for which the form is			12/07/2023						
	being filed. City of Port Lavaca, Texas			Date Acknowledged:						
3	Provide the identification number used by the governmental enti description of the services, goods, or other property to be provide	the identification number used by the governmental entity or state agency to track or identify the contract, and provide a tion of the services, goods, or other property to be provided under the contract.								
	Task Order #35 Engineering Services for City of Port Lavaca - Ann Street Lift Station Replacement (UE Job #E26133.00)									
4				Nature of interest						
Name of Interested Party		City, State, Country (place of busine								
Urban, Larry		Corpus Christi, TX United States		Controlling	Intermediary					
Schmidt, Thomas		Victoria, TX United States		Х						
Bridges, Ray		Victoria, TX United States		Х						
Direges, ivay										
Glaze, Matt		Victoria, TX United States		Х						
Fromme, Cheyanne		Victoria, TX United States		Х						
					-					
5 Check only if there is NO Interested Party.										
6	UNSWORN DECLARATION									
	My name is Matt A. Glaze	, and my date of b	oirth is ₋	11-02-78 th is						
	2004 N. Commerce St. My address is	Victoria T	X ,_	77901	,					
	(street)	(city) (sta	ate)	(zip code)	(country)					
	I declare under penalty of perjury that the foregoing is true and correct.									
	Executed inCounty		7th da	Decemb ay of	, 20					
(month) (year)										
	Signature of authorized agent of contracting business entity (Declarant)									