



REGULAR PORT COMMISSION MEETING

Tuesday, August 20, 2024 at 3:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20TH day of August 2024, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 3:02 p.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

ROLL CALL:

Alex Davila	Commissioner / Chairman
Raymond Butler	Commissioner / Secretary
Mike McGuire	Commissioner
Robert Knox	Commissioner
Jamie O'Neil	Commissioner

And with the following Commissioners absent:

Sue Traylor	Commissioner
Larry Nichols	Commissioner

CONSENT AGENDA

1. APPROVAL OF MINUTES

A) MINUTES OF JULY 16, 2024 - REGULAR MEETING

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the July 16th, 2024, minutes of the Regular Port Commission meeting held on August 20, 2024, are hereby approved.

Seconded by Commissioner Butler

Motion passed by the following vote:

Voting Aye: Alex Davila, Raymond Butler, Mike McGuire, Robert Knox, and Jamie O'Neil.

Voting Nay: None

Motion carries.

2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR JULY 2024.

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's July 2024 Inspection Reports of the Port Commission Regular meeting held on August 20th, 2024, are hereby approved.

Seconded by Commissioner Butler

Motion passed by the following vote:

Voting Aye: Alex Davila, Raymond Butler, Mike McGuire, Robert Knox, and Jamie O'Neil.

Voting Nay: None

Motion carries.

REPORTS

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

- A copy of these reports, in their entirety, can be found in the Port Commission meeting packet dated August 20th, 2024

Agenda item discussed.

No action was taken.

4. CITY MANAGER'S REPORTS.

- City Harbor Flood Light:
On July 15, Vee Strauss with AEP let me know that "ESID 10032789432764732 for 112 Mowen was updated to reflect 11 LED Flood Lights with a wattage of 285. The account action was taken on 6-2824 and was back dated. GEXA should be able to see the account information now to reflect the LED fixtures, so I expect to see a credit next month. If we still see no change on next month's bill, we will make a call to Gexa.
- Financial Posting of Property Tax Revenue:
\$116,184, as an estimate of the 2024 property taxes that will be collected from Ports & Harbors properties, will be transferred to the Ports & Harbors Fund from the General Fund with the FYE 25 fiscal year in accordance with the 2024-25 Budgetary policies.
- TPWL Grant – Renovations to the Nautical Landings Marina Breakwater:
We received an email from TPWL this morning with a copy of an email from the US Fisheries with 5 more questions. Matt Glaza will respond asap.
- CDBG-MIT Coastal Resilience Living Shoreline Project
We have a meeting Tuesday August 20 at 11 am to review the COE public comment period comments.
- Restore (clean-up of old barge(s) in Smith Harbor
The Workplan has been prepared and submitted by our consultant Kim Griffith. We are still awaiting approval by TCEQ before moving forward with bid package preparation or meeting any other environmental requirements that may arise.
- CDBG-MIT Round 2 Application for use of funds
Voluntary Restoration H and Culvert replacement at the Harbor of Refuge): There have been no new RFI's from GLO regarding this application.
- Replacement of culvers under rail at Corporation Ditch (Harbor of Refuge)
There have been no new RFI's from GLO regarding this application.
- GLC CEPRA GRANT:
As reported last month, we paid our \$275,200 match to the GLO. We subsequently submitted for reimbursement of \$200,000 from the Matagorda Bay Mitigation Trust Fund and we have received this reimbursement. Mott McDonald has been onsite working on the site survey and wetland delineation for this project.
- MBMT Grant Downtown Waterfront Public Access Improvement:
With the heavy budget schedule and my being off a week due to COVID, I have not had a chance to closely review the permit plans and give Urban Engineering the OK to submit to the COE. I will work on that this week.

5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT**a) City Harbor**

1. August 31, 2024 - Prestige Oysters lease will commence for track 9 & 9A.

b) Nautical Landings Building

1. Working on building improvements lighting, two cupolas and storefront at the south end of the building.

c) Nautical Landings Marina

1. Horizon Environmental has been onsite 2 times since the last PC meet.
2. August 15, 2024 - Brian Hennessy paid for his account in full and moved his boat from the marina.

d) Smith Harbor

1. July 16, 2024 - Tagged 3 shrimp boats at track 9.

e) Harbor of Refuge

1. August 1, 2024 - Port Vision annual subscription – 14-day trial.
2. August 14, 2024 - CRG was onsite to start wetland delineation so we can commence leveling & spreading dirt.
3. Wead control spraying (no updates)

ACTION ITEMS: NEW BUSINESS**6. RECEIVE AND DISCUSS STATUS REPORT FROM THE TARIFF DEVELOPMENT COMMITTEE.**

Jody Weaver provided the board with a DRAFT Tariff Circular NO 1 for Ports and Harbors.

- A copy of this draft can be found in the Port Commission meeting packet dated August 20th, 2024.

The Port Commission made recommendation to the City Manager to add Fleeting and Mooring Dockage charge to the fee rate schedule.

7. PRESENTATION FROM THE FEDERATION OF SOUTHERN COOPERATIVES, MATAGORDA BAY FISHING COOPERATIVE AND MILLER SEAFOOD CO. INC. - PRESENTER JODY WEAVER.

Curtis Miller, Owner of Miller's Seafood presented to the board his plans to sell his company to The Federation of Southern Cooperatives.

Terrance Courtney, Director of Development and Strategic Initiatives for The Federation of Southern Coop, presented to the board their plans to buy the entire cooperation of Miller's Seafood Co. Inc., the brand, assets, etc... and assume responsibility for the leases/contracts that are currently in place for Miller's Seafood. When the current lease expires, they would like to renegotiate a new lease under the current name of Miller Seafood Cooperative or Matagorda Bay Fishing Cooperative.

8. CONSIDER CHANGING THE TIME FOR THE REGULAR PORT COMMISSION MEETING.

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to move the regular scheduled Port Commission Meeting on the third Tuesday of each month to 10:00 am.

Seconded by Commissioner Butler.

Motion passed by the following vote:

Voting Aye: Alex Davila, Raymond Butler, Mike McGuire, and Robert Knox.

Voting Nay: Jamie O'Neil

Motion carries.

COMMENTS

9. COMMENTS FROM COMMISSIONERS.

Agenda item discussed.

No action necessary.

ADJOURNMENT

Commissioner Butler made a motion to adjourn the meeting.

Commissioner McGuire seconded this motion.

Motion passed by the following vote:

Voting Aye: Alex Davila, Raymond Butler, Mike McGuire, Robert Knox, and Jamie O'Neil.

Voting Nay: None

The meeting was adjourned at 4:43 p.m.

These minutes were approved on September 17, 2024.

ATTEST:

Alex Davila, Chairman

Rachel Garza, Admin Assist.