
CITY OF PORT LAVACA

DATE: 1.6.25

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: **CITY HALL NORTH END SECURITY IMPROVEMENTS (City Hall Master Plan Phase 4)**

Attached is the proposed Letter of Agreement from Rawley McCoy Architects for the Phase 4 City Hall Master Plan Security Improvements. This is an hourly fee contract with a not to exceed amount of \$25,000 plus \$5,280 for a Mechanical, Electric, Plumbing (MEP) Consultant, totaling \$30,280.00.

Financial impact:

Council has budgeted \$350,000 in the FY 24-25 budget for City Hall security upgrades. Council recently awarded the Phase 3 Utility Billin Upgrade project at \$151,416.00. With this \$30,280 agreement with Rawley McCoy Architects, that leaves \$168,304 of this budgeted amount. The estimated cost for Phase 4, based upon the conceptual drawings is \$240,000. The proposed scope includes the Controlled-Access bullet resistant store front at the north end of the hallway with renovations to relocate Municipal Court to the north end with a bullet resistant enclosure and other renovations needed to walls, flooring and ceiling panels, etc. We will work with the Architect to keep costs as low as possible, but it is likely additional funds will needed for the construction of Phase 4, although it's unlikely the additional funds would be needed before FY 25-26.

Recommendation:

It is the recommendation of staff to accept the Letter of Agreement from Rawley McCoy Architects in the amount not to exceed \$30,280 without additional authorization, for the Architectural work for the Phase 4 City Hall Security upgrade.

Attachments:

- Letter of Agreement