
CITY OF PORT LAVACA

COUNCIL MEETING: APRIL 13, 2026

AGENDA ITEM:

DATE: 4.08.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: CONSIDER APPROVAL OF MUNICIAPL COURT JUDGE JOB DESCRIPTION AND COMPENSATION RATE FOR JUNE 30, 2026- JUNE 29, 2028

Background:

At the June 8, 2026 Regular Council meeting, Council will consider the appointment or reappointment of the Municipal Court Judge for a new two-year term which will begin on June 30, 2026. To provide clarity in the essential duties and responsibilities, minimum qualifications, working conditions and time commitment, the Council discussed these elements of a job description for the Municipal Court Judge at the workshop on March 23.

As no changes were proposed at the workshop and I have received no suggestions for change from Council since the workshop, the attached proposed job description is the same as what was presented and discussed at the March 23rd workshop.

The current compensation for the Municipal Judge is a monthly rate of \$2,000. At the workshop, Council reviewed a spreadsheet showing the results of a survey of other cities in the region regarding the Municipal Court Judge position. That spreadsheet is attached for reference.

It is staff's intention to provide notice to the public beginning on April 15 that the Council will appoint or reappoint the Municipal Court Judge on June 8 for a new two-year term beginning on June 30, 2026 and that anyone interested in being considered for this appointment is asked to submit a letter of interest with a resume to the City Secretary's office by June 1, 2026.