



RECREATION AND PARKS BOARD MEETING

Wednesday, October 23, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 23rd day of October, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, November 27, 2024.

2. Approve minutes from the regular meeting held September 25, 2024.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on September 25, 2024.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director, Wayne Shaffer stated that the parks department has been doing regular maintenance at all parks. Shaffer distributed a monthly report covering the period from September 20, 2024, to October 20, 2024, to the board. The board reviewed and discussed the report that was presented to them.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspection report. Shaffer stated that they have analyzed playground equipment and some of the ones that are not plastic have developed rust. Shaffer mentioned they will address that once playground activity slows down.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Bill Reagan's Park assignments Wilson Park. Reagan stated that the park looks good as whole.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park looks good overall but that the curbing at the park is cracking.

Board Member Dina Smith's Park assignments are Butterfly Park and Lighthouse Beach. She stated that both parks look good. She mentioned that the sticker weeds by the splash pad were very bad around that area.

Chairman Sistrunk Park assignment is Bayfront Park, he stated looks very good.

Board Member Olga Szela's park assignment is City Park. She stated that the park look good overall. She said the park does not need mowing and she noticed that the potholes at the park were fixed. She ended by stating she really feels that a light needs to be added in the area by Ashley field.

Board Member Mary Lou Tharling's park assignment is George Adams. She stated that the park looks good.

Board Member Greg Falcon was assigned Faye Bauer Sterling Park. He stated that the park looks good.

6. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

7. Review the adopted 2024-2025 Parks Capital Improvement Plan (CIP).

Interim City Manager Jody Weaver and Wayne Shaffer presented the final CIP list to the board and a brief discussion was conducted by the board.

8. Consider rescheduling the regular Recreation and Parks Board meeting scheduled for Wednesday, December 25, 2024 for another date since it falls on a scheduled City Holiday (Christmas Day).

Motion made by Board Member Smith,

THAT, the Recreation and Parks Board hereby approves rescheduling the regular Recreation and Parks Board meeting scheduled for Wednesday, December 25, 2024 to Wednesday, December 18, 2024.

Second by Board Member Tharling.

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

9. Consider public complaints regarding dogs on the Wetlands walkway at Lighthouse Beach and consider amending the Park Rules to address concerns.

Wayne Shaffer stated that there have been several complaints of aggressive dogs at the Lighthouse Beach boardwalk. He suggested that changing the park rules to prohibit dogs on the boardwalk could alleviate the issue.

Motion made by Board Member Falcon

THAT, the Recreation and Parks Board hereby approves adding a rule to the current Lighthouse Beach rules to prohibit dogs on the Wetlands Boardwalk.

Second by Board Member Kuntschik

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Smith

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

Meeting adjourned at 12:48 P.M.

These minutes were approved on November 27, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary