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**CITY OF PORT LAVACA**

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**COUNCIL MEETING:** MARCH 13, 2023

**AGENDA ITEM** \_\_

**DATE:** 3.09.2023  
**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
**FROM:** JODY WEAVER, INTERIM CITY MANAGER  
**SUBJECT:** SECURITY ASSESSMENT OF CITY HALL

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**BACKGROUND:**

The Court Security Committee recently met and is recommending to contract with U.S. Court Security Concepts, LLC of San Angelo, Texas to perform a Security Assessment of not only City Hall chambers when it serves as our courtroom, but also the entirety of City Hall. I spoke with Mr. Randy Harris of U.S.CSC and he can perform this assessment and prepare a report for a fee of \$5,000. (There is an additional fee if we later would like him to make a presentation to Council).

The Court Security Committee is requesting Council approval to use Court Security Funds to pay for this consulting fee.

**RECOMMENDATION:** Approve the use of Court Security Funds to pay for the consulting fee of U.S. Court Security Concepts, LLC to perform a security assessment per the proposal.

**ATTACHMENTS:**

- Proposal of U.S. Court Security Concepts, LLC

For more information you can look at the website at [www.courtsecurityconcepts.com](http://www.courtsecurityconcepts.com)



U.S. Court Security Concepts, LLC  
P.O. Box 1662  
San Angelo, TX 76902

Jodie Weaver  
City Manager  
City of Port Lavaca Texas

Dear Ms. Weaver,

Thank you for your recent inquiry regarding a security assessment of your city hall and Municipal court. The cost proposal for the assessment is as follows:

Security Assessment (Includes daytime and nighttime site visit with a comprehensive report including recommended actions for improvement.)	\$5000.00
Document/Building Plan Review (if necessary)	\$150.00 per hour
Produce Written Security Policy for the Facility	\$1500.00
Produce Written Emergency Plan for the Facility	\$1500.00
Produce Written Security Policy and Emergency Plan	\$2500.00
On Site Presentation of Report (if requested)	\$1500.00

Please let contact me with any questions that you may have. 325 315-4209

Sincerely,

Randy Harris  
Director of Operations/Training

## **U.S. Court Security Concepts, LLC**

### **Court Security Consulting Services**

U.S. Court Security Concepts, LLC is now offering consulting services. Court Security Specialist Randy Harris is experienced in providing security assessments for court facilities, government buildings, and private business.

Assessment functions may include but are not limited to the following:

- On site evaluation – This is a field assessment of the site by the consultant to gain a better understanding of the building(s). Inspection of all areas as well as interviews of stake holders in the facility are necessary to make a complete assessment of risk as well as what procedures are already in place to mitigate risk.
- Policy evaluation – The consultant will review current policy, emergency plans, and procedures for risk mitigation.
- Production of written plans – If requested, the consultant will write or update policy and emergency plans.
- Building plan evaluation – New building plans will be evaluated for security design if applicable.
- Assessment report on completion – A complete report will be issued to the customer at the end of the process that includes observations gained during the site visit along with opportunities for improvement.

Bio: Randy Harris is the Constable for Precinct 4 in Tom Green County where his duties include civil process and law enforcement. His broad experience in law enforcement began in 1979 and includes 5 command positions as the chief law enforcement officer. He holds Master Peace Officer, Instructor, Court Security Specialist, Civil Process Proficiency Certificate, and Crime Prevention Inspector Certifications with the Texas Commission on Law Enforcement (TCOLE) and has a Bachelor of Science Degree in Criminal Justice Administration.

During his law enforcement tenure, Mr. Harris has more than thirty years of experience in court security operations at the Federal and local levels. This experience includes the participation in planning and operations of the first post 9/11 terrorist trial in the Federal Courts of the Holy Land Foundation in Dallas, TX and the Warren Jeffs FLDS trials held in San Angelo, TX.

Mr. Harris participated with TCOLE in writing the curriculum for the Court Security Specialist Certificate program, the TCOLE 10999 Court Security Officer curriculum and has taught many court security classes to law enforcement officers and court personnel. He currently is serving on the Court Security and Emergency Preparedness Advisory Committee for the Supreme Court of Texas.

He has been teaching since 1985 in many areas including firearms, defensive tactics, criminal law, civil law, court security, and management. His students include law enforcement officers, security

officers, judges, and court staff throughout the State of Texas and other states. Mr. Harris has been part of the faculty and advisory board with the Texas Municipal Courts Education Center and faculty with Texas Justice Court Training Center. He has served as guest speaker at the Bill Blackwood Law Enforcement Management Institute of Texas (LEMIT) at Sam Houston State University, Texas Police Chief's Association, Sheriff's Association of Texas, Texas Marshal Association, and the International Association of Chiefs of Police.

Mr. Harris has worked in the field of security and technology providing security assessments on courts and government buildings and consulting to law enforcement and government entities. During this time, he has performed many security assessments on court facilities in various places in the United States.

Randy has held memberships in the Sheriffs Association of Texas, The Texas Police Chiefs Association, The International Association of Chiefs of Police, Texas Municipal Police Association, Texas JP and Constable Association, Texas Crime Prevention Association, National Sheriffs Association, Texas Marshals Association, and the American Society for Industrial Security (ASIS).