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## CITY OF PORT LAVACA

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**CC MEETING:** March 13, 2023

**DATE:** 03-01-23

**TO:** Jody Weaver, Interim City Manager  
**cc:** Honorable Mayor and City Council Members

**FROM:** Mandy Grant, City Secretary 

**SUBJECT:** Certification by City Secretary that Candidate for Council Member in the Single District #3, for the City of Port Lavaca General Officers Election held on the uniform date of May 06, 2023 is Unopposed

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### **BACKGROUND:**

Candidate for the City of Port Lavaca General Officers Election held on the uniform date of May 06, 2023 is Unopposed to-wit:

- One Council Member, Single District Three (3), for a term of 3 years; and

In order to cancel an election, the governing body **must first receive and accept** the certification that candidates in an election are unopposed and that no other issues or propositions are being presented at the election for consideration. The certification must come from the authority responsible for preparing the ballot and in a city election, that authority is the City Secretary.

After Council receives and formally accepts the certification, it must adopt an Order cancelling the election. The order must be adopted in an open session. Copies of the order must be posted on Election Day at each polling place that would have been used had the election not been cancelled.

Certificates of Election should be prepared for each unopposed candidate, however, the certificates should not be issued until on or after Election Day. Candidates must wait until on or after Election Day to take the Oath of Office. Statement of Elected Officer may be signed prior to Election Day but is normally executed at the same time the Oath is administered.

### **RECOMMENDATION:**

Receive letter of certification by the City Secretary.

### **ATTACHMENTS:**

Letter of certification by the City Secretary.

**CERTIFICATION OF UNOPPOSED CANDIDATES**  
**THE CITY OF PORT LAVACA, TEXAS**  
**(CERTIFICACIÓN DE CANDIDATOS SIN OPOSICIÓN**  
**LA CIUDAD DE PORT LAVACA, TEXAS)**

To: Mayor and Members of the City Council  
City of Port Lavaca, Texas  
(Al: *Alcalde y miembros del Consejo*  
*de la ciudad de Port Lavaca, Tejas*)

I, Mandy Grant, certify that I am the City Secretary of the City of Port Lavaca, Texas and the authority responsible for preparing the ballot for the May 06, 2023 general city election.  
(*Yo, Mandy Grant, certifica que soy la secretaria de la ciudad de Port Lavaca, Texas y la autoridad responsable de preparar la balota para la elección general de la ciudad del 6 de Mayo de 2023*).

I further certify that no proposition is to appear on the ballot for the May 06, 2023 election, no person has made a declaration of write-in candidacy, and the following candidate is unopposed:  
(*Certifico más lejos que no hay asunto aparecer en la balota para la elección del 6 de Mayo de 2023, ninguna persona he hecho un declaración de candidatura inscrita, y el candidato siguiente esta sin oposición*):

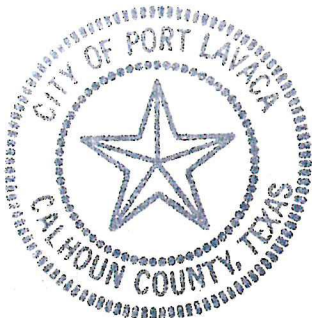
OFFICE (CARGO)

CANDIDATE (CANDIDATO)

**Council Member, District #3 (*Miembro de Consejo, Distrito #3*)**

**Allen Tippit**

DATED this the 13<sup>th</sup> day of March, 2023 (*FECHÓ esto el 13 día de Marzo de 2023*)



Mandy Grant, City Secretary  
(*Mandy Grant, Secretaria de la ciudad*)

City of Port Lavaca, Texas (*Ciudad de Port Lavaca, Texas*)

NOTE: Copies Posted at Following Locations:  
(NOTA): (*Copias fijadas en las localizaciones siguientes*):

City of Port Lavaca City Hall  
Calhoun County Courthouse Lobby  
Calhoun County Clerk's Office

202 N. Virginia St.  
211 S. Ann Street  
211 S. Ann Street

Port Lavaca, Texas  
Port Lavaca, Texas  
Port Lavaca, Texas