

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 16th day of December, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, December 16th, 2020.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/82605029559?pwd=NFRMUFIxbEhmc1VLamxFejkrODZzZz09>

Meeting ID: 826 0502 9559

Passcode: 211280

ONE TAP MOBILE

+13462487799,,216383497#,,#,316572# US (Houston)

DIAL BY YOUR LOCATION

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The following members participated by Zoom and were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
Chris Scroggs	Board Member
Michael Tien	Board Member
Jean Wehmeyer	Board Member
Melinda Cain	Boaaard Member

And with the following absent:

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

Chairman Mac Sistrunk advised the next meeting will be Wednesday, January 20, 2021 at 12:00 p.m.

Board Member Olga Szela complimented the Main Street Committee and all of the businesses on Main Street for the hard work and dedication on making Main Street look as good as it does. Chairman Sistrunk added that the Faye Sterling park looks great also. He mentioned that he has seen people using the park for photo shoots.

Chairman Mac Sistrunk also announce that Board Member Chris Scroggs resigned from the Recreation and Parks Board and that today would be her last meeting. He along with all of the other Board Members thank her for her time on the board and everything that she contributed.

APPROVE MINUTES FROM THE REGULAR MEETING HELD NOVEMBER 18, 2020

Board Member Jean Wehmeyer made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 18, 2020.

Board Member Melinda Cain seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Wehmeyer and Cain

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Olga Szela's park assignment is City Park, she mentioned the park overall looked great. She stated she would like to add a new park sign to her park's wish list. Moreover, she mentioned there are still some lights out. She also noted that she has noticed that the mounds on the playground have been disappearing.

Board Member Jean Wehmeyer's park assignment is Faye Sterling Park, she thanked Public Works Director Wayne Shaffer for sending his guys to assist in what she asked at the last meeting for the Merry on Main Street event. She asked if it was possible to relocate the Desert Storm sign on the wall to possibly the Veterans Memorial. She also mentioned that one of the lamp posts is broken. She asked if it could be taken out and possibly put something different, she explained that they have not been successful in finding a replacement lamp. She noted that the

leak she reported on the gazebo was still causing water to pond underneath the gazebo. Shaffer stated it was not a leak, he stated the water was being caused by the irrigation system
Board Member Michael Tien's park assignment is Lighthouse Beach, he stated that the park overall looks very clean and organized. He also asked if the boat ramp was finished and open to the public. Jody Weaver informed him that it was with the exception of a few small items that still need to be finished.

Board Member Chris Scrogg's park assignment is Butterfly Park, she stated there are no improvements and that mowing overall looks good. She suggested that the branches on a palm tree that needed to be trimmed had not been trimmed since the last meeting like she asked. She presented pictures of a fence in the neighborhood as an example to possibly consider to fencing for the park in the upcoming year. Jody Weaver mentioned that there are fifteen thousand dollars budgeted for that park this year (\$15,000).

Board Member Melinda Cain's park assignment is George Adams Park, she stated the park overall looks good. She mentioned it may need to be mowed before the winter season begins. People are using the park so overall the park looks in great condition.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he stated the park looks very good. He mentioned the last time he was there was the night of the parade and Christmas tree lighting. He also mentioned that there was a lot of people were out at the pier fishing.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

Jody Weaver confirmed that the bid was granted to Sylva Construction and should be initiating in mid-January. She told the board that Silva Construction was ready to order the solar lights for the project. She presented the following options:

- 1) The color of the poles. They are aluminum but come with a powder coating – options are black, dark bronze, white and shiny silver. FYI the lights at the LHB rock groins will be shiny silver, but that was because it was near the aluminum railing. Since at Bayfront, we have the browns of the pier and timber bollards throughout the area, I was thinking the dark bronze would look good, but I am asking for a consensus from the Parks Board.
- 2) The Factory settings for the Lighting Profile: Note that the bollards only come with profile options 00-04 and cannot be changed front eh factory settings. The overhead lights however can be changed using the app on a smart phone.

Bollards – 00: On at dusk; off at dawn
 01: On at dusk; off after 6 hours
 02: On at dusk: dim 30% after 6 hours; off at dawn
 03: On at dusk; off after 5 hours; on 1 hour prior to dawn; off at dawn
 04: On at dusk; dim 30% after 5 hours; brighten to 100% 1 hour before dawn; off at dawn

Jody Weaver suggested that option four (4) would work best, this would be providing low light over night at the end of the pier for those engaged in late night fishing.

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve option four (4) as presented for the lighting to be on at dusk; dim thirty percent (30 %) after five hours (5) one hour before dawn; brighten to one hundred percent (100%) one hour before dawn; off at dawn.

Board Member Melinda Cain seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Wehmeyer and Cain

NAYS: None

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Jody Weaver told the board that preconstruction conference for the Lighthouse Beach Rock Groin/Transient Dock Improvements. That project includes the handrails on the rock groins and electric pedestals. She also mentioned that the light fixtures have been ordered for this project.

Jody Weaver reported that the boat ramp was complete. she mentioned that there were some issues but that they were reported to the contractor and they are working on the corrections. She announced that it is open and ready for regular operations.

Weaver announced that the shade structure for the splash pad has been ordered and should be in February or March at the latest.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Jody Weaver advised that the City Council did accept the Recreation and Parks board recommendations to go forward with SPA Skateparks to initiate the skatepark project. She told the board that City Council would like for the skate park to remain at Wilson Park rather than leaving that option open. She also added that there was a lot of community involvement at the council meeting.

RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS

Public Works Director Wayne Shaffer stated that everything has already been reported in previous agenda items and he had no further comments.

REVIEW CURRENT BUDGETS FOR ALL CITY PARKS

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

DISCUSS CURRENT LIGHTHOUSE BEACH RV RATES

Interim City Manager Richard Morton told the board he would have further information regarding this topic at the next Recreation and Parks Board Meeting. There was no further discussion.

ADJOURN

Board Member Lindy Cain made a motion to adjourn the meeting.

Board Member Jean Wehmeyer seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Wehmeyer and Cain

NAYS: None

Meeting adjourned at 1:05 P.M.

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, DECEMBER 16, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, DECEMBER 16, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

Join Zoom Meeting

<https://us02web.zoom.us/j/82605029559?pwd=NFRMUFIxbEhmc1VLamxFejkrODZzZz09>

Meeting ID: 826 0502 9559

Passcode: 211280

ONE TAP MOBILE

+13462487799,,83109194053#,,1#,703959# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

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CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD NOVEMBER 18, 2020
3. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
4. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
5. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECTS
6. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECTS
7. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
8. REVIEW CURRENT BUDGETS FOR ALL CITY PARKS
9. DISCUSS CURRENT LIGHTHOUSE BEACH RV RATES

ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA TO BE HELD WEDNESDAY, DECEMBER 16, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC AS OF 5:00 P.M., FRIDAY, DECEMBER 11, 2020.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.