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**CITY OF PORT LAVACA**

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**CITY COUNCIL MEETING:**     JANUARY 10, 2022

**DATE:**            1/06/2022

**TO:**                HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:**           JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:**   CIVILCORP LLC PSA – 2021-22 CIP 5<sup>th</sup> STREET DRAINAGE OUTFALL  
IMPROVEMENTS

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Attached is a proposed Professional Services Agreement for CivilCorp to perform the engineering services associated with the 2021-22 CIP project to prepare bid documents to construct the Alamo Heights 5<sup>th</sup> Street Drainage Outfall improvements project. The proposal is a Lump Sum Fee of \$48,500 consisting of \$31,500 for Basic Services, \$4,000 for the Bidding Phase, \$7,000 for Construction Phase services and \$6,000 for engineering survey for design. If it is determined that additional utility easement width will be required, there will be additional land surveying fees to prepare easement documents.

The total budgeted funds for this project is \$300,000, although as we discussed after the budget was adopted, the engineering estimate to construct the project is approximately twice that. We have discussed previously that we have realized some savings and additional revenue, since the adoption of the 2021-22 budget, which can be used to fund the additional \$300,000.

Recommendation: Staff recommends awarding a Professional Services Contract to CivilCorp, LLC in the amount of \$48,500 for this CIP project.