

**RECREATION AND PARKS BOARD MEETING**

Wednesday, July 23, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 23rd day of July, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela*	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member

And with the following absent:
Kevin Kuntschik

Board Member

*Board Member Olga Szela left at 12:57 p.m.

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, August 27, 2025.

Chairman Mac Sistrunk asked for comments from the public and the following citizen spoke:

- Irene Paiz De La Cruz, 2291 FM 1679, Port Lavaca, Ashley Field concession stand maintenance and clarification of ownership of Ashley Field.
- Vincent Philips, Calhoun County Youth Football League (CCYFL) President, seeking clarification of ownership of Ashley Field.

2. Approve minutes from the regular meeting held July 23, 2025.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on July 23, 2025.

Second by Vice Chairwoman Szela,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

3. Receive Monthly Inspections Report from Public Works Department.

The Interim City Manager requested that the board review the report provided in the packet. There were no comments following this request.

No action necessary and none taken.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer at Sterling Park. He mentioned that the park looks good overall but expressed some concern about a trash bin in front of the park. Weaver informed the board that on July 30th, an architect would be evaluating the Regan building to assess its condition. She also noted that the building was gifted to the City of Port Lavaca.

Board Member Mary Lou Tharling visited George Adams Park and noted that the park appears very clean and well-maintained, except for the grass that is overgrowing in the playground area. Weaver also mentioned that Marvelous Garden recently updated the landscaping near the park sign.

Board Member Olga Szela is responsible for overseeing City Park. She noted that the park is in great condition and mentioned that the movie screening held there was a huge success. Tania French, the events coordinator, shared that the Helping Hands Organization donated the popcorn and pickles, while the Little League President contributed the water for the event. Szela also expressed her appreciation for the picnic tables located by the slab.

Chairman Mac Sistrunk stated that Bayfront Park was generally in good condition, though the grass was dying. He noted that everything else looked fine. Board member Falcon mentioned that flags were added to the Veterans Memorial last week.

Board Member Dina Smith reports that Lighthouse Beach is in good condition overall, and Butterfly Park also appears to be well-maintained.

Board Member Bill Reagan oversees Wilson Park and noted that, overall, the park looks good. However, he pointed out that the grass needs mowing and that the door to the new restroom does not close properly. He mentioned that he lives nearby and often stops by when he sees the door left open.

No action necessary and none taken.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Weaver mentioned that there were no notable highlights to report.

No action necessary and none taken.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented the Campspot report, the current fee schedule, and a comparative rate study from the previous year. It was noted that the park is operating at a loss. Tania French, the events coordinator, mentioned that the City of Port Lavaca has priced itself out of the market.

Motion made by Board Member Dina Smith,

THAT, the Recreation and Parks Board recommends lowering the daily RV rate for Lighthouse Beach and RV Park..

No second motion was made.

Board Member Dina Smith withdrew her motion.

The Interim City Manager suggested updating the survey to improve decision-making.

No further action necessary and none taken.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver presented a recap report of the public workshop to the board.

No action necessary and none taken.

8. Review status of Capital Improvement Plan (CIP) for fiscal year 2025-26 and discuss CIP for fiscal year 2025-26.

Interim City Manager Jody Weaver presented a Capital Improvement Plan (CIP) for the upcoming fiscal year 2025-2026 and opened the floor for discussion. She also mentioned the need to consider a maintenance and improvement plan for Ashley Field.

No action necessary and none taken.

9. Consider and discuss the implementation of a deposit upon reservation for the Wilson Park concession stand.

Tania French, the Events Coordinator, and Sara Sanchez attended the meeting to present a proposed concession stand agreement for Wilson Park. They mentioned that there is currently no oversight for the concession stand rentals, leading to mismanagement. An incident occurred where the concession stand was left in poor condition.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve recommendation City Council to adopt to the concession stand agreement presented for Wilson Park concession stand..

Second by Board Member Bill Reagan,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

ADJOURN

Motion made by Board Member Smith

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:58 P.M.

These minutes were approved on August 27, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary