

**RECREATION AND PARKS BOARD MEETING**

Wednesday, February 15, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

**MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 15<sup>th</sup> day of February, 2020, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

**ROLL CALL**

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Jean Wehmeyer	Board Member
Mark Howell	Board Member

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Chair Member Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**1. General discussion and hear statements from citizens.**

Chair Member Mac Sistrunk advised the next meeting will be Wednesday, March 15, 2023 at 12:00 p.m. at the regular meeting place.

No citizens present and no further comments.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

**2. Approve minutes from the regular meeting held December 21, 2022.**

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on December 21, 2022.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

**3. Approve minutes from the regular meeting held January 18, 2023.**

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 18, 2023.

Second by Board Member Howell.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

**4. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Director Wayne Shaffer told the board that the Parks Superintendent position was pending and in house transfer. He stated the applications would be due by Friday and a candidate would be selected the following week.

Board Member William “Bill” Reagan’s Park assignments are Wilson Park and Lighthouse Beach Park. He reported that both parks look good overall. He asked about the mural project and was told by Interim City Manager that painting would likely initiate sometime in March.

Board Member Jean Wehmeyer’s park assignment is Faye Bauer Sterling Park. She said the park currently has nothing going on so she had nothing else to report.

Chairman Mac Sistrunks’s Park assignments are Bayfront Park and Claret Crossing Park. He said both parks looked very good and clean. He mentioned that Bayfront Park is very busy and has a lot of people walking at all hours of the day.

Board Member Olga Szela’s Park assignments are City Park and Butterfly Park. Szela asked if flowers of something could be put where the City Park sign was taken off, so it does not look so empty. She also asked for someone to look into the fence at Butterfly Park. She stated it was in very poor condition and was afraid it was a safety hazard at this point.

Board Member Mark Howell’s Park assignment is George Adams Park. Howell. He stated the park overall looks very good. He asked to look into placing something for cigarette bud disposal near the picnic table near the restrooms.

**4. Receive Monthly Inspections Report from Public Works Department.**

Public Works Director stated he did not have the inspections report.

**6. Receive status report on the Improvements project at Wilson Park.**

Interim City Manager Jody Weaver told the board that this project is moving along as planned. She stated that the drainage was being put in and everything was going on as scheduled. She added there was a major leak near the baseball fields and the parks board crew was working on getting it ready and leveled up for baseball season.

**7. Receive financial status report on the Parks Recreation Department**

The board reviewed the budget reports and there were no comments.

**ADJOURN**

Motion made by Board Member Wehmeyer,,

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 12:25 P.M.

These minutes were approved on March 15, 2023

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Mac Sistrunk, Chairman

ATTEST:

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Lorena Perez-Diaz, Assistant City Secretary