
CITY OF PORT LAVACA

CITY COUNCIL MEETING: November 8, 2021

AGENDA ITEM _____

DATE: October 28, 2021

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JOE REYES, FIRE CHIEF
SUSAN LANG, FINANCE DIRECTOR

SUBJECT: CONSIDER AND ACCEPT TEXAS A&M FOREST SERVICE GRANT TO PURCHASE
FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT

BACKGROUND:

The City of Port Lavaca has 19 full-time firefighters and 15 volunteer firefighters, for a total of 34 personnel who utilize Personal Protective Equipment. If the city were to outfit all personnel at once, the cost would be \$3,000 each for a total of \$102,000. The city periodically supplements its budget as opportunities arise in order accelerate gear replacement to stay below the the 10 year maximum service limit of it's personal protective gear.

FINANCIAL IMPLICATIONS:

City of Port Lavaca Fire Department has would like to take advantage of grant opportunities in order to maximize purchasing power of the limited annual budget allocation for replacement of purchase Personal Protective Equipment. The 10% match for this grant will require \$2,000.

IMPACT ON COMMUNITY SUSTAINABILITY:

Will help maximize taxpayer dollars and accelerate the replacement of Personal Protective Equipment for firefighters.

RECOMMENDATION:

To approve the Texas A&M Forest Service grant in the amount of \$20,000.

ATTACHMENTS:

Approval letter from Texas A&M Forest Service



October 13, 2021

The Port Lavaca VFD Inc.
1501 W AUSTIN ST.
PORT LAVACA, TX 77979

Case: 1219
County: CALHOUN
VFDE-Doc#: E200540

Dear Chief,

Your application for grant assistance under the Rural Volunteer Fire Department Assistance Program (HB 2604) has been **APPROVED**. The following items are qualified for cost-share reimbursement:

<u>Item</u>	<u>Our Maximum Cost-share Payment</u> 90% of the actual cost, up to the specified amount
PERSONAL PROTECTIVE EQUIPMENT (PPE)	\$20,000.00

This grant will expire on April 13, 2022

The attached guidelines describe your obligations under this program. **Please indicate below whether you wish to accept or decline this grant, and return a signed copy to us within 14 days of receipt of this letter.**

Congratulations! Please contact us if you need additional information.

☐

Accept

☐

Decline

Signature and Title

Date

Attachment: 1) Personal Protective Equipment (PPE) Guidelines
2) Personal Protective Equipment (PPE) Reimbursement Process

Personal Protective Equipment (PPE) Guidelines

Complete List of Eligible Items

- Structural
- Bunker Coat
- Bunker Pant
- Structural Boots
- Structural Helmet
- Structural Goggles
- Structural Hood
- Structural Gloves
- Structural Suspenders
- Ear/Neck/Face Protectors (Shrouds)
- Visors
- Gear Bags
- Wildland
- Aramid Coveralls
- Aramid Pant
- Aramid Shirt
- Aramid Jacket
- Wildland Suspenders
- Wildland Gloves
- Wildland Hardhat
- Wildland Goggles
- Wildland Boots
- Ear/Neck/Face Protectors (Shrouds)
- Reflective Trim
- Fire Shelter
- Gear Bags

Other Equipment

- PPE Extractors and Dryers

Note:

- Only the items listed above are eligible for cost-share reimbursement
- Wildland PPE must meet the most current requirements of NFPA 1977 for wildland gear
- Structural PPE must meet the current NFPA requirements for structural gear



Personal Protective Equipment (PPE) Reimbursement Process

Upon receipt of the approval letter, grant recipients may purchase through the TFS Firesafe Program or a private vendor. TFS will reimburse 90% of the cost of Personal Protective Equipment (PPE) up to the specified amount shown on the approval letter.

Procedure for TFS Firesafe Purchases:

The Firesafe Program provides customers with the advantage of paying only 10% of the total, up to the award maximum.

Step 1. Complete the Firesafe Order Form (Please denote cost-share on the form)

Step 2. Submit a copy of the following:

- Grant Approval Letter
- Method of Payment (Check, Money Order, Purchase Order)
 - The department is responsible for paying 10% of the order total, including the shipping and handling and any amount the department owes over the 90% maximum cost share award.
 - If your department submits a purchase order, you will receive an invoice from TFS. Please send a copy of the invoice with your method of payment.

Note:

- Departments submitting an order for approved and non-approved items should submit two separate order forms.
- **The current catalog can be found at the link below:**
[Firesafe Catalog](#)

Procedure for Vendor Purchases:

Step 1. Purchase equipment after receiving notice of approval.

Step 2. Submit a copy of the following:

- Grant Approval Letter
- Proof of payment (copies of signed check(s), credit card receipt(s), or paid vendor invoice(s) showing the last four digits of the credit card used, and/or bank or credit card statements showing the purchase)

Please email to 2604@tfs.tamu.edu or fax to (979) 845-6160