



CITY OF  
**PORT LAVACA**

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**MINUTES OF 04/06/2021 REGULAR PORT COMMISSION MEETING**

The Agenda having been properly posted, Chairman Alex Davila called the meeting to order at 10:07 A.M. on Tuesday, April 6, 2021. Members attending were Commissioner Mike McGuire, Commissioner David Roberts. Members not present: Commissioner Sue Traylor and Commissioner Raymond Butler. City Staff attending were, City Manager Jody Weaver, Senior Accountant Blake Buller, Harbor Master Jim Rudellat and Rachel Garza. Visitors in attendance Matt Glaze, Urban Engineering.

1. CONSENT AGENDA:

a. MINUTES OF REGULAR MEETING March 2, 2021

A motion was made to approve the minutes by Commissioner David Roberts, Seconded by Commissioner Mike McGuire.  
Motion Carries.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT
- f. PROFIT AND LOSS CASH FLOW REPORT

Commissioners instructed staff to notify Equalizer and Prestige regarding their tariff payment.

Account Aging Report: Jim Rudellat, Harbor Master will continue to follow up on all past due all accounts. Jody Weaver, City Manager will examine the Cable One account.

No action necessary and none taken.

3. RECEIVE REPORT ON LOW DOCK REPAIRS. Presenter Urban Engineering

Comments from Matt Glaze, Urban Engineering contract is almost complete. Concrete has been poured and cleats will be placed.

No action necessary and none taken.

4. RECEIVE REPORTS ON SCULLY'S BULKHEAD AND FINGER PIER REPAIRS. Presenter Urban Engineering

Comments from Matt Glaze, Urban Engineering J&S has completed everything apart from the handrails. J&S has submitted a change order for \$11,626.00 for material to patch the bulkhead and fill the washout by Scully's customer site.

No action necessary and none taken.

5. RECEIVE REPORTS ON THE BILGE RECLAMATION SITE AND CITY HARBOR CLEAN UP. Presenter Jim Rudellat

Comments from Jim Rudellat, Harbor Master spoke with Rusty Moon, a contract has been awarded to clean up the site, contractor at this time is unknown. No other updates given.

Jody Weaver, City Manager will reach out to Shirley and Son's regarding the trenches caused from the crane left at the SCR site.

No action necessary and none taken.

6. RECEIVE REPORTS REGARDING STATUS OF NAUTICAL LANDINGS BUILDING. Presenter Jim Rudellat

Comments from Jim Rudellat, Harbor Master back door has been installed at the NL Building.

The two broken waterline pipes have been repaired to the NL Building due to the freeze.

Comments from Jody Weaver, City Manager, will ask Victor Fredrickson to put together a task order for the technical specs in order to bid out the rest of the doors at one time.

No action necessary and none taken.

7. RECEIVE REPORTS REGARDING STATUS OF NAUTICAL LANDINGS MARINA. Presenter Jim Rudellat

Wastewater pump installed and functioning properly.

No action necessary and none taken.

8. RECEIVE REPORTS REGARDING STATUS ON SMITH HARBOR, ASSOCIATED PROPERTIES. Presenter Jim Rudellat

Comments from Jim Rudellat, Harbor Master, no updates.

No action necessary and none taken.

9. RECEIVE REPORTS ON THE DREDGING OF SMITH HARBOR, ASSOCIATED ARMY CORPS OF ENGINEER PERMITS, INCLUDING OPTIONS FOR BARRIER TO REDUCE SHOALING AT ENTRANCE CHANNEL TO SMITH HARBOR. Presenters Urban Engineering and Gulf Hydrographic & Coastal Consulting

Motion was made to accept the bid for recommendation to City Council to award a construction contract to Derrick Construction in the amount of \$307,850.00 with a 90-day completion.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries.

10. RECEIVE UPDATE ON APPLICATION TO TCEQ MUNICIPAL SOLID WASTE DIVISION FOR VOLUNTARY RESTORATION AT HARBOR OF REFUGE. Presenter Urban Engineering

Comments from Jody Weaver, City Manager received response from TCEQ requesting a list of additional information to be submitted in a report. Request has been submitted.

No action necessary and none taken.

11. DISCUSS UPDATES ON BRUSH OPERATIONS AND CLEANUP AT THE HARBOR OF REFUGE. Presenter Jody Weaver

Comments from Jody Weaver, City Manager, discussed at the last meeting on the permit location for the Air Burner, the buffer zone for this equipment must be within 300 feet of the property line. Once footprint of the landfill is complete and we can verify that the location of the Air Burner is not on top of a landfill, then we can complete and submit the application.

No action necessary and none taken.

Motion was made to recommend to City Council to purchase the Air Burner.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries.

12. RECEIVE REPORT ON THE HARBOR OF REFUGE, BULKHEAD REPAIRS, LAND IMPROVEMENTS, AND ARY CORP OF ENGINEER PERMITS. Presenter Jim Rudellat

Comments from Eddie Fisher, Gulf Hydrographic & Coastal Consulting

The City has not received any response from the Corps of Engineers regarding the request to reinstate the permit to construct bulkhead in Harbor of Refuge, however Eddie Fisher mentioned that there were some changes made to the Nationwide permit which would allow some length of bulkhead to be constructed under Nationwide 27. There was some discussion about being able to dredge a deeper area (75' x 200') x 18-20 feet deep in a location at the Harbor of Refuge. Eddie will check to see if this could be done under the nationwide permit.

***Harbor of Refuge:***

Motion was made to recommend and accept the expense of the emergency railroad track repairs and authorize Diamond K Services to provide quarterly inspection reports.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries.

13. CONSIDER RECOMMENDATION TO CITY COUNCIL REGARDING PROPOSAL FROM CRG TEXAS TO CONDUCT A LIMIT PHASE II ENVIRONMENTAL SITE ASSESSMENT AT TRACTS 16, 17 AND 17A (26.66 ACRES) AT THE HARBOR OF REFUGE.

Presenter Jody Weaver

Motion to accept proposal recommending City Council to accept CRG Limited Phase II Environmental Site Assessment.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries.

14. RECEIVE REPORTS AND DISCUSS STATUS OF LEASES: Presenter Jim Rudellat

- a. City Harbor
- b. Nautical Landings Building.
- c. Nautical Landings Marina
- d. Smith Harbor
- e. Harbor of Refuge

*a. City Harbor - Big Bear is exercising their option to extend this lease for another two years. Commissioners are requesting a new lease and the rent to be adjusted to \$500.00 month. Jody Weaver, City Manager will discuss this matter with Big Bear and report back to Port Commission.*

*b. No new updates*

*c. No new updates*

- e. *Harbor of Refuge: RLB will continue as a month to month holdover. RLB Contracting is willing to pay for the leasing of this facility during this time as outlined in the lease agreement currently in place until the removal of all RLB Contracting property is complete.*
- f. *Harbor of Refuge: Prestige, continue on a month to month for City Harbor Tract 10.*

15. DISCUSS MONTHLY CHECKLIST FROM HARBOR MASTER.

Checklist submitted by Jim Rudellat, Harbor Master.

Commissioners discussed this agenda item.

No action necessary and none taken.

16. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary and none taken.

ADJOURN

A motion was made by Commissioner David Roberts to adjourn the meeting. It was seconded by Commissioner Mike McGuire. The meeting was adjourned at 12:42 P.M.