



REGULAR PORT COMMISSION MEETING

Tuesday, March 17, 2026, at 3:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca, TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this, the 17th day of March 2026, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 3:30 p.m. in the regular meeting place in City Council Chambers at City Hall, 202 N. Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

ROLL CALL:

Raymond Butler	Commissioner/Chairman
Jerry Smith	Commissioner/Secretary
Larry Nichols	Commissioner
Louis Rubio	Commissioner
Jim Ward	Commissioner
Jamie O'Neil	Commissioner
Laurie Harvey	Commissioner

And the following Commissioners absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted.

CALL TO ORDER

Chairman Raymond Butler called the meeting to order at 3:30 p.m. and presided.

INVOCATION

Commissioner Jim Ward gave the invocation.

PLEDGE OF ALLEGIANCE

Chairman Raymond Butler led the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC – (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using “Join Zoom Meeting” information on the first page of this agenda.

CONSENT AGENDA - *The Port Commission will consider the following items and take any action deemed necessary.*

1. APPROVAL OF MINUTES -

MINUTES OF THE FEBRUARY 17, 2026 – REGULAR PORT COMMISSION MEETING

Motion was made by Commissioner Jim Ward.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the February 17th, 2026, minutes of the Regular Port Commission meeting held on March 17th, 2026, are hereby approved.

Seconded by Commissioner Larry Nichols

Motion passed by the following votes:

Voting Aye: Raymond Butler, Jerry Smith, Laurie Harvey, Larry Nichols, Jamie O’Neil, Jim Ward and Louis Rubio

Voting Nay: None

Motion carried.

2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT

RECEIVE HARBOR MASTER'S INSPECTION/MAINTENANCE REPORT FOR FEBRUARY 2026.

Motion made by Commissioner Jerry Smith.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's February 2026 Inspection Reports of the Port Commission Regular meeting held on March 17, 2026, are hereby approved.

Seconded by Commissioner Louis Rubio

Motion passed by the following votes:

Voting Aye: Raymond Butler, Jerry Smith, Laurie Harvey, Larry Nichols, Jamie O'Neil, Jim Ward and Louis Rubio

Voting Nay: None

Motion carried.

REPORTS

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Profit and Loss Cash Flow Report (Snapshot)
- e) Revenue and Expenditures
- f) Balance Report, Property Tax Distribution
- g) Purchase Order Report

- A copy of these reports, in their entirety, can be found in the Port Commission Meeting packet dated March 17th, 2026.

Agenda item discussed.

No action taken.

4. CITY MANAGER'S REPORT

- The following is a memo, in its entirety, from Jody Weaver, Interim City Manager:

1) **Community Development Block Grant-Mitigation (CDBG-MIT)**

Coastal Resilience Living Shoreline Project:

Jim, Larry Nichols, and I attended the pre-construction conference held by Mott McDonald with Maverick Constructors, LLC in the City Council Chambers on March 10. The contractor is waiting for the delivery of the NATRX oyster reef breakwater components and should mobilize to begin work on this oyster reef breakwater on the north side of the fishing pier sometime in May. Construction of the rock breakwater is anticipated to begin in July, with substantial completion by October 26 and ready for final payment by November 30. The engineer and contractor will have weekly progress meetings before beginning key elements of construction. The link to the project page is as follows:

<https://cleargov.com/texas/calhoun/city/port-lavaca/projects/7897/living-shoreline-breakwater-glo-cdbg-mit-coastal-resiliency>

2) **Restore (cleanup of old barge(s) in Smith Harbor):**

Hallelujah! We engaged in a lot of back and forth with Texas Community Environmental Quality (TCEQ) on establishing the applicable parts of the Texas Community Environmental Quality Tier 1 Checklist form. Due to the nature of this project, we could not see how Sections I and II were applicable. It took a few weeks, and I even solicited some input from the environmental team on the Living Shoreline Project for assistance, but Texas Community Environmental Quality finally submitted the construction contract, permit, and environmental review to the U.S. Treasury for their approval, which may take up to 45 days.

<https://cleargov.com/texas/calhoun/city/port-lavaca/projects/13837/restore-city-of-port-lavaca-shoreline-clean-up-tceq>

3) **CDBG- MIT Round 2 Application for use of Funds for Replacement of Culverts under the Rail at Corporation Ditch at the Harbor of Refuge and Voluntary Restoration of Harbor of Refuge Shoreline:**

The engineer is in conversation with the environmental team and the U.S. Army Corps of Engineers (USACE) regarding what level of permitting may be required for the culvert replacement project.

4) **GLO CEPRA Grant (Harbor of Refuge Shoreline protection):**

Public Notice No. SWG-2025-00420, the applicant requests authorization to construct a living shoreline consisting of six rock breakwater units, a reef breakwater, a concrete block mattress (ACBM) slope protection, and two beneficial use creation areas, located along the Harbor of Refuge peninsula and southern shoreline; at Latitude 28.5918092 and Longitude -96.6144723; in Port Lavaca, Calhoun County, Texas, has been published by the Galveston District of the U.S. Army Corps of Engineers on our website at <https://rrs.usace.army.mil/rrs/public-notices>. Comments are due in this office no later than April 4, 2026, through the RRS system <https://rrs.usace.army.mil/rrs/public-notices>. You can find the Project information at the following link:

<https://www.swg.usace.army.mil/Media/Public-Notices/Article/4423128/swg-2025-00420-jody-weaver-city-of-port-lavaca-lavaca-bay-calhoun-county-texas/>

5) **MBMT Grant Downtown Waterfront Public Access Improvement:**

This project was awarded to Lester Contracting on February 23 and is currently awaiting the contract for signature. Lester plans on mobilizing very soon after the contract execution and will be complete within 6-8 weeks. At the pre-construction conference with Maverick Construction, we made it clear that they would not be cross the parking lot when hauling the stockpiled material from Smith Harbor to the Clement Cove area.

6) **TxDOT Truck Route Signs:**

No update.

7) Parking area on SBA Steel Property at the Harbor of Refuge Boat Ramp:

No Update

8) Harbor of Refuge Public Boat Ramp:

Matt Glaze and Jim Rudellat inspected the boat ramp, and the recommendation is to completely reconstruct the boat ramp and make some improvements while we are at it. Matt will provide us with a cost estimate, and we can consider a few grant funding opportunities.

9) Texas Department of Transportation Maritime Division:

TxDOT has begun working on our Port Profile. I submitted to TxDOT a KMZ file for City Harbor, Nautical Landings, and the Harbor of Refuge. They asked for any photos that include a “human element” in the areas. I’ve asked Helena if they have any such promotional type photos or if they would provide permission for say, Bill Harvey to take some “action shots” at their dock. Jim Rudellat is talking to Prestige and Miller’s about the same thing. We have not begun working on the Project submission survey, but we will in the coming week. It is due on June 15.

10) Lease of Harbor of Refuge Tract 3:

This lease is fully executed.

5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT**A) City Harbor**

1) We have been keeping up with the 2025-2026 oyster harvest, and there has been no activity to report.

B) Nautical Landings Building

1) 3 November 2025 Barefoot Construction started inspecting the soft spot in the floor in the men’s bathroom in the dayroom floor. The decking joist were rotted from an internal wall water leak.

C) Nautical Landings Marina

1) 10 March 2026, we had a pre-construction meeting for the Living Shoreline Project.

2) Horizon Environmental has been on-site 10 times since the last PC meeting.

D) Smith Harbor

E) Harbor of Refuge

1) Matt Glaze with Urban Engineering is working on the cost of repairs for the Harbor of Refuge boat ramp.

Jim had met with Doug Stevens from Equalizer to revisit the scope of the Public Dock fence, which needed repairs. Mr. Stevens had obtained a quote for the repairs, and the Port Commission had agreed to pay for half (\$7,500.00) of the quote, which was \$15,000.00. The quote did increase in price from \$15,000.00 to \$25,000.00, increasing the Port Commission's part by \$5,000.00.

A motion was made by Commissioner Jim Ward

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT THE PORT COMMISSION ACCEPTS TO PAY AN INCREASE OF \$5,000.00 TO BRING THE TOTAL AMOUNT COMMITTED FROM THE PORT COMMISSION TO \$12,500.00, SPLITTING THE COST WITH EQUALIZER FOR REPAIRS TO THE FENCE AT TRACT 3 AT HARBOR OF REFUGE.

Seconded by Commissioner Jerry Smith

Motion passed by the following votes:

Voting Aye: Raymond Butler, Jerry Smith, Laurie Harvey, Larry Nichols, Jamie O'Neil, Jim Ward, and Louis Rubio.

Voting Nay: None

Motion carried.

F) To Do List – Raymond Butler

ACTION ITEMS: NEW BUSINESS – *The Port Commission will consider the following items and take any action deemed necessary.*

ACTION ITEMS: LEASES

COMMENTS

6. COMMENTS FROM COMMISSIONERS

No action taken.

ADJOURNMENT

Chairman Raymond Butler asked for a motion to adjourn.

Motion made by Commissioner Larry Nichols to adjourn the meeting.

Seconded by Commissioner Jim Ward.

Motion passed by the following votes:

Voting Aye: Raymond Butler, Jerry Smith, Laurie Harvey, Larry Nichols, Jamie O’Neil, Jim Ward and Louis Rubio.

Voting Nay: None.

Motion carried.

The meeting adjourned at 4:39 p.m.

These minutes were approved on April 21st, 2026.

ATTEST:

Raymond Butler, Chairman

Oralia G. Munoz