
CITY OF PORT LAVACA

MEETING: October 10, 2022 **AGENDA ITEM** _____

DATE: 10/06/2022

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Bid award for the MAINTENANCE MOWING OF VARIOUS

Background:

We recently advertised for bids in the Port Lavaca Wave for MAINTENANCE MOWING OF VARIOUS AREAS for FY 2022-23. In addition to the Wave advertisement, we posted the notice on the website as well as sent emails to known mowing contractors in the area. A copy of the Scope of Work is attached.

Bids were opened on October 4. We received 3 bids. A Bid Tabulation is attached.

Recommendation:

We recommend three (3) contracts be awarded from this solicitation as follows:

- Marvelous Gardens: Scope of Services A.1 thru A.6 for a total of \$51,600.00
- P&W Tree Trimming: Scope of Services B, E, G thru J for a total of \$33,150.00
- Mauer Shredding: Scope of Services C, D, F for a total of \$3,300.00

These awards are split between the Street Department (\$58,850.00) and Parks department (\$29,200.00) as shown on the bid tabulation form. The total of all three contracts is \$88,050.00 and is available using budgeted contracted services in Streets and Parks.

Attachments:

- Bid Tabulation
- Scope of Services including aerial photographs of various areas to be mowed

CITY OF PORT LAVACA MAINTENANCE MOWING OF VARIOUS PUBLIC AREAS

BID DATE: OCTOBER 4, 2022 2:30 PM

All mowing bids are to include manhours necessary to remove trash prior to and during mowing service and properly dispose of trash to provide a neat clean appearance to the completed job.

BID	DESCRIPTION	EST QTY	UNIT	MAUER SHREDDING SERVICE		P&W TREE TRIMMING		MARVELOUS GARDENS		LOW BIDDER	AWARD AMT STREETS	AWARD AMT PARKS
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION			
A - SH 35 Median areas	1	Shred/Finish Mow/trim SH 35 Median within the City Limits , as shown	10	EA	\$ 840.00	\$ 8,400.00	\$ -	\$ -	\$ 3,000.00	\$ 30,000.00		
	2	Finish mow/trim at SH 35 median crossovers - 26 locations, as shown.	20	EA	\$ 2,400.00	\$ 48,000.00	\$ -	\$ -	\$ 585.00	\$ 11,700.00		
	3	Finish mow/trim SH 35 ROW at SW intersection of SH 35 and US 87 as shown	20	EA	\$ 60.00	\$ 1,200.00	\$ -	\$ -	\$ 150.00	\$ 3,000.00		
	4	Finish mow/trim SH 35 ROW at SE intersection of SH 35 and US 87 at Welcome sign as shown	20	EA	\$ 50.00	\$ 1,000.00	\$ -	\$ -	\$ 125.00	\$ 2,500.00		
	5	Finish Mow/Trim Triangular area at SW intersection of SH 35 and Half League Road, as shown	20	EA	\$ 60.00	\$ 1,200.00	\$ -	\$ -	\$ 125.00	\$ 2,500.00		
	6	Finish Mow/Trim island within Travis Street on N. side of SH 35, as shown	20	EA	\$ 40.00	\$ 800.00	\$ -	\$ -	\$ 95.00	\$ 1,900.00		
A	Total for Bid Item A				\$ 60,600.00		\$ -		\$ 51,600.00	MG	\$ 51,600.00	
B	Shred/Finish mow/trim curb Clement Cove Upland (Area B)	20	EA	\$ 315.00	\$ 6,300.00	\$ 180.00	\$ 3,600.00	\$ 220.00	\$ 4,400.00	P&W		\$ 3,600.00
C	Finish mow/trim out 0.5 ac lot on Brookhollow Dr. at Holiday Land (Area C)	20	EA	\$ 55.00	\$ 1,100.00	\$ 75.00	\$ 1,500.00	\$ 125.00	\$ 2,500.00	MAUER		\$ 1,100.00
D	Finish mow/trim out 0.8 ac lot at the corner of Newlin St. & Commerce St. (Area D)	20	EA	\$ 35.00	\$ 700.00	\$ 85.00	\$ 1,700.00	\$ 125.00	\$ 2,500.00	MAUER		\$ 700.00
E	Finish mow/trim out between the railroad tracks and trim the curb on Main St; 2600 LF +/- (Area E)	20	EA	\$ 460.00	\$ 9,200.00	\$ 200.00	\$ 4,000.00	\$ 325.00	\$ 6,500.00	P&W	\$ 4,000.00	
F	Finish mow/trim out 0.5 ac tract at NE intersection of Half League and Main St. (Area #5)	20	EA	\$ 75.00	\$ 1,500.00	\$ 125.00	\$ 2,500.00	\$ 165.00	\$ 3,300.00	MAUER	\$ 1,500.00	
G	Finish mow/trim out at City Park (Area #6)	40	EA	\$ 425.00	\$ 17,000.00	\$ 350.00	\$ 14,000.00	\$ 625.00	\$ 25,000.00	P&W		\$ 14,000.00
H	Finish mow/trim out George Admas Park (Area #7)	40	EA	\$ 266.00	\$ 10,640.00	\$ 200.00	\$ 8,000.00	\$ 225.00	\$ 9,000.00	P&W		\$ 8,000.00

BID	DESCRIPTION	EST QTY	UNIT	MAUER SHREDDING SERVICE		P&W TREE TRIMMING		MARVELOUS GARDENS		LOW BIDDER	AWARD AMT STREETS	AWARD AMT PARKS
I	Shred/Finish mow Barton ditch between Sandcrab Blvd AND to a point approximately 350 ft northeast of the SH 35 bridge	10	EA	\$ 200.00	\$ 2,000.00	\$ 175.00	\$ 1,750.00	\$ 300.00	\$ 3,000.00	P&W	\$ 1,750.00	
J	Trim Palm Trees and haul trimmings to City Brush pile 1x within the year	30	TREES		\$ 3,450.00	\$ 60.00	\$ 1,800.00	\$ 65.00	\$ 1,950.00	P&W		\$ 1,800.00
IF BIDDER HAS SUBMITTED A BID FOR ALL BID ITEMS A THRU J AND A SINGLE CONTRACT WERE TO BE AWARDED FOR ALL BID ITEMS A THRU J, THEN THE DOLLAR AMOUNT SHOWN HERE IS TO BE DEDUCTED FROM THE SUM OF THE INDIVIDUAL BID ITEMS AS THE FULL CONTRACT AWARD. 00300- 3 OF 3 (Addndum No. 1)				\$ 2,000.00		\$ -		\$ 15,892.50				
	IF ALL BID ITEMS A - THRU J WERE AWARDED IN SINGLE CONTRACT			\$ 110,490.00				\$ 93,857.50				
Note: Extension amounts are shown in italics when an incorrect mulitplication was shown on the bid form.									TOTAL AWARDS A-J		\$ 58,850.00	\$ 29,200.00

RECOMMENDED AWARDS:

\$ 88,050.00

MAUER SHREDDING: C, D, F \$ 3,300.00

P&W TREE TRIMMING B, E, G, H, I, J \$ 33,150.00

MARVELOUS GARDENS A \$ 51,600.00

\$ 88,050.00

SUMMARY OF WORK

1.0 GENERAL

- 1.1 Work under this contract consists of providing full-service maintenance mowing for the designated areas. Mowing of areas to be serviced 20 times a year shall generally be performed twice in the months of March through October and once in the months of November through February. Mowing of parks shown to be 40 times a year shall generally be performed weekly in the months of March through October and twice a month during November through February. These general schedules are subject to change depending on weather and rate of grass growth. The contractor shall coordinate the schedule with the Director of Development Services.
- 1.2 Contractor shall edge and trim out all curbs, culverts, along railroad tracks, signposts, sidewalks, fire hydrants, etc. associated with the designated area. All trees and shrubs will be mowed and trimmed around and/or controlled with herbicide. 10 days following an herbicide application all dead grass will be mowed and trimmed around and trimmed out.
- 1.3 "Finish mow" is understood to mean the contractor shall use finish mowers to maintain a manicured look.
- 1.4 Contractor shall make every reasonable effort to remove all trash/litter prior to and during the mowing operations in order to provide a neat clean appearance to the completed job. Trash pickup/disposal prior to and during mowing operations shall be included in the cost for mowing services. Trash pickup/disposal shall include removal and bagging of all trash/litter and other debris. Bags of trash are to be delivered to the City Public Works Yard for disposal. Fallen and trimmed limbs and brush in the Parks shall be gathered and piled for removal by City.
- 1.5 Trimmings from Palm Trees are to be taken to the City's brush pile at the Harbor of Refuge.
- 1.5 Contractor's use of premises:
 - A. Contractor shall assume full responsibility for the protection and safekeeping of the materials, equipment, tools, and other products stored on the premises.
 - B. Contractor shall limit his operations to within the designated City right-of-ways and property. Contractor shall obtain and pay for the use of any additional storage or work areas needed for operations.
 - C. Contractor shall take all precautions as necessary to protect the public during the mowing operations.
 - D. Contractor shall be responsible for traffic control and traffic control devices around the work areas as may be applicable. All traffic control measures shall be in accordance with the recommendations and standards of the Texas Highway Department.

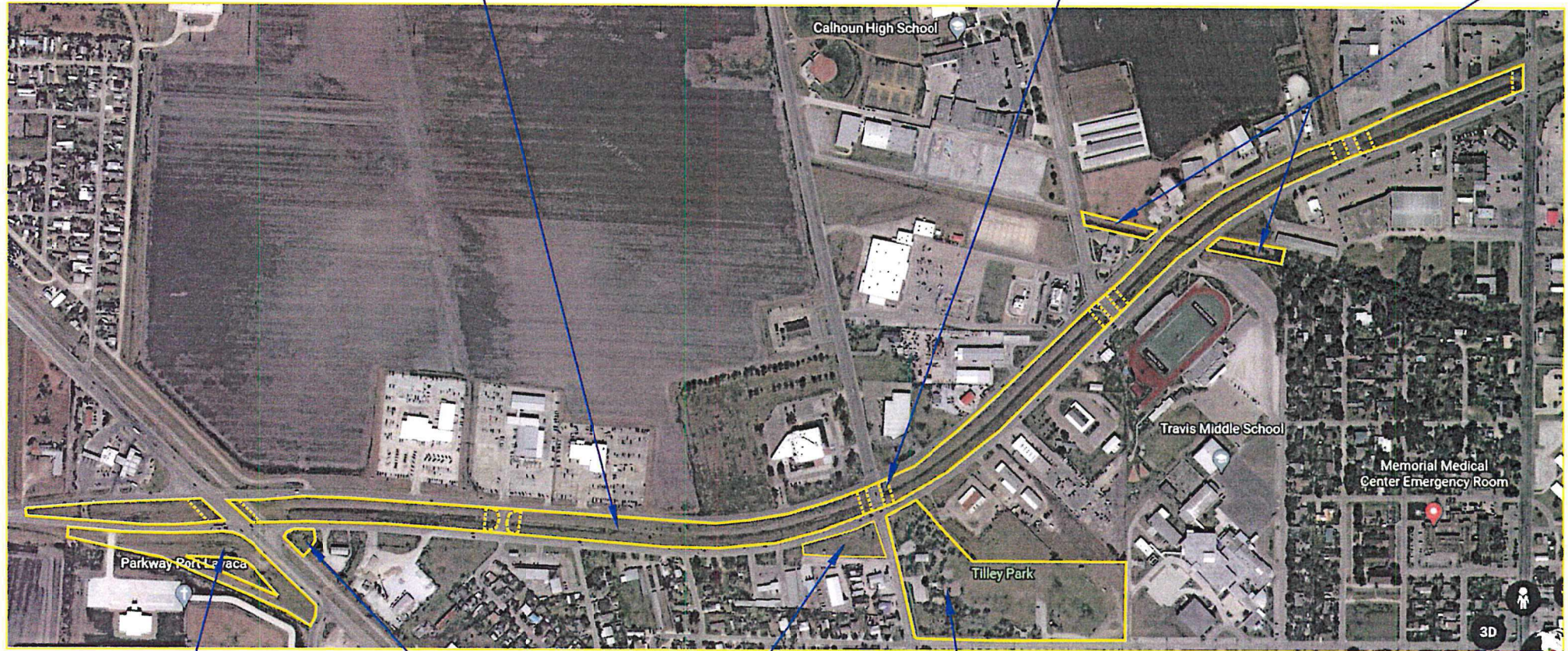
City of Port Lavaca
MAINTENANCE MOWING OF
VARIOUS PUBLIC AREAS
SECTION 01010

- 1.6 It is the Contractor's responsibility to protect the City's right-of-way and all private property against damage by the mowing process. If the site and/or adjacent structures, trees, shrubs, etc. are damaged by the mowing operations, it shall be repaired by the Contractor at no cost to the City to the satisfaction of the Director of Development Services.
- 1.7 Safety: All work shall be performed in strict accordance with all local, state, and federal laws governing occupational safety and health.
- 1.8 Tax Exemptions: The City of Port Lavaca is exempt from State Tax and Local Tax. DO NOT include tax in your bid. Tax exemption certificates will be furnished upon request.

A1 - SH 35 Median

A2 - Median crossovers

I - Barton Ditch



A3

A4

A5

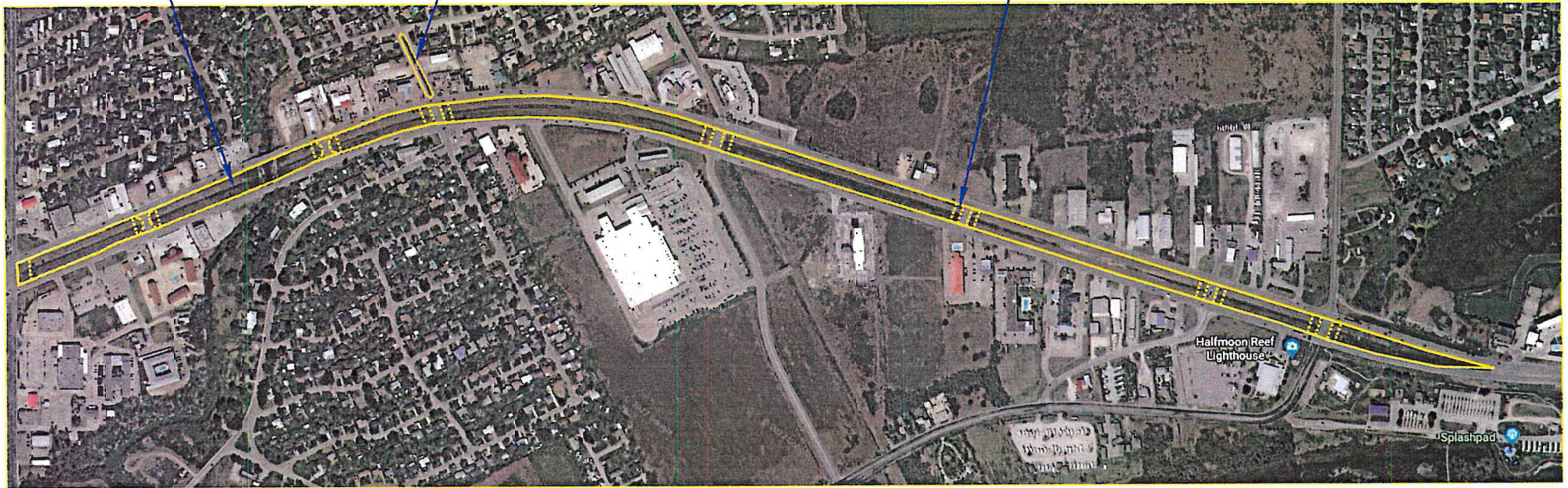
G - City Park
(includes Ashley Field)

Highway 35 west of Virginia St.

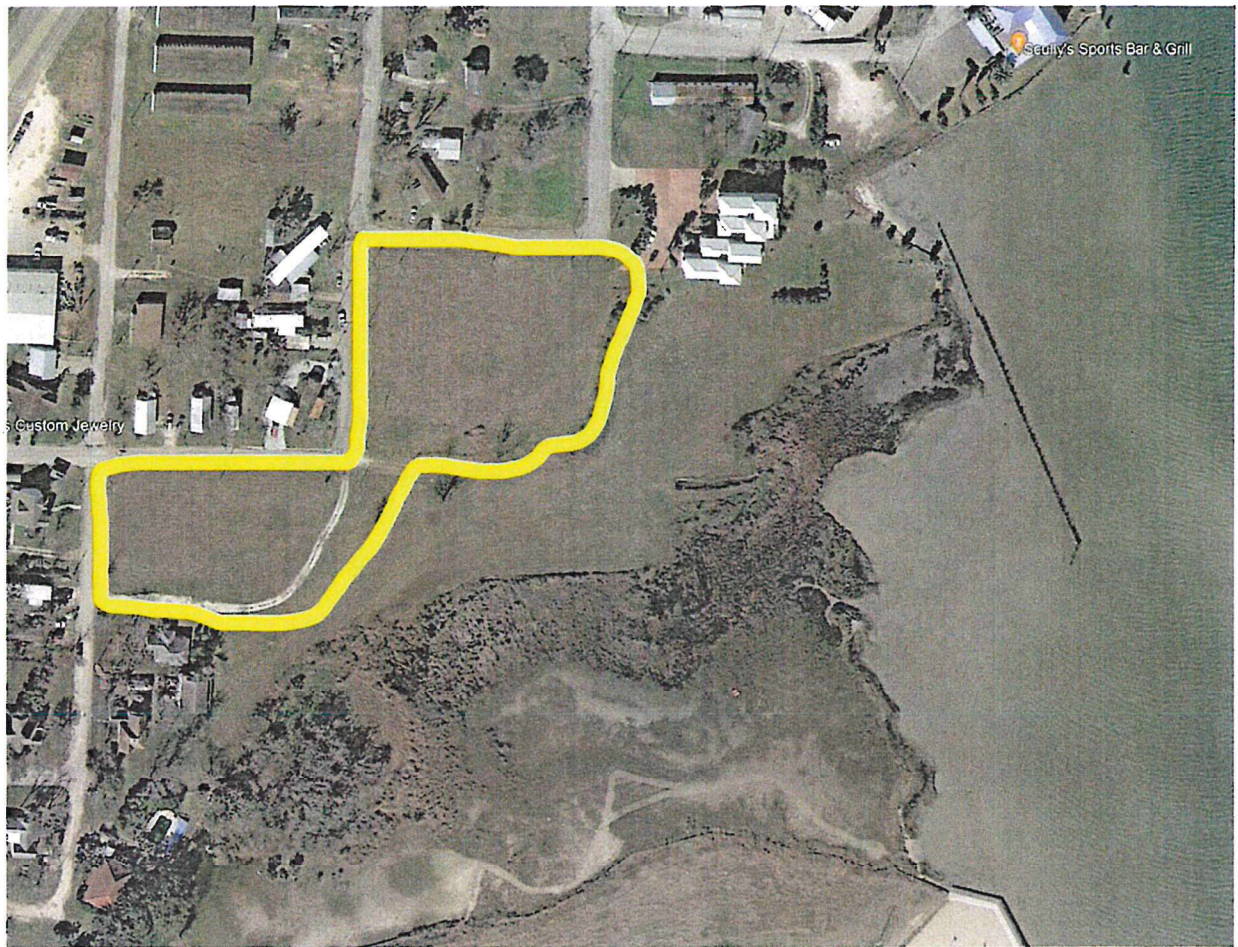
A1 — SH 35 Median

A6—Travis St. median

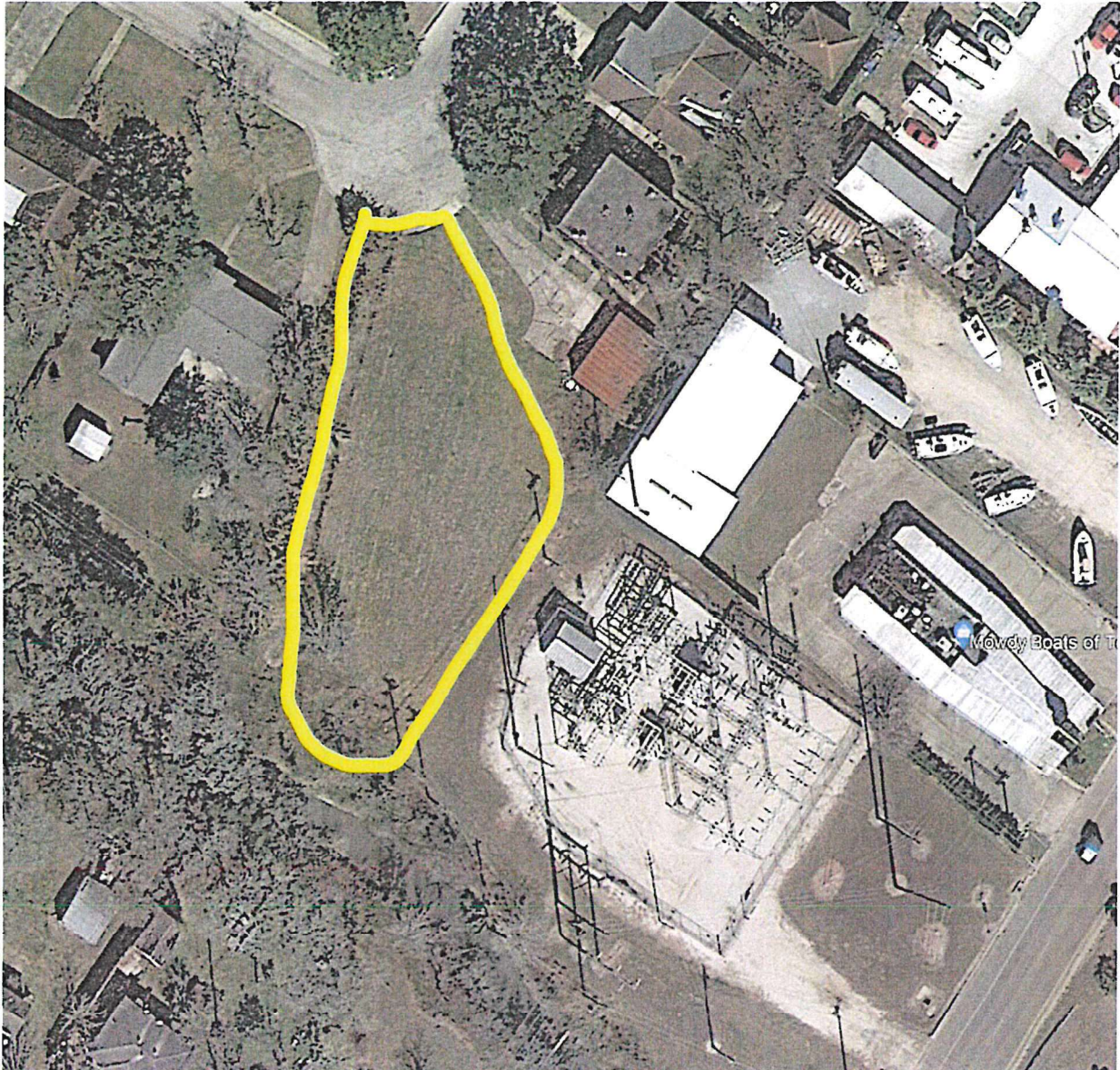
A2 — Median crossovers



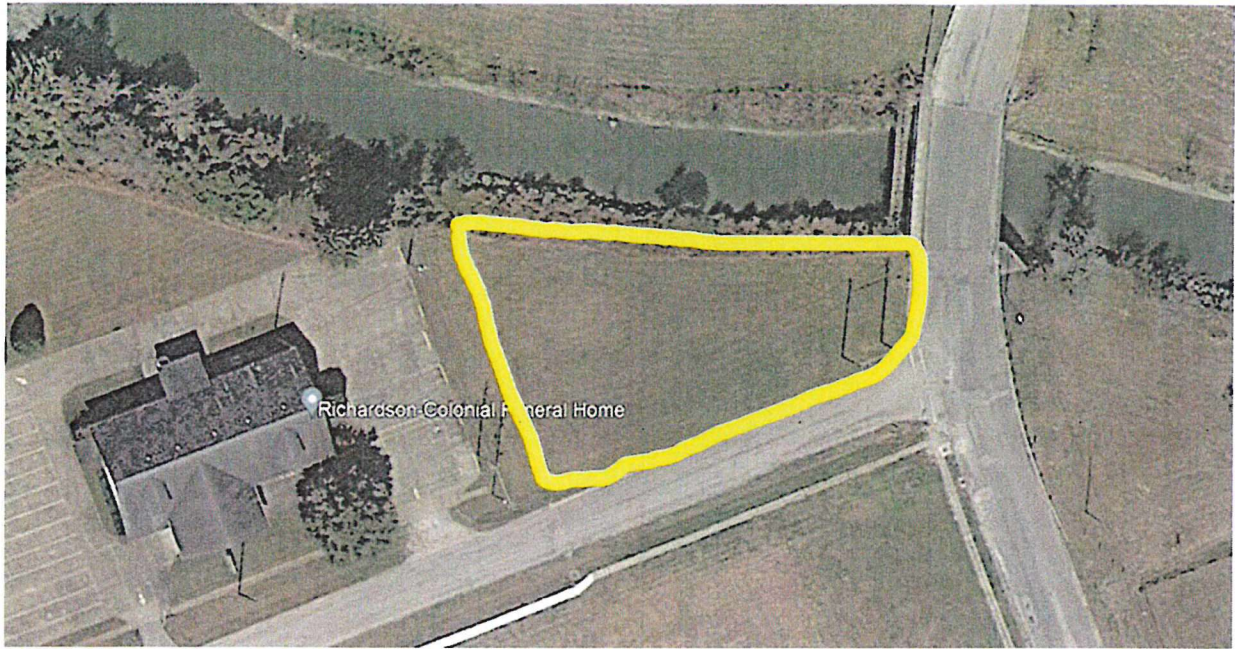
Highway 35 east of Virginia St.



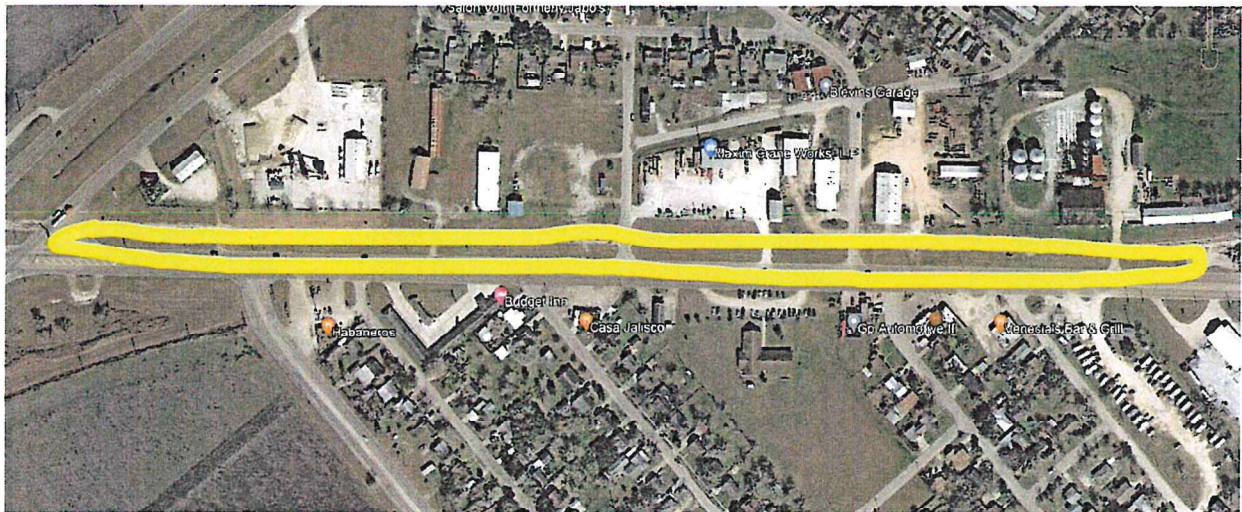
Clement Cove Upland (Randle/E. Wilson/Bay St./George St.) Area B



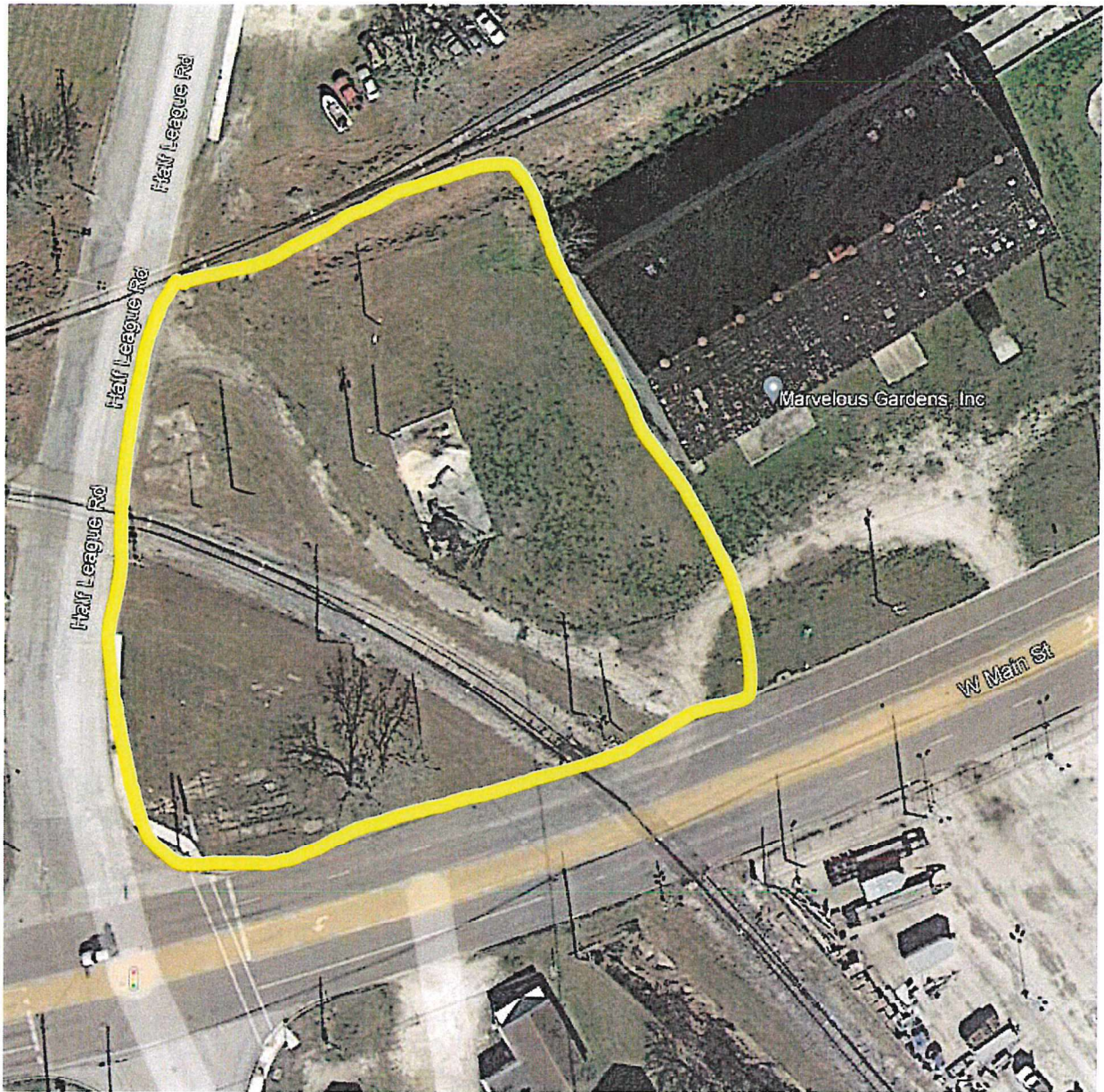
Lot at Brookhollow and Holiday Lane Area C



Newlin and Commerce – Area D



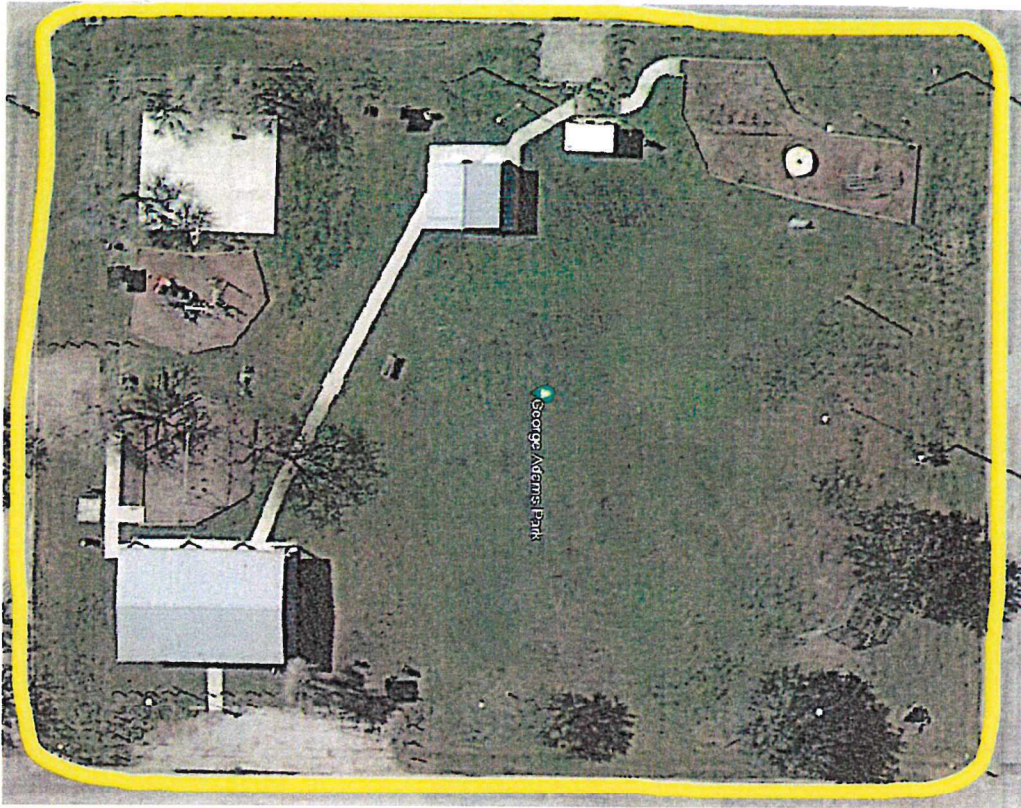
Main Street between curb and railroad tracks – Area E



Half League and Main Street Area F

SAN Antonio St.

M.L.K.



Center St.

George Adams Park – Area H

Bcnavides St.