
CITY OF PORT LAVACA

MEETING: MARCH 18, 2025 **AGENDA ITEM** ____

DATE: 3.12.2025

TO: PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: CITY MANAGER'S MONTHLY REPORT

1. TPWL Grant – Renovations to the Nautical Landings Marina Breakwater:
Derrick Construction had a delay in getting the contract documents back due to the hospitalization of a key employee. Matt Glaze has the contract documents executed by Derrick now and will get them to us for the Mayor's signature and schedule a pre-construction conference soon.
2. CDBG-MIT Coastal Resilience Living Shoreline Project
Attached is the latest Progress Report for the period Jan 1 – Feb 28, 2025 as well as a copy of the recently completed Coastal Boundary Survey required for this project.
3. ReStore (cleanup of old barge(s) in Smith Harbor)
Our consultant Kim Griffith reports that the Nation-Wide Permit application was successfully submitted on February 19.
4. CDBG-MIT Round 2 Application for use of funds for Replacement of culverts under rail at Corporation Ditch and Voluntary Restoration of Refuge Shoreline.
I sent an email a couple weeks ago letting Council and the Port Commission know that the \$9.1M CDBG-MIT Round 2 funding has finally been approved by GLO. The mayor should receive a contract via DocuSign soon. Next steps will be to award an engineering contract to Urban Engineering for the Harbor of Refuge Shoreline protection and to Mott McDonald for the Corporation ditch drainage culvert replacements.
5. GLO CEPRA GRANT (Harbor of Refuge Shoreline Protection): We discussed this project with GLO on March 6. The application for the Army Corps permit for this project should be ready to submit this spring or early summer. It will take 12-18 months to receive a permit for construction. The plan is to apply for CEPRA funding for construction in May of 2027. If approved, the construction would probably be done in 2029. I received clarification today that contrary to what I was told when we applied for this funding 2 years ago, because this project is strictly shoreline protection, we DO NOT have to provide public access along the shoreline. This is good news for our future use and lease opportunities at the Harbor of Refuge.
6. MBMT Grant Downtown Waterfront Public Access Improvement:
Matt Glaze is trying to get an update from the COE on when we might expect a COE permit for the fishing dock and boardwalk along the seawall. If it should be coming soon, Council can consider making an application for construction funding of the boardwalk with GLO CMP due June 4.
7. TxDOT Truck Route signs: I have reached out to TxDOT several times this month for an update on when a pre-construction conference will be scheduled. I heard back today and was told that the pre-construction conference has not yet been scheduled. This truck sign installation is included in this TxDOT project.

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8. Texas Ports Association: City of Port Lavaca Ports & Harbors is now finally shown on the front page of the TPA website as a Corporate Member of TPA www.texasports.org. Clicking on our logo takes you to the Ports & Harbors webpage on the City of Port Lavaca site. On there is a hyperlink to the Port Commission page where the Port Commissioners are listed as well as the agendas and minutes of the Port Commission meetings.

We are working on an exhibit each for The Harbor of Refuge Lease Tracts, the City Harbor Lease Tracts, and Nautical Landings Boat slips to link to from our Ports and Harbors page as well as other improvements to the page.

9. TxDOT Maritime Division: <https://www.txdot.gov/about/divisions/maritime-division.html> Then click the hyperlink Texas ports. We are listed under Shallow Draft as **City of Port Lavaca Ports & Harbors**, which takes the user to the City of Port Lavaca Ports & Harbors webpage. If you notice, other ports on the TxDOT page have a profile sheet. I recently had a conversation with Emily Schmidbauer with TxDOT and she tells me:

As I mentioned, the most recent version of the Texas Port Mission Plan (PMP) was approved last fall, but we are looking to begin developing the 90th Legislative Session Texas PMP this summer. During that process, our TxDOT project manager and project consultants will conduct interviews with y'all to develop a port profile, understand project needs, create any project profiles, etc. Should the state legislature provide funding to ports, we'll look to needs identified within the document for our Port Authority Advisory Committee to review and provide funding recommendations to the Texas Transportation Commission. The Port Authority Advisory Committee (PAAC) is a nine-member body made up of seven port leaders, a Speaker of the House appointee, and a Lt. Governor appointee. They meet *at least* biannually. Project scoring is underway for the 89th Legislative Session PMP. All meetings are available to attend virtually and in person. I encourage y'all to attend as you're able - I've added you to our meeting distribution list and March meeting invitation. TxDOT Maritime also sends out a newsletter about once a quarter – I'd love to get you added to that as well.

At the next available opportunity, I'll work to schedule a time we can get out to see y'all, discuss your priorities and opportunities (very much appreciate your including the master/comprehensive plan), see the ports and harbors areas, and just generally learn more!

Talk soon,

EMILY SCHMIDBAUER

Program Coordinator

TEXAS DEPARTMENT OF TRANSPORTATION

Maritime Division

emily.schmidbauer@txdot.gov | 512-913-5923 | TxDOT.gov

I did email this information to the Commission members earlier this month. The March PAAC meeting is on March 26 at 1:00 pm – 3:00 pm. Jim and I plan to attend virtually as is Robert Knox. I will forward the invite for anyone else that would like to attend, or you are free to join Jim and I at City Hall to attend virtually. When I receive the quarterly TxDOT Maritime newsletter, I will forward a copy to all commissioners.

<https://www.txdot.gov/content/dam/docs/maritime/port-profiles/maritime-pmp-book.pdf>

This is a link to the current PMP.

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Monthly Progress Report

Reporting Period: 1/1 through 2/28 2025

Project Information

Project Name	Port Lavaca Living Shoreline Breakwater
City Resolution	R-050922-5
CDBG-MIT Contract	20-087-001-D226
City PM	Jody Weaver
Mott MacDonald/Coast and Harbor Engineering PM	Alfredo Reza/Thomas Everett
Mott MacDonald Project Number	507107066
Date	311/2025

Project Milestones

Milestone Description	Date (Actual=A)	Notes
Task 1: Project Kickoff		
Project Kickoff Meeting	6/8/2022 (A)	
Memorandum of Project Understanding	6/21/2022 (A)	
Task 2: Data Collection and Analysis		
Collect available coastal processes data	7/29/2022 (A)	
Collect new bathymetric and topographic data	8/3/2022 (A)	Complete
Collect new geotechnical data	8/4/2023 (A)	Complete
Collect new cultural resources data	5/10/2024 (A)	Complete
Collect new habitat data	7/21/2023 (A)	Complete
Technical memorandum on data collection	10/13/2023 (A)	Complete
Task 3: Coastal Analysis, Alts Development, Alt Eval		
Coastal Engineering Analysis	11/4/2022 (A)	Completed via presentation 11/4/2022
Alternatives Development	11/4/2022 (A)	Completed via presentation 11/4/2022
Meeting on Alternatives Development	11/4/2022 (A)	Completed in person
Alternatives Evaluation	2/20/2023 (A)	Complete
Meeting on Alternatives Evaluation	2/22/2023 (A)	Complete
Tech Memo on CEA and Alts Analysis	10/13/2023 (A)	Complete; as part of 30% report
Task 4: Preliminary Design		
Prelim design: 30% plans, cost, report	10/13/2023 (A)	Complete; submitted 10/13/2023
Task 5: Regulatory Compliance		
Prepare application and permit plans	04/10/2024 (A)	Complete
USACE Regulatory Permitting		
USACE pre-application meeting	3/07/2024 (A)	Complete
USACE Joint Evaluation Meeting	4/10/2024 (A)	Complete
Submit USACE Permit Application	4/17/2024 (A)	Complete
Address comments from public notice and resubmit	9/3/2024 (A)	Complete
Issuance of USACE Permit	12/1/2025	In progress
TXGLO Coastal Lease		
Submit coastal lease application to GLO	4/15/2025	In progress

Milestone Description	Date (Actual=A)	Notes
Task 6: Engineering Design		
Submit 70% Design	12/16/2024	Complete
Submit 95% Design	6/1/2025	In progress
Develop for proposal package	1/1/2026	Set to 1 month after receipt of permit
Task 7: Construction Proposal Solicitation Assistance		
Out to bid	02/2026	
Issue Construction NTP	04/2026	

Project Budget

Budget Summary	% Complete by Budget	notes
Task 1: Develop Project Understanding	100%	
Task 2: Data Collection and Analysis	100% Mott / 98% by sub	
Task 3: Coastal Analysis, Alts Development, Alts Eval	100%	
Task 4: Preliminary Design	100%	
Task 5: Regulatory Compliance	90%	Permit application coordination with sub and USACE, Coastal boundary survey coordination
Task 6: Final Design	66%	progressing 95% design
Task 7: Bidding Phase Services	0%	
Task 8: Engineering Services during Construction	0%	
Task 9: Project Management	64%	
Overall	52%	

Activities Performed This Period

Activity Summary

Task 1: Project Kickoff

- Task Completed

Task 2: Existing and New Data Collection

- Bathymetry and magnetometer survey completed 8/3/2022; deliverable received 8/9/2022. Survey deliverable submitted.
- Geotech data collection complete. Work in field began 8/26/23. Deliverable received 8/4/23. Geotech report finalized by subcontractor 11/9/23. Internal Geotech analysis for breakwater design finalized. Design report completed.
- Habitat Survey was conducted 6/12-6/22/2023. Deliverable received 7/21/23
- Cultural resources surveys have been given NTP; Marine and terrestrial Antiquities Permit applications have been approved by the THC; field survey completed March 2024. Cultural Resources report submitted 5/10.

Task 3: Coastal Analysis, Alts Development, Alts Evaluation

Task Completed

Task 4: Preliminary Design

- Task Completed

Task 5: Regulatory Compliance

- Permit application development in progress. Coordination with subcontractor (Triton) on permit application progress.

Activity Summary

- Permit drawings finalized
 - Permit application package near completion
 - Pre-application meeting with USACE scheduled 3/7/24
 - Ongoing coordination with subcontractor (Gray and Pape) on Texas antiquities permit and cultural resources survey.
 - Field surveys conducted week of 2/26/24 and 3/4/24
 - USACE Joint Evaluation Meeting conducted April 10 2024
 - Permit application submitted April 17 2024
 - Ongoing permit application coordination with USACE and Triton (Environmental sub).
 - Coastal Boundary Survey coordination
 - Submitted coastal boundary survey data to GLO. GLO approved data submittal
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Task 6: Final Design

- Work toward 95% design drawings package, cost estimates, and design specifications.
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Task 7: Bidding Phase Services

- Not yet started
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Task 8: Construction Proposal Solicitation Assistance

- Not yet started
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Task 9: Project Management

- Ongoing project management e.g. client and subcontractor coordination, scheduling, invoicing, resourcing, etc.
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Anticipated Effort Next Period

- Ongoing permitting coordination with Triton and USACE
- Start coastal land lease application process
- Finalize navigation aid permit request for USCG. Submit once we receive USACE permit
- Progress 95% design package
- Continue monthly invoicing against second milestone draw (Final Design).

Outstanding Items

None

Please do not hesitate to contact me if you have any questions or comments.

Sincerely,



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