



RECREATION AND PARKS BOARD MEETING

Wednesday, November 15, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 15th day of November, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Mark Howell	Board Member
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member
Tracy Hefley	Board Member

And with the following absent:

Dina Smith	Board Member
Nicholas Lowry	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:00 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, December 20, 2023 at 12:00 p.m.

The board had a brief discussion on upcoming Christmas activities coming up in the city.

2. Approve minutes from the regular meeting held October 18, 2023.

Motion made by Vice Chairwoman,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 18, 2023.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Tharling, Board Member Kuntschik, Board Member Hefley

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was absent. Public Works Office Manager, Cyndi Heysquierdo, reported that the park's crew has been continuing regular maintenance at all the parks. She advised that the Monster Mas and the Veterans Day events were both a success. She added that the pier lights and the parking lot slots at Lighthouse beach were replaced successfully.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Tracy Hefley's Park assignment is Faye Sterling Park. Howell stated the park overall looks very good.

Board Member Kevin Kuntschik’s Park assignments are Claret Crossing. He reported that the park needs mowing but overall the park look good.

Board Member Mark Howells’s Park assignment is George Adams. Howell’s stated the park overall looks good.

Vice Chairwoman Olga Szela’s Park assignment is City Park. She stated that the volleyball court looks great. She added that the paint on the Born Learning Trail still looks good.

Chairman Sistrunk Park assignment is Bayfront Park looks very good.

Board Member Kevin Kuntschik’s Park assignment is Clarett Crossing Park. Lowry stated the park overall looks very good. He commented about the possibility of placing plastic covering over the chain on the swings to avoid a child’s injury.

Board Member Bill Regan’s Park assignment is Wilson Park. Regan stated the park overall looks very good.

6. Receive financial status report on the Parks Recreation Department

The financial status were reviewed and discussed.

Interim City Manager Jody Weaver stated that October 1st starts a new budget year for the City of Port Lavaca. Weaver gave a brief explanation on how the budget process for the city parks works.

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Howell.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Tharling, Board Member Kuntschik, Board Member Hefley

Meeting adjourned at 12:31 P.M.

These minutes were approved on December 20, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary