

## RESOLUTION NO. R-031124-5

### POLICY REGARDING ESTABLISHMENT OF AND USE OF FUNDS IN THE PARKS DONATIONS FUND

The goal for establishing The Parks Donation Fund is to provide local citizens and visitors, who especially enjoy our City Parks and have a desire to see new amenities and other improvements added to the parks, a way to contribute financially to a fund with exclusive use to provide improvements to our City Parks.

A Parks Donation Bank Account shall be established to collect donations using convenient online methods such as Venmo, CashApp, ApplePay and PayPal.

It shall be the policy of the City that 100% of the deposits into the Parks Donation Bank Account will be used to fund a Special Revenue Fund entitled "Parks Donation Fund".

#### DEFINITIONS

*Designated Public Parks:* Those parks as listed in Chapter 32 – Parks and Recreation, Article III – Park Designations, Section 44 of the City of Port Lavaca Code of Ordinances

*Maintenance:* General and specific repairs of park facilities, cleaning services, mowing, watering and upkeep of landscaping and grounds, upkeep of utilities such as plumbing, electrical, wiring, etc., graffiti removal, ensuring proper bins, collection schedules and general cleanliness, regular inspections, and correction/repairs of safety hazards;

#### USE OF FUNDS

It will be the general policy of the City that the Parks Donation Fund shall be used for the following eligible expenses:

- Capital Improvement projects within any of the City of Port Lavaca designated Public Parks
- Purchase and installation of the following amenities within any of the City of Port Lavaca designated Public Parks:
  - New trees, Landscaping and irrigation
  - New picnic tables, benches, shade structures, and specialty park amenities
  - Educational and wayfinding signage
  - Seasonal decorations
- Recreational programs to be sponsored by the City of Port Lavaca and held within a designated Public Park
- Special Park Events to be sponsored by the City of Port Lavaca and held within a designated Public Park

It will be the general policy of the City that the Parks Donation Fund shall not be used for any of the following expenses:

- Repairs or Maintenance activities of any kind
- Salaries & Benefits
- Normal Operating expenses
- Utilities
- Advertising or promotion activities

**PASSED AND APPROVED** on this 11th day of March 2024.

ATTEST:

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Mandy Grant, City Secretary

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Jack Whitlow, Mayor