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**CITY OF PORT LAVACA**

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**MEETING:** 09/19/2022 **AGENDA ITEM** \_\_\_\_\_

**DATE:** 09.09.2022

**TO:** PLANNING BOARD

**FROM:** DERRICK SMITH, DIRECTOR OF DEVELOPMENT SERVICES

**SUBJECT:** Consider and discuss adoption of rule for public comments.

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It is proposed to adopt verbiage, such as used by City Council, in the meeting agenda to capture comments from the public.

*COMMENTS FROM THE PUBLIC - Comments will be limited to three (3) Minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation or on Facebook Live through the comment section, which will be monitored and answered as appropriate.*

The intent of this rule adoption is to allow for public comment during regular and special Planning Board meetings in an organized manner.

**Article 11.03-ORGANIZATION.**

*Such Planning and Zoning Commission shall organize by electing one of it's members Chair, and a Secretary, who may or may now be a member of that Commission, and may adopt its own rules and order of business.*

**Staff Recommendation:** Approval

**Attachments:**

- Home Rule Charter City of Port Lavaca 11.03