

**RECREATION AND PARKS BOARD MEETING**

Wednesday, July 20, 2022 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of July, 2022, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session and workshop session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, July 20th, 2022.

ROLL CALL

The following members were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
William J. Reagan	Board Member
Jean Wehmeyer	Board Member
Mark Howell	Board Member

The following members were absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board meeting will be on August 20, 2022 at 12:00 p.m.

Board Member Olga Szela and Bill Reagan presented an overview if what was discussed in the most recent Visioning committee meeting to the board..

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held May 18, 2022.

Motion made by Board Member Wehmeyer, Seconded by Vice Chairwoman Szela.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on May 18, 2022.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

3. Approve minutes from the cancelled regular meeting held June 15, 2022.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Howell.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the cancelled regular meeting held on June 15, 2022.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Parks Superintendent Joe Rodriguez reported on the maintenance operations of the city parks. Rodriguez reported that at City Park they recently finished the safety surface of the small playground. Rodriguez added that they are also currently working on plumbing issues at the

Lighthouse Beach restrooms. He ended with stating that they are completing regular maintenance at all of the other city parks.

4. Receive update on park assignments from park board members.

Board Member Mark Howell's park assignments is George Adams Park. Howell stated that the park looks great, better than it has ever looked. No issues to report.

Board Member Olga Szela's park assignments are City Park and Butterfly Park. For Butterfly park she reported that the fence is leaning and needs attention. For City park she reported that the planters are full of weeds. Interim City Manager stated she would get a quote to get them cleaned up.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he reported that the adult recess and the Saturday night concerts are both bringing a lot of citizens to the bayfront park. He said overall the parks looks very good.

Board Member Jean Weahmeyer's park assignment is Faye Bauer Sterling Park, she did not have anything to report.

Board Member William "Bill" Reagan's park assignment is Wilson Park, he reported that the park overall looks good. He did report an electrical socket that was out in the open that needed attention. He also mentioned that the skate park is looking very good.

5. Receive status report on the 2019 Texas Parks and Wildlife Trails Grant project.

Interim City Manager Jody Weaver reported that the project is officially complete. she stated that the only thing pending is for the contractor to close out all paperwork, fix an issue with the water fountain, and installation of backless benches.

6. Receive Status report of the New Skate Park project at Wilson Park.

Interim City Manager reported that the skate park should be complete the upcoming week, she stated that they would clean up the area and post temporary rules so that the community can start using the skate park.

7. Receive status report on the electrical repairs at the Lighthouse Beach RV Campground.

Public Works Director Wayne Shaffer reported that the contractor is currently working on this project and has already installed one meter. Should be completed soon.

8. Receive financial status report on the Parks Recreation Department.

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

9. Receive artist Michael Sanchez's mural sketch presentation for Lighthouse Beach bathroom wall.

Artist was not present. Item was not discussed.

10. Discuss Capital Improvement Projects (CIP) for city parks.

The board discussed different capital improvement projects and bounced ideas back and forth. The projects mentioned were a water slide for the city pool, a restroom for the Skate Park, parking for the Skate Park, and a shade structures at the Bayfront Park and at Butterfly Park.

Weaver announced that the Claret Crossing pocket park was complete and open to the public.

12. Consider and discuss the upcoming Skate Park rules.

Weaver presented a draft of the skate park and splashpad rules to the board for discussion.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Reagan.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby accepts the rules for the skate park and the splash pads with modification of wording as discussed.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

ADJOURNMENT

Meeting adjourned at 12:59 P.M.

CALL TO ORDER

Chairman Mac Sistrunk called the workshop meeting to order at 1:15 p.m. and presided.

WORKSHOP SESSION - *Council will consider/discuss the following items and take any action deemed necessary*

13. Tour City Park Facility (Bayfront Peninsula Park).

Board toured Bayfront Park.

No action was taken.

WORKSHOP ADJOURNMENT

Motion made by Vice Chairwoman Szela,

Seconded by Board Member Wehmeyer.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 1:49
P.M.

These minutes were approved on August 17, 2022

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary