

**RECREATION AND PARKS BOARD MEETING**

Wednesday, June 21, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 21st day of June, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular and workshop session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas and at the Wilson Park, 826 Seadrift Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk
William "Bill" Reagan
Mark Howell

Chairman
Board Member
Board Member

And with the following absent:

Olga Szela
Jean Wehmeyer

Vice Chairwoman
Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chair Member Mac Sistrunk advised the next meeting will be Wednesday, July 19, 2023 at 12:00 p.m. at the regular meeting place.

2. Approve minutes from the regular meeting held May 17, 2023.

Motion made by Board Member Howell,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on April 19, 2023.

Second by Chairman Sistrunk.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Howell

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer did not attend the meeting. The Parks Superintendent, Edward “Eddie” Tyler reported that they park’s crew has been maintaining regular maintenance at all the parks. He stated they completed the inspection report at all the parks. He also added that they have gone through and updated some of the playscapes at all of the parks. He also stated they are keeping a close eye on the splashpads and making sure they are working properly.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed the inspections report for June. No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Mark Howell’s Park assignment is George Adams Park. Howell stated the park overall looks very good.

Board Member Bill Reagan’s Park assignments are Wilson Park and Lighthouse Beach. He reported that both parks look good overall. He said that this morning the Wilson Park was being mowed. He did suggest that a park sign with the name would be ideal. For Lighthouse Beach he stated the park looked very busy and that the mural looks very good.

Chairman Mac Sistrunk’s Park assignments are Bayfront Park and Claret Crossing Park. He said both parks looked very good and clean. He mentioned that the trash pile at Claret Crossing Park had been cleared and that now the park looked much better. Sistrunk mentioned that Bayfront Park looked ready for Juneteenth and the upcoming Summer Beats concerts.

6. Receive financial status report on the Parks Recreation Department

The financial status was reviewed. Part of the report was incorrect. No further comments were made.

7. Receive status report on the mural project at Lighthouse Beach.

Interim City Manager Jody Weaver told the board that this project is moving along as planned. She stated that only two letters were lacking for completion. Weaver added that once the mural is complete the bathroom will be repainted, and the flooring will be replaced.

8. Consider and discuss the 2023 Capital Improvements Plan (CIP) for the Parks Department.

Interim City Manager Jody Weaver stated she would like the board to come up with ideas of major capital improvement plans needed throughout the city parks. Board member Reagan stated he felt that a restroom by the Skate Park was needed. Board member Howell mentioned the basketball expansion at George Adams Park would be a good idea. Weaver ended by saying that a fully covered basketball court would be ideal at Wilson Park and that she would be prioritizing the fence at Butterfly Park.

ADJOURN

Motion made by Board Member Reagan,

Second by Board Member Howell.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Howell

Meeting adjourned at 12:46 P.M.

WORKSHOP CALL TO ORDER

10. Tour City Park Facility (Wilson).

Item was not discussed due to lack of quorum.

ADJOURN

These minutes were approved on July 19, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary