
CITY OF PORT LAVACA

COUNCIL MEETING: JULY 8, 2024

DATE: 06.27.2024

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT: CONSIDER RECOMMENDATION OF THE SELECTION COMMITTEE TO
NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT TO PERFORM A
MASTER PARKS PLAN**

BACKGROUND

Included in the objectives for the 2023-24 Fiscal year was to Prepare a Master Parks Plan in order to be eligible to apply for large Texas Parks and Wildlife grants.

We recently advertised a Request for Qualifications from consultants interested in providing this professional service.

Statements of Qualifications were received as shown on the attached scoring sheet summary: Kendig Keast Collaborative (Sugarland) , LJA Planning & Landscape Architecture (Houston), and Vista Planning & Design/Twistleaf (West Lake Hills, Texas).

RECOMMENDATIONS

The Parks Board appointed the following individuals to score the received submittals: Mac Sistrunk, Greg Falcon, Dina Smith, Bill Reagan and Director of Public Works, Wayne Shaffer.

The overall scores were as follows: LJA received an score of 89.0; Kendig Keast was 88.6 and Vista was 73.8.

Staff recommends selecting LJA Planning & Architecture and authorizing the Interim City Manager to negotiate a contract to provide a Master Parks Plan, which will be brought back to Council for final approval.

It should be noted that LJA is the same firm that last year prepared the City's Downtown Waterfront Masterplan and we are working on with regarding new Gateway signs and landscaping.

PROFESSIONAL PLANNING SERVICES FOR PARKS MASTERPLAN
SCORE SHEET SUMMARY

6.26.24

		Capability to Accomplish Work	Organization and Experience	Work Performance	TOTAL (A)
		30	40	25	100
Wayne Shaffer	Kendig Keast	27	36	26	89
	LJA	28	37	29	94
	Vista	25	34	27	86
Bill Reagan	Kendig Keast	25	25	25	75
	LJA	30	30	25	85
	Vista	30	20	20	70
Dina Smith	Kendig Keast	28	34	28	90
	LJA	29	36	29	94
	Vista	24	32	22	78
Greg Falcon	Kendig Keast	27	37	25	89
	LJA	27	40	30	97
	Vista	25	30	20	75
Mac Sistrunck	Kendig Keast	30	40	30	100
	LJA	25	30	20	75
	Vista	20	20	20	60

Average Scores (A):

Kendig Keast	88.6
LJA	89.0
Vista	73.8