



CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979
Main Number: 361-552-9793

www.portlavaca.org
Main Facsimile: 361-552-6062

For Internal Use Only:
Received By:
Received Date:
Signature of Approver:

Request for Water Credit due to Hidden Leak

Customer Information

Name: _____ Residential Commercial

Service Address: _____

Email Address: _____ Phone Number: _____

Account Number: _____

Type of Leak

Underground Date Leak Found: _____

Behind a Wall Date Leak Fixed: _____

In the Slab

Supporting Documentation

Describe the location and discovery of the leak (Attach photos of the leak if applicable):

What recourse was taken to repair the leak? (Provide copy of receipt for repairs, plumbing invoice, etc.):

Certification

I certify that the above information contained in and associated with this request is, to the best of my knowledge, correct and represents a complete and accurate statement. By signing below, I agree to allow the City of Port Lavaca staff or inspector on site to review and verify the above information (as needed). *I acknowledge that the City will not process my request until all necessary documentation and information is submitted.*

(Signature)

(Printed Name)

(Date)