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**CITY OF PORT LAVACA**

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**COUNCIL MEETING: MARCH 10, 2025**

**AGENDA ITEM:**

**DATE:** 02.10.2025

**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS and  
JODY WEAVER, INTERIM CITY MANAGER

**FROM:** KATERYNA THOMAS, GRANTS AND CIP COORDINATOR

**SUBJECT:** CONSIDER APPROVAL OF RESOLUTION R-031025-3 AUTHORIZING  
SIGNATURES THE TEXAS COMMUNITY DEVELOPMENT BLOCK PROGRAM.

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The City of Port Lavaca has been awarded a 2024 Texas Community Development Block program (TxCBDG) from the Texas Department of Agriculture (TDA) for Sewer improvements on La Salle Street from Live Oak to Austin and on Trinity Street from Main St. to Center St.

The City of Port Lavaca is awaiting the formal contract from TDA, but prior to the execution of the contract, TDA requires the City to approve this Resolution of Authorizing Signatures, that authorizes designated individuals to sign official documents, agreements, and financial instruments on behalf of the City. The approval of this resolution will ensure the efficient and proper execution of official matters related to the CDBG grant, in accordance with our governance policies.

**RESOLUTION NO. R- R-031025-3**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, AUTHORIZING THE CITY OF PORT LAVACA REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY OF PORT LAVACA'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of The City of Port Lavaca desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of The City of Port Lavaca to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of The City of Port Lavaca is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS,

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City of Port Lavaca's participation in the Texas Community Development Block Grant Program:

- The Mayor shall serve as The City of Port Lavaca's Chief Executive Officer and Authorized Representative to
  - Execute a grant application and any subsequent contractual documents,
  - Certify environmental review documents between the Texas Department of Agriculture and The City of Port Lavaca, and
  - Certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
  - Be assigned the role of Authorized Official in the TDA-GO grant management system.
- In addition to the above designated officials, should any grant be funded the Mayor, City Manager, and Finance Director are authorized to
  - Certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
  - Prepare and submit other financial documentation, and
  - Be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

PASSED AND APPROVED this 10th day of March, 2025.

ATTEST:

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Jack Whitlow, Mayor

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Mandy Grant, City Secretary