

**RECREATION AND PARKS BOARD MEETING**

Wednesday, August 16, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 16th day of August, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Mark Howell	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member
Kevin Kuntschick	Board Member
Tracy Hefley	Board Member

And with the following absent:

Nicholas Lowry

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:05 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk allowed each new Recreation and Parks Board member to introduce themselves to tell the rest of the board about themselves.

Sistrunk also announced that the next Recreation and Parks Board Meeting would be Wednesday, September 20, 2023 at 12:00 p.m.

No additional comments were made.

2. Approve minutes from the regular meeting held July 19, 2023.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on July 19, 2023.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Tharling, Board Member Smith, Board Member Kuntschick, Board Member Hefley

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer reported that the park's crew has been continuing regular maintenance at all the parks. He stated that the park's crews initiated the updates to the volleyball court at the City Park. He added that as soon as that one was done, they would initiate the updates to the volleyball court at Lighthouse Beach.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed the playground inspections report for July.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Mark Howell's Park assignment is George Adams Park. Howell stated the park overall looks very good. He added that the new playground equipment looks excellent and the bathrooms were clean.

Vice Chairwoman Olga Szela's Park assignments are City Park and Butterfly Park. She said both parks looked very good and clean. She did say that there was a palm tree needing to be cleaned up at Butterfly Park.

Chairman Mac Sistrunk's Park Assignments are Bayfront Park and Faye Bauer Sterling Park. He reported that both parks look good overall. He stated that Bayfront Park has been very busy and well attended with all of the summer events that have taken place there.

Board Member Bill Reagan's Park assignments are Wilson Park and Lighthouse Beach. He reported that both parks look good overall. He stated that there was a handle was missing for a water fountain at Lighthouse Beach. Public Works Director Wayne Shaffer advised that the positions for Lighthouse Beach attendant was filled by Jennifer Roy.

Sistrunk initiated discussion regarding park assignments. He stated that now that there was a full board the park assignments needed to be distributed accordingly. The new park assignments are as follows:

Park Name	Board Member Name
Wilson Park	William "Bill" Regan
George Adams Park	Mark Howell
City Park	Olga Szela
Bayfront Park	Mac Sistrunk
Faye Bauer Sterling Park	Tracy Hefley
Lighthouse Beach	Dina Smith
Clarett Crossing	Kevin Kuntschick

Butterfly Park was unassigned. Sistrunk advised that there was one new member absent and he wanted to give him the opportunity to take that park assignment if he so desired.

6. Receive financial status report on the Parks Recreation Department

The financial status was reviewed and discussed.

7. Receive status report on the mural project at Lighthouse Beach.

Interim City Manager Jody Weaver told the board that this project was complete. Weaver invited the board to a formal ribbon cutting at Lighthouse Beach at nine in the morning on Thursday, August 17th and stated everyone was welcome to attend.

8. Review survey results for Butterfly Park in Brookhollow Estates.

Interim City Manager Jody Weaver presented the survey results to the board and discussed what the results illustrated.

ADJOURN

Motion made by Board Member Reagan,

Second by Board Member Kuntschick.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Tharling, Board Member Smith, Board Member Kuntschick, Board Member Hefley

Meeting adjourned at 1:15 P.M.

These minutes were approved on August 16, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary