



RECREATION AND PARKS BOARD MEETING

Wednesday, December 18, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of December, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Dina Smith*	Board Member

*Board Member Dina Smith arrived at 12:05 p.m.

And with the following absent:

Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, January 22, 2025.

2. Approve minutes from the regular meeting held November 27, 2024.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 27, 2024.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer provided an update on the Parks Department's activities. He reported that it was a busy month due to the various Christmas events held throughout the city. Shaffer noted that the Christmas event at the Bayfront was very well attended and overall successful. He also highlighted some areas for improvement for next year's event, including enhancing security, adding a snow area for small children, and refreshing the snow area during the event.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspection report.

Shaffer reported that the playground at Lighthouse Beach is closed due to some equipment missing bolts. Staff have ordered the necessary bolts to fix the problem. As soon as the bolts arrive and are replaced, the playground will be reopened.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Bill Regan reported on his assignment at Wilson Park, stating that the park looks good overall. However, he noted that there is a large hole by the concession stand that needs to be addressed. Wayne mentioned that an individual had knocked down a power pole directly in front of Wilson Park, which supplied electricity to one of the park's light panels. When the new pole was installed and power was restored, it was discovered that the control module inside the panel had burned out. As a result, the park currently does not have lights for the soccer field or the skate park. Wayne also mentioned that the new restroom has been installed, but the electricity for it still needs to be connected.

Board Member Dina Smith oversees Butterfly Park and Lighthouse Beach. She mentioned that she was unable to visit the park, so she had no updates to report.

Chairman Sistrunk reported that the Bayfront Park assignment is looking very good. Board Member Falcon mentioned the lights throughout the park were fixed.

Board Member Olga Szela is assigned to City Park. She noted that, overall, the park is in good condition. However, she mentioned that Ashley Park has a significant amount of trash that needs to be cleaned up. Szela also pointed out that the women's restroom door is ripped off.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

6. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

Shaffer informed the board that a canopy shade structure has been ordered for the splash pad at Lighthouse Beach.

No additional comments were made.

7. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach camp spot program. During the discussion, she informed the board that they may need to revisit this issue.

ADJOURN

Motion made by Board Member Falcon

Second by Vice Chairwoman Szela

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, and Board Member Smith

Meeting adjourned at 12:35 P.M.

These minutes were approved on January 22, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary