

**RECREATION AND PARKS BOARD MEETING**

Wednesday, October 18, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of October, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Olga Szela	Vice Chairwoman
Mark Howell	Board Member
Dina Smith	Board Member
Kevin Kuntschik	Board Member
Nicholas Lowry	Board Member

And with the following absent:

Mac Sistrunk	Chairman
William “Bill” Reagan	Board Member
Mary Lou Tharling	Board Member
Tracy Hefley	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Vice Chairwoman Olga Szela called the meeting to order at 12:05 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Michael Sanchez, local artist, was in attendance and presented an updated draft to the paintings he is working on for Lighthouse Beach bathrooms next to the mural recently completed. The board received the updated draft drawings and discussed. Board member Dina Smith suggested excluding the words boy or girl from the drawing. The board agreed that the symbols illustrating girl/boy on the drawing were sufficient.

Vice Chairwoman, Olga Szela also announced that the next Recreation and Parks Board Meeting would be Wednesday, November 15, 2023 at 12:00 p.m.

No additional comments were made.

2. Approve minutes from the regular meeting held September 20, 2023.

Motion made by Board Member Lowry,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on September 20, 2023.

Second by Board Member Kuntschik.

Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Smith, Board Member Kuntschik, Board Member Lowry

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was absent. Parks Superintendent Edward reported that the park's crew has been continuing regular maintenance at all the parks. He stated that the park's crews finalized the updates to the volleyball court at the City Park and at the swing set at George Adams Park. Tyler also added that due to the rain they were behind on mowing but were working diligently to catch up.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park needs mowing but overall the park look good.

Board Member Dina Smith's Park assignment is Lighthouse Beach. Smith stated the park overall looks good. She mentioned that there were car stops missing by the boat ramp. Tyler informed the board that the car stops were ordered and would be installed within the next weeks. She also mentioned that the tree stump on site eight had a lot of sucks from root. Tyler told her that they constantly grow even when cleaned up.

Board Member Nicholas Lowry's Park assignment is Butterfly Park. Lowry stated the park overall looks very good.

Board Member Mark Howell's Park assignment is George Adams Park. Howell stated the park overall looks very good. He added that the new playground equipment looks good and the bathrooms were clean.

Vice Chairwoman Olga Szela's Park assignment is City Park. She stated that the volleyball court looks great.

6. Receive financial status report on the Parks Recreation Department

The financial status were reviewed and discussed.

Interim City Manager Jody Weaver stated that October 1st starts a new budget year for the City of Port Lavaca. Weaver gave a brief explanation on how the budget process for the city parks works.

7. Receive and discuss Brookhollow Estates Pocket Park (Butterfly Park) survey results.

Interim City Manager presented and discussed the survey results for the Brookhollow Estates Park.

8. Receive report on the project submitted for funding from the Matagorda Bay Mitigation Trust Fund to contribute to the Downtown Waterfront Masterplan.

Interim City Manager Jody Weaver informed the board that the project submitted for funding from the Matagorda Bay Mitigation Trust Fund would construct bulkhead for 3 public transient boat slips and a public dock (deck) for fishing and crabbing. Weaver added that City Council has penciled in funding for improvements to the parking area behind Nautical Landings. She added that the idea behind the transient boat spaces would be so that people can safely park their boat while they get out to get bait, or take a break and walk along the walkway at Bayfront Park or Downtown or attend one of our Park events or enjoy a refreshing drink at Topsy Bean, etc. She ended with stating that in the near future, Poor Boy Bait may be moving about 50 ft to the north, so additional transient slips can be provided later depending of the popularity of the current slips.

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Lowry.

Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Howell, Board Member Smith, Board Member Kuntschik, Board Member Lowry

Meeting adjourned at 1:00 P.M.

These minutes were approved on November 15, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary