



RECREATION AND PARKS BOARD MEETING

Wednesday, March 20, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of March, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Mary Lou Tharling	Board Member
William “Bill” Reagan	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

Dina Smith	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, April 17, 2024, at 12:00 p.m.

2. Approve minutes from the regular meeting held February 21, 2024.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 21, 2024.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director, Wayne Shaffer, presented two flyers to the board. The first flyer was pertaining the Annual Beautification event for Friday, May 17, 2024 - Saturday, May 18, 2024. He explained that this event is an effort to keep the community clean. Citizens can get rid of household furniture, appliances, and tires that they no longer utilize. The second flyer he presented was for the Port Lavaca Public Works Show & Tell event. He stated this free event is aimed towards hands-on learning for kids of all ages and would be taking place at the Bayfront Peninsula.

Furthermore, Shaffer stated that the parks department has been doing regular maintenance at all of the parks. He added that the crew is continuing to work on parks signs throughout the parks. Shaffer ended by telling the board that the swimming pool slide would be installed within the next couple of weeks in time for the opening day of the pool.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive updates on park assignments from park board members.

Board Member Bill Reagan's Park assignments Wilson Park. Reagan stated that the park signs at Wilson Park look very good. He also stated that the coaches from the Little League inquired about the fields being maintained more often during baseball season. Board member Olga Szela asked if anyone had seen the graffiti on the skate park. She stated it was small but nevertheless it was there.

Vice Chairwoman Olga Szela's Park assignment is City Park. She stated that the park looks good overall. She stated it needed mowing and that there were some ant piles in the playground.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park overall looks good.

Chairman Sistrunk Park assignment is Bayfront Park, he stated looks very good. Sistrunk added that he drove by Faye Bauer Sterling Park and it also looked very good.

Board Member Mary Lou Tharling's Park assignment is George Adams. She stated the park looked very good. the trash had been picked up and the playground and everything looked good.

6. Receive financial status report on the Parks Recreation Department.

The financial status was reviewed and discussed.

7. Discuss and discuss current Lighthouse Beach rental rates and make any amendments necessary.

Interim City Manager, Jody Weaver, presented information with current and potential fee increases. She also explained that there would be a workshop session with City Council to further discuss these fees and later take action at a regular scheduled meeting.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approves the initiative to increase rate fees at the Lighthouse Beach park for the hill sites, waterfront sites, and the tent sites as presented.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

Further discussed was initiated and the board made the following motion.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approve gated structure at Lighthouse Beach to reinstate admission fees to the park.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

8. Receive survey results for Butterfly Park in Brookhollow Estates.

Interim City Manager, Jody Weaver, presented the survey results for Butterfly Park in Brookhollow Estates. The board discussed different ideas based on the survey results. The stronger idea was to remove the workout equipment and replace it with new playscape equipment to complement the current playscape equipment already there.

9. Receive information regarding GLO CEPR (Coastal Planning and Response Act) Grant for Lighthouse Beach.

Jody Weaver informed the board that the City of Port Lavaca was recently awarded a CEPR (Coastal Erosion Planning & Response Act) grant to perform a feasibility study to determine optimal solutions for the following at Lighthouse Beach and the adjacent wetlands to the southwest.

- Potential project types to evaluate during the feasibility study include shoreline nourishment to public beach to combat erosion, possibly revise groin structures to better retain sand on the beach/infilling of adjacent boat ramp, potentially dredge material from boat ramp to use and crate beach and/or marsh depending on the quality of material dredged.
- The main project goals are to nourish the recreational beach, protect and enhance the adjacent wetlands using living shoreline techniques and marsh creation, and modify the exiting coastal structures around the beach to retain sand on the beach.

On Thursday, January 4, Weaver stated she met with Abigail Richardson and Kevin Frenzel with the General Land Office to kick-off the CEPR grant the city received for the feasibility study for the shoreline protection projects at Lighthouse Beach.

She explained that the first step was to receive and execute the contract between the City of Port Lavaca and the State of Texas for this grant. Ms. Richardson is the GLO project manager for this grant and she will begin working on the contract language. The next step following would be to execute an engineering agreement with Mott McDonald for these projects. She informed the board that the total cost of the study is \$125,000. She said \$75,000 is CEPR funds and \$50,000 from the General Fund.

ADJOURN

Motion made by Vice Chairwoman Szela

Second by Board Member Tharling

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Tharling

Meeting adjourned at 1:20 P.M.

These minutes were approved on April 17, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary