VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

ADMINISTRATION & ZONING COMMITTEE

Monday, November 09, 2020 - 6:30 PM

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:30 pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Jeff Goings
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Treasurer Carina Boyd
Engineer Chris Dopkins

APPROVAL OF PHONE PARTICIPATION (Roll Call)
no phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Chairman Miller, Seconded by Admin Chairman Quimby. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve Admin and Zoning Committee minutes from October 12, 2020

Motion made by Trustee Allgood, Seconded by Trustee Goings. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

DEPARTMENT REPORTS

2. Clerk, Karri Anderberg
   Clerk Anderberg is working with B&F to close out the summer permits.
3. Code and Permit, B&F
   No questions for B&F.

NEW BUSINESS

4. Discussion and possible revisions to lease for 100 South State Street
   Motion made by Admin Chairman Quimby, Seconded by Chairman Miller. Motion passed by voice vote.
   Treasurer Boyd stated that Majestic Cuts does want to renew for another year and she will pay property taxes.
5. Discussion on Sexual Harassment training
   reminder to all Staff, Trustees and Committee Members to complete their sexual harassment training by January 16, 2021. Treasurer Boyd will send the link to everyone. Per Boyd this will be about an hour long session and will have questions at the end.
6. Discussion on Committee of the Whole meetings
   Motion made by Admin Chairman Quimby, Seconded by Chairman Miller. Motion passed by voice vote.
   President Costanza would like to combine Admin and finance into one Committee of the Whole meeting starting on May 10, 2021. He stated we currently meet already on one night and would cut down on starting and stopping.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Trustee Allgood. Motion passed by voice vote. Meeting adjourned at 6:45 pm.