

**RESOLUTION NUMBER: 2022-28**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS  
APPROVING AND PUBLISHING POLICY OF WHEN BUILDING PERMITS  
ARE NOT REQUIRED FOR EXISTING BUILDINGS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) requires code compliance and building inspection services and, in some cases, building permits for construction and repairs done on existing buildings; and

WHEREAS, the Village desires to clarify the circumstances under which a building permit is not required for certain construction or repair projects on existing buildings; and

WHEREAS, the Village has drafted a document setting forth a list of certain construction or repair projects on existing buildings which do not require a building permit, a copy of which is attached hereto as Exhibit A, and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the list of certain construction or repair projects on existing buildings which do not require a building permit, attached hereto as Exhibit A, or one in substantially similar form.
3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.
4. Upon passage of this Resolution, the Village Clerk is directed to post the list of certain construction or repair projects on existing buildings which do not require a building permit on the Village website.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_

\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_

ABSENT, ABSTAIN, OTHER

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APPROVED \_\_\_\_\_, 2022

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A-WHEN BUILDING PERMIT IS NOT REQUIRED**