



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, June 08, 2022 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

Meeting called to order at 7:02 pm by President Sattler

#### ROLL CALL

##### PRESENT

President Don Sattler  
Finance Chairman Eric Miller  
Admin Chairman Ron Quimby  
Trustee Dan Cheek  
Trustee Betsy Straw via phone  
Attorney Roxanne Sosnowski  
Clerk Karri Anderberg  
Treasurer Carina Boyd  
Public Works Director David Howe  
Building Official Ken Garrett  
Engineer Chris Dopkins  
Wastewater Director Ion Steer

##### ABSENT

Trustee Jeff Goings  
Trustee Ed Wethington

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to amend Item 8 to read the following motion to discuss/approve Resolution 2022-21 a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President or Village Treasurer to execute an agreement with Solutions Bank for a purchase agreement for Public Works 2022 RAM 2500.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve the minutes from May 11, 2022 Board of Trustees meeting

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Wethington, Trustee Cheek, Trustee Straw

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Judy Fiene, Sarah Shanks, Lori Danner and Sherri McElhinney - Would like to start a farmers market for the area and would like to know if they plan one would the Village Help with support.

Clerk Anderberg suggested the ladies get with Lions Club and Belvidere Area Chamber of Commerce to help with the event

Trustees agreed it would be a good idea and will help as much as they can.

Chris Dopkins - just wanted to give a quick update on the 2022 MFT project. With the rising cost of materials he expects the bid come in over budget

### **OLD BUSINESS**

2. Motion to discuss "when is a permit not required" document

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.

Clerk Anderberg explained that only thing that still needs to be decided was if the village was going require a permit for all sheds or still follow the anything over 120 sq feet.

Attorney Sosnowski suggested the village follows what South Beloit does for sheds under a 120 sq feet. She explained that South Beloit does a quick zoning check to make sure the shed follows set back requirements and charges a small fee.

Trustee Quimby liked that idea and asked Building Official Garrett and Clerk Anderberg to look into the idea and come back with an updated fee schedule.

## NEW BUSINESS

3. Motion to discuss/approve the appointment of David Howe as Public Works Director  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw  
Clerk Anderberg sworn in David Howe
4. Motion to discuss allowing golf carts on village streets and possible draft of ordinance regarding same  
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller.  
Trustee Cheek stated that some residents asked if golf carts be allowed in the village. He stated that he sees a lot of them in subdivisions and it would be nice to allow them.  
Attorney Sosnowski read the Illinois state law regarding golf carts.  
Trustee Miller stated he does not feel comfortable allowing golf carts in the village for safety reasons due to the village limits being so spread out. Trustee Quimby and President Sattler agreed.
5. Motion to discuss/approve the extension of Four Season Amusements contract by 1 hour in the amount of \$945.00  
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw  
Clerk Anderberg stated the staff would like to extend the slide and bounces houses by 1 hour.
6. Motion to discuss/approve **Ordinance 2022-12** an ordinance of the Village of Poplar Grove, Illinois amending the municipal code by amending title VI- Public Ways and Property, chapter 1-Streets, Sidewalks and Public Ways, section 6-1A-1- construction Requirements and Specifications  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
7. Motion to discuss/approve **Resolution 2022-20** a resolution of the Village of Poplar Grove, Illinois resolving to accept the quote of Verizon Wireless for purchase of cell phones, tablets and service plans  
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw  
Clerk Anderberg explained this will be a slow move over. Some cell phones are not up for renewal yet.
8. Motion to discuss/approve **Resolution 2022-21** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President or Village Treasurer to execute an agreement with Solutions Bank for a purchase agreement for Public Works 2022 RAM 2500.

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to change the resolution to read \$66,899.24.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

#### **GOOD OF THE VILLAGE**

**Neighbors Fest June 11 2022- 10:00am -9:30pm**

**Ribbon Cutting for walking path - June 11, 2022 -1:30pm**

**Village Hall Closed for 4<sup>th</sup> of July -July 4, 2022**

Board of Trustees Meeting July 13, 2022 7:00pm

Board of Trustees Meeting July 20, 2022 7:00pm

#### **ADJOURNMENT (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw  
meeting adjourned at 7:55pm