



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, Poplar Grove, IL 61065

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www.villageofpoplargo.com

COLLECTORS REPORT

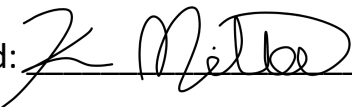
Month: October 2025

Tasks & Activities

- All weekly reporting has been completed and filed.
- Daily Cash Deposits reviewed.
- Daily Cash Out Procedures reviewed.
- Monthly Petty Cash Reconciliation completed.
- Accounts Payable invoices reviewed, entered, and processed accordingly.

Reporting

Provided a weekly and monthly breakdown of cash receipts.

Signed: 

Date: 11/17/2025