



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 24, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order at 7:28 pm

ROLL CALL

PRESENT

President Kristi Richardson
Admin Chairman Owen Costanza
Finance Chairman Jeff Goings
Trustee David Allgood
Trustee Dan Cheek
Trustee Sinae Hubbard
Trustee Mark Vance
Attorney Aaron Szeto
Clerk Karri Miller
Building Official Ken Garrett
Public Works Director David Howe
Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard. The motion passed via voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustee meeting minutes from June 10, 2026

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek. The motion was passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

EXECUTIVE SESSION

2. Motion to go into executive session pursuant to 5 ILCS 120/ 2(c)(8) - Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property and 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza to go into executive session.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Went into executive session at 7:34 pm

Motion made by Trustee Hubbard, Seconded by Admin Chairman Costanza to come out of executive session.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Came out of executive session at 8:03 pm

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Attorney Aaron Szeto

Clerk Karri Miller

Building Official Ken Garrett

Public Works Director David Howe

Engineer Chris Dopkins

DEPARTMENT REPORTS

3. Collector, Miller
4. Engineer, McMahon

5. Public Works, Howe
6. Waste Water, Test

UNFINISHED BUSINESS

7. Motion to discuss/approve **Resolution 2026-35**, a resolution of the Village of Poplar Grove, Illinois, approving a proposal from Dach Contractors to supply and install fencing at the Whiting and Beaver Lift Stations for a total of \$20,290.00.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza to postpone until July 22, 2026. The motion was passed via voice vote.

NEW BUSINESS

8. Motion to discuss/approve **Ordinance 2026-16**, an ordinance of the Village of Poplar Grove, Illinois, authorizing the disposal by sale of certain personal property owned by the Village of Poplar Grove.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
9. Motion to discuss Dog Park and Sherman Oaks Park equipment.
10. Motion to discuss/approve check disbursement for payments scheduled to be paid on June 25, 2026, in the amount of \$21,469.40 in AP checks, \$26,499.48 in EFTs, and estimated payroll of \$22,500.00 for a total of \$70,468.88.
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Discussion only.
11. Motion to discuss/approve **Ordinance 2026-15**, an ordinance amending Section 8-13-1 of the Code of Ordinances for the Village of Poplar Grove to increase the permitted maximum number of hens on any property within a residential area.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve **Resolution 2026-36**, a resolution of the Village of Poplar Grove, Illinois, appointing Katalina Kruckenberg as Village Treasurer.
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Clerk Miller gave Kataline Kruckenberg the oath of office.
13. Motion to discuss/approve the offer letter for Katalina Kruckenberg as Village Treasure.
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
14. Motion to discuss sign ordinance change.
Motion made by Trustee Allgood, Seconded by Trustee Cheek.

Discussion only.

15. Motion to discuss updating Parks Ordinance
Motion made by Trustee Allgood, Seconded by Trustee Cheek.
Motion made by Trustee Hubbard, Seconded by Admin Chairman Costanza to postpone until July 8, 2026. The motion was passed via voice vote.

GOOD OF THE VILLAGE

Board of Trustees Meeting - June 24, 2026 - 7:00 pm

Village Hall Closed July 3, 2026, for 4th of July

Board of Trustees Meeting - July 8, 2026 - 7:00 pm

Board of Trustees Meeting - July 22, 2026 - 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood. The motion passed via voice vote.

The meeting Adjourned at 9:02 pm.