



Village of Poplar Grove – Board Meeting Memo

June 30, 2026

****Subject:****

Proposed FY27 Budget Amendments

1. Background:

The Village passed the FY27 budget appropriations ordinance on April 22, 2026. The board choose to unallocated \$10,000 of CIP Administration funds and \$37,500 of CIP Park funds.

2. Current Status:

Since April 22, 2026 the Village has resolved an outstanding park agreement. It has also come to my attention a few areas, where funds should have been allocated that were missed. They are as follows:

General Obligation Fund

01-50-4206 Security System – \$0 were budgeted. Suggest \$3,000 (for the fire security system)

01-99-6050 Transfer GOV Fund CIP Fund a \$3,000 reduction from \$523,300 to \$520,300 this reduction also follows through with a \$3,000 reduction in the CIP Administration Fund of \$10,000 of unallocated funds – thus reducing he unallocated funds to \$7,000

Water & Sewer Fund

31-75-4307 NPDS Permit - \$0 were budgeted, due to not seeing any permit expenses the last 3 years. However, received notification from EPA of permit fees. Increase to \$7,500

31-77-4204 Utilities - \$0 were budgeted (just missed during input), increase to \$60,000. This is utility expenses for the North WWTP

31-79-4307 NPDS Permit - \$0 were budgeted, due to not seeing any permit expenses in the last 3 years. However, received notification from EPA of permit fees. Increase to \$7,500

31-75-4930 Capital Outlay Sewer reduce \$75,000 to cover increased missed expenses resulting in a change from \$459,000 to \$384,000. (Line-item reduction on the CIP sheet would be from Plant Process Change Upgrade from \$157,000 to \$82,000)

3. Fiscal Impact:

Overall impact on the budget is a net same result. Several categories with alter if changes are approved.

4. Legal Review (if applicable):

No review at this time.

5. Recommendation:

To make proposed changes to the FY27 budget.

6. Supporting Documents (if applicable):

☒ Attached

- Proposed FY27 Budget Changes
- Proposed FY27 CIP Changes

☐ Not Applicable

Kristi Richardson
Village President