



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, November 16, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order by President Sattler at 7:00pm

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Ron Quimby

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Roxanne Sosnowski

Treasurer Carina Boyd

Public Works Director David Howe

Engineer Chris Dopkins

ABSENT

Trustee Ed Wethington

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from October 19, 2022 Board of Trustee Meeting
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
Motion made by President Don Sattler , Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Nikita Lopez- Lives in the Village and would like to to open a business called Boone/s Bar and Slots. Ms. Lopez is looking for a class c license. Trustee Goings has asked she turn in a business plan and meeting with Clerk Anderberg and the building department.

DEPARTMENT REPORTS

2. Clerk, Karri Anderberg
no questions
3. Public Works, David Howe
no questions
4. Treasurer, Carina Boyd
no questions
5. Waste Water, Test INC
no questions
6. Engineer, McMahon
no questions
7. Code & Permit, B&F
no questions

NEW BUSINESS

8. Discuss/approve **Ordinance 2022-15** an ordinance of the Village of Poplar Grove, Illinois amending title 5- health and sanitation of the village's code of ordinances
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
9. Discussion on **Ordinance 2022-19** an ordinance authorizing the levy and collection of taxes for the general corporate, Liability insurance, social security, and audit purposes for the fiscal year commencing on May 1, 2022 and ending on April 30, 2023 for the Village of Poplar Grove, Boone County, Illinois

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

Treasurer Carina Boyd explained the this years tax levy

10. Discussion on possible changes to the employee handbook

Attorney Sosnowski states that staff is asking for the following changes in the employee handbook.

1. Increased use of Sick leave pay.

2. Adding additional holiday pay for all employees – possibly Juneteenth – first it would apply to non-bargaining staff only until the contract was negotiated with IUOE for public works staff.

3. Education Expense Reimbursement.

4. Increased Vacation Pay for new and part time employees 1 week to 2 weeks.

5. Increasing Part Time Employee Sick Pay.

6. Adding village vehicle use for village employees.

7. Adding personal use of village vehicles for employees. .

Trustee Goings would like to have these emailed to all the trustees and president so they can look at it in detail.

11. Discuss/approve **Resolution 2022-40** a resolution of the Village of Poplar Grove authorize public bid letting for a new public works building

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

12. Discuss/approve **Resolution 2022-41** a resolution of the Village of Poplar Grove, Illinois approving the risk management proposal from Illinois Counties Risk Management Trust

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

13. Discuss/approve **Resolution 2022-42** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with MDC Environmental services for residential and commercial waste disposal

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

14. Discuss/approve **Resolution 2022-43** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute sewer connection agreement with concept development partners

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

Engineer Dopkins explained the agreement

Trustee Straw would like to see if we need agreements with other investors of the plant.
Motion made by Trustee Straw, Seconded by Finance Chairman Miller to lay over the agreement to January 11, 2023

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

15. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to November 30, 2022, in the amount of \$363,983.19 in AP checks, \$13,621.73 in insurance expense checks, and \$8,944.84 EFTS for a total of \$386,549.76

Motion made by Trustee Goings, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

16. Discussion on President Don Sattler's veto of **Resolution 2022-39**

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

President Sattler explained he vetoed resolution 2022-39

GOOD OF THE VILLAGE

Tree Lighting - November 19, 2022 4pm - 6pm

Village Hall Closed November 24th-25th for Thanksgiving

Village Board of Trustee meeting December 14, 2022- 7:00 PM

Village Board of Trustee Meeting December 21, 2022 - 7:00pm

Village Hall Closed for Christmas December 23-26, 2022, 2022

Village Hall Closed for New Years December 30, 2022-January 02, 2023

EXECUTIVE SESSION

17. Motion to go into executive session Collective Bargaining— 5 ILCS 120/2(c)(2) Collective

negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees and

Personnel— 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

Executive Session Minutes Review – 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the

body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

went out of open session at 8:57pm

went in to executive session at 9:01pm

came out of executive session 9:42pm

PRESENT

Finance Chairman Eric Miller

Admin Chairman Ron Quimby

Trustee Dan Cheek

Trustee Betsy Straw

ABSENT

Trustee Ed Wethington

Trustee Jeff Goings

NEW BUSINESS

18. Discuss/approve review of Executive Session Minutes dated April 20, 2022

Motion made by Trustee Cheek, Seconded by Trustee Straw.

Voting Yea: Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Voting Abstaining: Finance Chairman Miller

19. Discuss/approve release of Executive Session minutes dated April 20, 2022 following a finding that a need for confidentiality no longer exists and to forward the recording of the executive session of April 20, 2022 to Village President Don Sattler and the Sheriff and States Attorney per the request of the Village President.

Motion made by Trustee Cheek, Seconded by Trustee Straw.

Voting Yea: Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Voting Abstaining: Finance Chairman Miller

ADJOURNMENT (Voice Vote)

KJA 11/14/2022

Motion made by Finance Chairman Miller, Seconded by Trustee Straw.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Meeting adjourned at 9:46pm