VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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April 2021 Public Works Report

General:

Neighborsfest planning has continued throughout the month. We have run into a conflict with the Lions Club and renting out the park on the day of Neighbors fest. I believe the issue has been resolved and both parties will be able to continue with their event on that day with some minor adjustments to planning and setup. This year's event will include Fireworks, food trucks, a DJ, bounce houses, a big slide, a petting zoo, and Boy Scout flag retirement ceremony.

There are numerous committee agenda items that were worked on throughout the month. For Finance Committee, I worked on a hail damage claim to Village Hall, Village Hall shed, and well 3, quotes for replacement of a lift station pump at the NWWTP, quotes on labor and cost of a new fire hydrant for a hydrant that was damaged on Hill St, Lift Station PM contract renewal, Generator PM contract renewal, sanitary repairs in various locations in town, and the DCEO grant for Sherman Oaks drainage. For Administration Committee, I have worked on dog park rules and regulations, speed bumps in Prairie Green discussion, and revisions to our ROW ordinance.

With warmer weather has come many resident contacts over various issues throughout town. I prioritize complaints and try to address issues in a timely manner.

Staff setup and tore down the voting set up for April's election.

Staff attended multiple trainings this month. We went to an IDOT flagger training to become re-certified for another 3 years. All staff members were also trained in basic surveying techniques to help check elevation differences. This will help with drainage projects and is generally a good tool that all of our employees can utilize.

Streets/Storm Sewer:

Staff did a Village wide sign inventory noting the type of sign, sign location, sign/post condition, and sign height. This info was needed for future budget and planning purposes. It also identified some safety concerns that were noted/addressed.

Chris and I went out and did some field observations to various inlets for our 2021 MFT work.

We took delivery of our remaining 100 tons of road salt and it is being stored at the Boone County Highway Department. Our order allotment through the State contract for 21-22 has also been placed.

Staff excavated and reset a concrete flare in a drainage easement on Stone Hollow. The flare had separated from the rest of the pipe and caused a sinkhole. Final project restoration needs to be completed. I have also been working with the homeowner at 309 Greenbriar in regards to the drainage easement along their home. Staff shot grade in the easement and advised the property owner what could be done to resolve the collapsing retaining walls and standing water. We also offered our assistance for any work that needed to be done in the easement portion of their side yard.

Staff cleaned the drainage way out between the Long Prairie Trail and Main St and checked other inlet structures for obstructions.

The ROW tree work that was contracted to Minnihan's Tree Service has been completed. Their payment is included in this month's financials. Staff provided flagging and traffic control for their work that was done on Orth Road and along the hill on Whiting Road. Staff removed a ROW tree in Prairie Green after a strong wind storm blew through and broke a portion of the tree off.

ROW inspections on sidewalks and new build properties has resumed after a winter slow down.

Staff finished all remaining dirt/grass restoration, that was needed due to snow plow damage, throughout various parts of town.

Staff swept streets multiple times throughout the month with particular attention to Burled Woods and Olson Woods, due to construction. We also swept State St multiple times due to the granary.

The stormwater lift station project at Main and Washington has been completed and the area has been restored. NTRAK's final pay application is in this month's financials.

Parks/Buildings:

Dach Fence was out this month and installed the dog park fence. Staff overseeded the area and we're just waiting on mother nature and little rain before we can open up. There will be rules and regulations from other communities in the Village Trustee's Administration Committee packet to review and discuss at the Administration Committee meeting. Once rules and regulations are decided on by the Village board, I will order any necessary signs and collar tags. I will also work with the Eagle Scout to get the concrete pads done so he can install benches and garbage cans.

Weekly mowing and trimming has begun at all Village owned parks and properties. Pesticide application has also begun at various Village parks and properties as time allows. Earlier in the month, staff prepped and cleaned all pesticide sprayers and prepped our mowing equipment as well. Annual spring servicing of all our mowing equipment will take place on the next rain day in May, after we roll over into the new fiscal year budget.

Water/Sewer distribution:

Hydrant flushing began at the end of the month and will continue into May as time allows. The west and south systems have been completed.

There was a water service leak at 210 Cress Creek Trail. Pearson's Plumbing was hired to repair the leak. After the ground settles out, staff will be back out to restore the area. The two sidewalk squares that were removed will be replaced at a later date as we have a handful of them on a list already to get done at the same time.

Staff restored the ROW at 101 Hill St from a previous sanitary lateral repair that was done by Pearson Plumbing.

Ion and I gathered fire hydrant data for District 2 Fire Department to help with their ISO rating update for the residents south of Orth Road.

Staff moved sludge at the NWWTP to open up room in the drying bed.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works