

**RESOLUTION NUMBER: 2025-19**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS RESOLVING  
TO ACCEPT QUOTE FROM CIVIC PLUS TO ACTIVATE SUBSCRIPTION TO  
SOCIAL MEDIA ARCHIVING**

**WHEREAS**, the Village of Poplar Grove (“Village”) has received a quote from CivicPlus, LLC (“CivicPlus”) for a subscription to archive social media accounts; and

**WHEREAS**, the Village must adhere to the Illinois Freedom of Information Act (“FOIA”) regarding the preservation of public records and such records includes public officials’ and the Village’s official social media accounts; and

**WHEREAS**, CivicPlus is a Limited Liability Company located in Manhattan, Kansas, and is registered to conduct business in the state of Illinois; and

**WHEREAS**, the Village wishes to accept the quote from CivicPlus which is attached to this Resolution as Exhibit A; and

**WHEREAS**, the price of the quote from CivicPlus includes \$500.00 to activate the account and set up the subscription and \$3,559.80 annually to archive up to twelve (12) social media accounts and up to 1.6k records per month; and

**WHEREAS**, this purchase will cost \$4,059.80 for the initial year of the subscription and then \$3,559.80 each year thereafter with a 5% annual uplift starting in year two (2); and

**WHEREAS**, the Village has determined that it is in the best interest of its citizens to accept the quote from CivicPlus for its social media archiving needs.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby accepts the quote from CivicPlus for social media archiving services.
3. The Village President and Village Clerk are hereby authorized to execute and attest to any document necessary to effectuate the intent set forth in this resolution with CivicPlus.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2025

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A: QUOTE FROM CIVICPLUS**