McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **West Grove Park Improvements**

Date: **May 5, 2021**

As you are aware, the Village of Poplar Grove was awarded two grants totaling $40,000 for the construction of a new pavilion and unisex bathroom for West Grove Park. The Village was also awarded a grant from the Rockford Area Realtors Association to help fund the improvements as well, and we understand that the Village has budgeted $40,000 of local funding to match the grant dollars. As you will recall, the project was placed out for bid letting last year, but bid results were well over budget primarily due to the fact that sanitary sewer and potable water systems along Chicory Lane were not constructed as originally thought. In short, we were hoping to run the service lines for the restroom to Chicory Lane in order to save the cost of open cutting Chandan Blvd., however were forced to make the connection at Chandan as the sewer/water lines along Chicory simply do not exist.

We are wrapping up the design effort and it is time to authorize letting for the project. Specifically, we are awaiting pricing from material suppliers which has been slow to arrive which is most likely due to the price fluctuations and unknows in the steel market. Bottom line is this, we certainly do not wish to specify a structure that is well beyond the Village's budget.

Attached to this memorandum is a resolution that will authorize bid letting for the improvements. We would anticipate advertising for bids on or about May 25th, and opening bids on or about June 9th. Contract award would then occur in June. Construction would then occur after materials are delivered to the site.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

RESOLUTION 21-33

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC BID LETTING FOR THE WEST GROVE PARK IMPROVEMENTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has been awarded numerous grants for the construction of a new unisex bathroom and pavilion at West Grove Park; and

WHEREAS, pursuant to the Village's purchasing policies, grant requirements and State Statute, projects in excess of $25,000 are to be publicly bid; and

WHEREAS, plans and specifications for the West Grove Park Improvements will be ready for public bid letting on or about May 19, 2021; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the West Grove Park Improvements as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the West Grove Park Improvements for public bid letting as provided by Ordinance, grant requirements, and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____