RESOLUTION NUMBER: 21-07

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE PURCHASE AND INSTALLATION OF ADDITIONAL OFFICE WORKSTATIONS AND SEATING WITH BOSS OFFICE PRODUCTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to replace workstations and seating for purposes of employee safety necessitated by the COVID-19 pandemic; and

WHEREAS, the Village entered into an agreement with Boss Office Products, Inc. ("Boss") for the purchase and installation of workstations and seating; and

WHEREAS, Boss has submitted Estimate No. 3091 which lists additional office furniture and equipment necessary, a copy of the Estimate is attached hereto as Exhibit A and incorporated herein ("Estimate"); and

WHEREAS, the Village desires authorize payment for the Estimate in the amount of $6,670.49; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves Estimate No. 3091 with Boss Office Products, Inc. in the amount of $6,670.49 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: ESTIMATE NO. 3091