



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 08, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

Meeting Called to at 7:02 pm by President Don Sattler

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Owen Costanza
Finance Chairman Jeff Goings
Trustee Dan Cheek
Trustee Betsy Straw
Trustee Austin Davies
Clerk Karri Miller
Attorney Dave Kurlinkus
Building Official Ken Garrett
Treasurer Carina Boyd

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to add discussion on Budget.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw

Voting Nay: Trustee Davies

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Special Board of Trustees meeting from April 4, 2024 .
Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.
Motion passed by voice vote.
2. Motion to approve Special Board Meeting minutes from April 10, 2024
Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.
Motion passed by voice vote.
3. Motion to approve Board of Trustee Meeting minutes from April 10, 2024
Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza. Motion passed
by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

UNFINISHED BUSINESS

4. Motion to reconvene discussion and approve **Ordinance 2024-04** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow for use of shipping containers in certain zoning districts.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek,
Trustee Straw, Trustee Davies
Trustee Cheek asked if a special use would be required. Clerk Miller stated yes it would be.

NEW BUSINESS

5. Presentation of annual President's Report.
Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.
President Don Sattler gave his annual report on what has happened in the last year around the village. President Sattler stated he has been working on getting quotes for a forensic audit and getting zoning fixed for the airport.
6. Presentation of written objection (veto) of Motion approving Annual Lauterbach and Amen Audit Engagement Agreement.
President Sattler stated that he would sign the engagement letter and changed his mind on the veto.

7. Motion to discuss/approve **Resolution 2024-11** A Resolution of the Village of Poplar Grove, Illinois, authorizing the Village President to execute a settlement agreement with U.S. Bank Trust Association, as Trustee for LB Cabana Series IV Trust and Angie Wait Real Estate, LLC, for the property located at 103 East Street, Poplar Grove, Illinois. Motion made by Trustee Davies, Seconded by Trustee Cheek. Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
Attorney Kurlinkus went over the agreement.
8. Motion to discuss Petting Zoo for Neighbors Night. Motion made by Finance Chairmen Goings, Seconded by Trustee Cheek. Treasurer Boyd stated that she has contacted 2 different petting zoos. The first company was booked and the second company has not emailed back. Trustee Straw stated that she knows the owner of the second company and will try and reach out.
The petting zoo will be moved to the May 14th board meeting.
9. Motion to discuss and possible action for BS&A update and Community Development and Purchase Order program purchase. Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Treasurer Boyd went over the need for BS&A and the cost of upgrading our current BS&A system.
Treasurer Boyd will set up a presentation for the Trustees at a later meeting.
10. Motion to discuss Veterans Park. Motion made by Finance Chairman Goings, Seconded by Trustee Cheek. Trustee Goings has met with former Trustee Kristi Richardson and discussed the needs of Veterans Park.
Trustee Goings, former Trustee Kristi Richardson , and Engineer Dopkins will meet and discuss further the Veterans Park and the cost of the updates. Trustee Goings will report back.
11. Motion to discuss Forensic Audit. Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Trustee Costanza asked for the quotes. President Sattler went over the 6 quotes that were given to him.
Trustees continued to ask questions.
Motion made by Trustee Davies, Seconded by Trustee Straw to end discussion.
12. Motion to discuss and appoint Melodie Jensen as Trustee to fill vacancy of Kristi Richardson to Poplar Grove Village Board. Motion made by Trustee Straw, Seconded by Trustee Davies. Voting Nay: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
Trustee Goings asked if anyone had talked to Ms. Jensen, Trustee Cheek stated that he had for a short time and then Ms. Jensen had to take another call.

12.5 Discussion on FY 2024 - 2025 Budget

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Trustee Costanza asked why the Village did not have a budget yet.

Attorney Kurlinkus stated that the Village needs to pass a budget within 90 days.

Treasurer Boyd asked Trustees to email her their wants for next year's budget.

Village Board will meet to go over the budget on May 29th at 6:00 pm

EXECUTIVE SESSION

13. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to go into executive session.

Voting Yea: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek, Trustee Straw, Trustee Davies

The board went into executive session at 8:23 pm

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to come out of executive session.

Voting Yea: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek, Trustee Straw, Trustee Davies

The board came out of executive session at 8:32 pm

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies. Motion passed by voice vote.

the meeting adjourned at 8:33 pm