



Client Agreement

Thank you for choosing Studio GWA to assist you with the update to the Comprehensive Land Use Plan for the Village of Poplar Grove. The purpose of this Agreement is to outline our rights and obligations to each other, providing clarity for moving forward.

Introduction

This Client Agreement (“Agreement”) is between **Village of Poplar Grove** (“Client” or “You”) and **Studio GWA** (“We” or “Us”) to provide planning services as outlined below:

Client

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065

Consultant

Studio GWA
200 Prairie Street, Suite 201
Rockford, IL 61107

Contract Date: November 6, 2023

Scope of Service:

We understand that you would like to pursue an update to the Comprehensive Land Use Plan Update for the Village of Poplar Grove.

We understand that you, the Village, will assist in determining which sections of the existing Comprehensive Land Use Plan require updates. As noted on pages 10-11 of our RFP response we note the sections that we foresee requiring an update. We will ensure this is the case during our kick-off meeting.

We also understand that the Village will assist with ensuring the public is made aware of and invited to the open house and any other input opportunities. As part of the planning work, we will partner with Redevelopment Resources, who will act as sub-contractor to us. Their role will primarily be around the topics of housing and economic development.

Our RFP submittal dated 10/13/23 and the below Schedule and Fee outline our proposed approach and schedule to the work as well as our fee per phase. Please reference the RFP submittal for further details regarding our team and qualifications as well as our methodology and further details about deliverables. The RFP response will act as an Appendix to this agreement with its conditions and forms binding to the agreement.



Schedule and Fee:

November	TASK 1: PROJECT KICKOFF	
	TASK 1.1: Hold kickoff meeting with Team (in-person)	
	TASK 1.2: Participate in tour with Team (in-person)	
	Travel (1 trip)	
	Task 1 Fee:	\$ 3,332
	% of Project Team Hours Allocated to Task 1:	11%
November-January	TASK 2: PLAN REVIEW, DATA COLLECTION	
	TASK 2.1: Review existing plans, policies	
	TASK 2.2: Quantitative data collection, analysis	
	Task 2 Fee:	\$ 7,270
	% of Project Team Hours Allocated to Task 2:	25%
February	TASK 3: PUBLIC ENGAGEMENT AND STAFF/ELECTEDS CORRESPONDENCE	
	TASK 3.1: Hold community open house/public hearing (In-Person)	
	TASK 3.2: Plan Progress (50%) Meeting with village staff (Virtual)	
	Travel (1 trip)	
	Task 3 Fee:	\$ 3,484
	% of Project Team Hours Allocated to Task 3:	12%
February-March	TASK 4: UPDATE COMP PLAN ELEMENTS + 80% DRAFT REVIEW	
	TASK 4.1: Plan Elements Update	
	TASK 4.2: Plan Recommendations	
	TASK 4.3: Plan Progress (80%) Meeting with village staff (Virtual)	
	Travel (1 trip)	
Task 4 Fee:	\$ 12,117	
	% of Project Team Hours Allocated to Task 4:	41%
March-April	TASK 5: PLAN PRESENTATION (95% DRAFT) + FINALIZATION	
	TASK 5.1: Present Plan Update to Village Board, Staff	
	TASK 5.2: Finalize Plan	
	Travel (1 trip)	
	Task 5 Fee:	\$ 3,332
	% of Project Team Hours Allocated to Task 5	11%
	TOTAL FEE	\$29,535



Billing Schedule and Payments;

1. **Schedule.** We are prepared to start our work within five (5) business days of notification and receipt of a signed Client Agreement.
2. **Billing.** Invoices shall be submitted monthly and shall reflect the status of the work at the time of the invoice.
3. **Payments.** Monthly payments are due on or within 30 days from the billing date.

General Conditions:

1. **Additional Services.** We recognize changes can or will occur throughout the duration of the project. You are welcome to request these services from us, though request for changes not included in the Scope of Service section of this agreement is considered an additional service. Should we encounter requests from you that we deem out of the Scope of Service, we will coordinate with you the best way to proceed either through halting that work or developing a separate agreement to conduct that work that is separate from the terms outlined within this document.
2. **Cancellation.** We hope to fulfill the project vision and provide you a quality experience. If, for any reason, it is determined by you or us that the relationship and performance is unsatisfactory, then this agreement may be ended. A written cancellation will be provided to us by you, along with payment for all expenses incurred and any work done toward the completion of the project at the date of cancellation letter.
3. **Marketing.** Drawings, maps, site plans, and photography developed before, during, and after project completion may be used for marketing purposes by us. We will share these assets upon request with you for your marketing use.

Acceptance:

Acceptance by the Client is strictly limited to this Agreement which when acknowledged by signing this Agreement is authorization to proceed. This proposal will expire 90 days from the contract date listed on page 1.

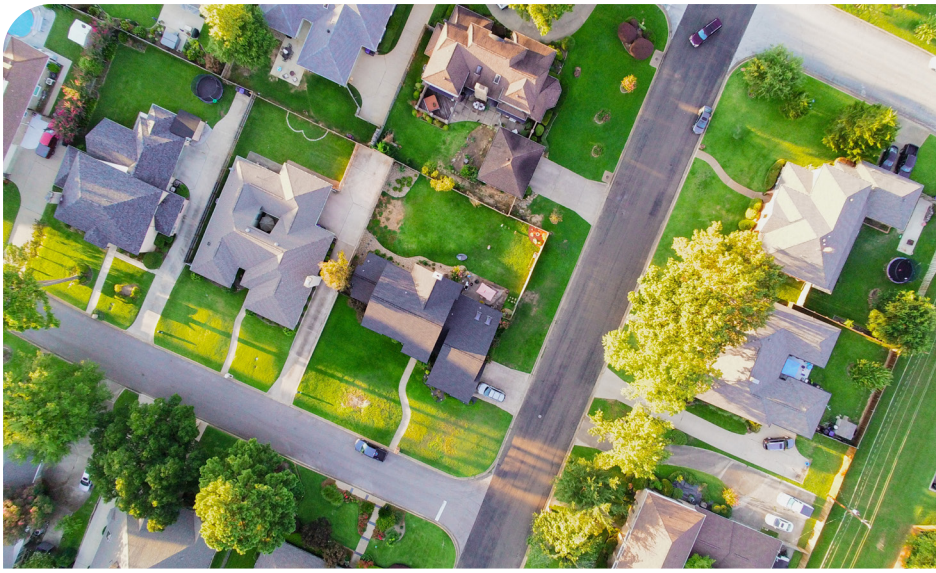


Ashley Sarver, Partner Senior Urban Planner

11-6-2023
Date

Client

Date



Team Proposal

studio **gwa**
PLAN DESIGN DEVELOP



REDEVELOPMENT
RESOURCES

Professional Planning Services
Update of Village Comprehensive Land Use Plan

Prepared for
VILLAGE OF POPLAR GROVE

Created by
STUDIO GWA



200 Prairie Street, Suite 201
Rockford, IL 61107
Phone: 815-963-1900



Ashley Saver, AICP
asarver@studiogwa.com
studiogwa.com



Proposal issued:
13 October 2023



Table of Contents

01	Cover Letter	03
02	Team Introductions	04
03	Executive Summary	10
04	Experience + References	12
05	Insurance Requirements	14
06	Rate Proposal, Additional Appendix Items	15

02



Actively designing **versatile, livable, and sustainable** places for people.

Studio GWA is a creative, visionary team that believes in engaging the community through design. We are well-versed in urban and architectural design, economic development, real estate development, planning, placemaking, and other services that have benefited communities throughout the Midwest.

We have earned a reputation for revitalizing existing spaces in a way that emphasizes their character and reinforces their unique context within a community. Some of the best places are those that played a core role in a community's development. We help people tell that story to bring it back to life for future generations, not only through the engagement process but also through design.

Since 1982, Studio GWA has contributed to focused community change by taking an on-the-ground approach. We continue to partner with individuals, organizations, and communities to develop a shared ownership and appreciation of history, one that creates a legacy for future generations.

OUR STRENGTHS



MASTER PLANNING



FINANCIAL FEASIBILITY



ARCHITECTURE

AT A GLANCE

A Certified
**Women's
Business Enterprise**
(WBE)



CONTACT INFORMATION

Ashley Sarver
Partner & Senior Urban Planner
asarver@studiogwa.com
P. 815-963-1900
www.studiogwa.com

LOCATIONS

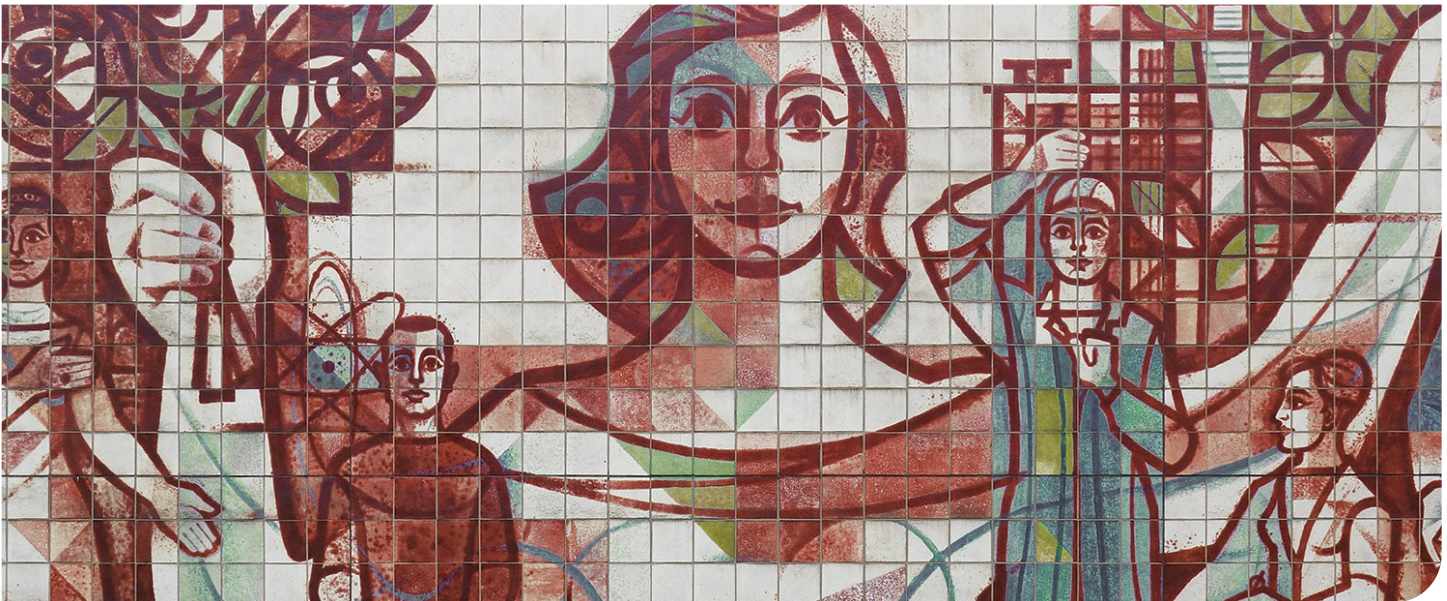
Rockford:
200 Prairie Street, Suite 201
Rockford, Illinois 61107

Monroe:
1107 16th Avenue
Monroe, Wisconsin 53566

COMPANY INFORMATION

Full Legal Name: Gary W. Anderson and Associates, Inc.
Form of company: C-Corp
FEIN: 363622221
Date Established: 1982
Number of FTEs: 14
Company Principals:

- Jennifer Spencer: President
- Gary Anderson: Vice President
- Aaron Holverson: Secretary
- Ashley Sarver: Treasurer



Planning, Analyzing, and Engaging to Maximize Community Impact

Established in 2009, Redevelopment Resources provides development and redevelopment solutions and research services to municipalities, businesses and organizations. Our experience was gained primarily from active successful careers working in economic and community development, planning, and marketing fields. The team transitioned into consulting in order to share our vast experience with others.

Because of the breadth of experience of our team members, we offer services in many categories:

- Economic & Community Development/Redevelopment / Workforce Development
- Real estate
- Retail / Business Support / Marketing
- Planning and Facilitation
- Research and Analysis

The firm was founded in Wausau through a partnership between Kristen Fish and Deborah Erslund. In 2015 the company moved to Madison, WI where it is located today. We have worked across the state of Wisconsin as well as Illinois, Iowa, Michigan, Nebraska, New York, North Dakota, Colorado, and Ontario.

Clients have engaged Redevelopment Resources over multiple projects and multiple years. One of the highest honors we receive is when a client implements each and every one of our recommendations and calls us back to develop the next set of strategies with them.

AT A GLANCE

CONTACT INFORMATION

Kristen Fish-Peterson, CEcD, EDFP
Principal and CEO
Kristen@redevelopment-resources.com
722 Traveler Lane
Madison, Wisconsin 53718
P. 715-581-1452
redevelopment-resources.com

BY THE NUMBERS

165+
Combined years of experience

75+
In-depth market studies for communities and private-sector businesses

50
Years of commercial real estate broker experience

1,400,000
Sq Ft of office and retail space leased and managed

675,000
Sq Ft of industrial space developed

700+
Units of housing developed and managed



Ashley Sarver, AICP Partner, Senior Urban Planner

Ashley is an urban planner with a background in municipal economic development. She has the ability to analyze market conditions and consider the overall context to develop a plan for new construction and adaptive re-use. With a passion for community and neighborhood development, she mixes her knowledge of development tools with community outreach to develop a pathway to achieving community goals.

Ashley enjoys working in small communities throughout Northern Illinois, and she is excited at the prospect of advancing the good work that is already happening in the Village.

As Project Manager, Ashley will be overseeing all phases of the project from existing conditions to implementation.



RELEVANT EXPERIENCE

Redevelopment Planning, Feasibility Studies

- Sterling Riverfront Redevelopment Planning • Sterling, IL
- Fordam Forward/Purpose Built Communities Planning • Rockford, IL
- Pro Forma financial analyses • Multiple communities

Regional, Master, and Corridor Plans

- Madison Street Corridor Planning and Financial Feasibility • Rockford, IL
- Economic Resiliency Planning and Corridor Study • Baraboo, WI
- Keith Creek Corridor Study • Rockford, IL
- Northwest Illinois Housing Study • Blackhawk Hills Regional Council

EDUCATION

University of Illinois, Urbana–Champaign
Bachelor of Arts in International Studies, 2010

University of Illinois, Chicago
Master of Urban Planning & Policy, 2013



Michael Smith, AICP Candidate Urban Planner

Michael is an urban planner whose work at Studio GWA includes master planning, corridor planning, transportation planning, and stakeholder engagement. With over ten years of experience in the nonprofit sector, he understands how critical stakeholders are in co-developing work products that are authentic and inclusive. Michael recognizes the interwoven relationship between each place and space and works with stakeholders to ensure that municipal plans are cohesive, balanced, values-driven, and consensus-based.

Michael will be assisting with all aspects of the plan, including document creation, plan/policy review, and more.



RELEVANT EXPERIENCE

Regional, Master, and Corridor Plans

- Sterling Riverfront Redevelopment Planning • Sterling, IL
- Economic Resiliency Planning and Corridor Study • Baraboo, WI
- Keith Creek Corridor Study • Rockford, IL
- Northwest Illinois Housing Study • Blackhawk Hills Regional Council

EDUCATION

University of Illinois, Chicago
Master of Urban Planning and Policy, 2018

Northern Illinois University
Certificate in Public Administration, 2017





Kristen Fish-Peterson, CEcD, EFPD Principal and CEO

Kristen has over 30 years of direct experience in redevelopment, market analysis, planning, implementation, grant writing, brokerage, business development, media, manufacturing, and marketing. In 2009, she and two colleagues started Redevelopment Resources, a community impact consulting firm which operates throughout the Midwest. She has managed all aspects of strategic planning processes, business development and adaptive re-use programs including business recruitment, retention, entrepreneurial programming, loan fund management, deal structuring, blight elimination, and policy/ program development.

Kristen will serve as Deputy Project Manager and focus primarily on the Housing and Economic Development Elements of the Plan.

RELEVANT EXPERIENCE

- Conducted dozens of retail/commercial market analyses for downtowns, business districts, municipalities and counties
- Developed strategy and carried out implementation activities for City of Watertown, Village of Rothschild, City of Merrill and Village of Pulaski
- Written and implemented several Tax Increment Financing plans
- Successful grant writing at local, state and federal level



EDUCATION

University of Wisconsin, Oshkosh
Master of Business Administration
University of North Dakota
Bachelor of Business Administration,
Marketing



Dayna Sarver, CEcD Chief Research Officer, Development Specialist

Dayna brings over five years of professional public sector experience in economic development to the Redevelopment Resources team. While obtaining her a master's degree in planning from the UW-Madison she was also a project assistant at UW-Extension. Together with Bill Ryan, Errin Welty and Joe Lawniczak, she authored An Analysis of Storefront Improvements: A Selection of Wisconsin Case Studies. Dayna desires to help others reach their full capacity and enjoys engaging with local and state stakeholders with a multi-disciplinary approach to the development of the community's natural, social and fixed assets.

Dayna will be assisting primarily on the Housing and Economic Development Elements of the Plan.

RELEVANT EXPERIENCE

Market Analysis

- Analyzed and assessed housing markets and affordability.
- Conducted trade area commercial market analysis of WI downtown communities.

Redevelopment Strategy and Implementation

- Assisted with the implementation of downtown redevelopment strategies and activities including design and administration of online surveys and organization of stakeholder engagement meetings.
- Assisted with the public engagement and master planning of a redevelopment project near downtown Verona.
- Implementation activities have included, securing appraisals and negotiating the sale of City owned property; hiring and overseeing environmental studies; and finding funding sources for redevelopment projects.



EDUCATION

University of Wisconsin, Madison
Master of Science, Urban and
Regional Planning
Central College, Pella IA
Bachelor of Arts, Economics

DISCLOSURES: ACQUISITIONS, DIVESTITURES, CONFLICTS OF INTEREST

Studio GWA does not have any pending acquisitions, divestitures, or conflicts of interest that could affect the execution of the contract.

04



ORGANIZATION	ADDRESS	CONTACT PHONE	CONTACT NAME	PROJECT DESCRIPTION
Blackhawk Hills Regional Council	309 1st Ave; Rock Falls, IL; 61071	815-625-3854	Daniel Payette, Executive Director	Northwest Illinois Housing Study: Market analysis and development opportunities for Ogle, Stephenson, Lee, and Jo Daviess Counties.
City of Sterling, IL	212 3rd Ave; Sterling, IL; 61081	815-632-6621	Scott Shumard, City Manager	Riverfront Reimagined: Master Plan for the redevelopment of two historic complex in downtown Sterling. Included pro forma feasibility, scenario planning, renderings, and community engagement.
City of Baraboo, WI	101 South Blvd; Baraboo, WI; 53913	608-355-2715, 608-963-1333 (cell)	Casey Bradley, former City Administrator (currently City Administrator, Sheboygan)	Resilient Baraboo: Economic resiliency planning, downtown redevelopment scenarios, and corridor study for key gateway into community.
Region 1 Planning Council	127 N. Wyman St, Suite 101; Rockford, IL; 61101	815-319-4180	Sydney Turner, Director of Regional Planning	Keith Creek Corridor Study: Transportation and Land Use Planning for a two-branch creek spanning two counties. Included plan review, data analysis, economic development research, greenway scenario planning, community engagement.



 Redevelopment Resources

ORGANIZATION	ADDRESS	CONTACT PHONE	CONTACT NAME	PROJECT DESCRIPTION
City of Two Rivers, WI	1717 E. Park St; Two Rivers, WI; 52421	920-793-5532	Greg Buckley	Comprehensive Economic Development Strategic Plan. Focused on using the best organizational structure for their need, recruiting new businesses and residents, attracting remote workers with children, and redevelopment strategies for several prominent blighted and underutilized buildings.
City of Baraboo, WI	101 South Blvd; Baraboo, WI; 53913	608-355-2715, 608-963-1333 (cell)	Casey Bradley, former City Administrator (currently City Administrator, Sheboygan)	Housing market study and needs analysis; Internal strategic planning for city; Economic resiliency planning (Resilient Baraboo)
Adams County, WI	636 S. Main St; Adams, WI; 53910	608-339-6945	Daric Smith	Comprehensive Economic Development Strategic Plan for the County. Created strategic initiatives to strengthen target industries and bolster challenged sectors of the economy.
City of Cuba City, WI	108 N. Main St; Cuba City, WI; 53807	815-281-2866	Bob Jones, former Economic Development Director	Comprehensive Plan Update: A 20-year plan update consisting of multiple elements, included both primary and secondary research and multiple opportunities for community input.
City of Appleton, WI	100 N. Appleton St; Appleton, WI; 54911	920-954-9112	Jennifer Stephany	Comprehensive Plan, Downtown Chapter, Market & Housing Analysis

05

Below is an overview of the Lines of Coverage maintained by Studio GWA.
 A Certificate of Insurance, with the Village named as Additional Insured, can be produced upon selection.



Studio GWA

12/27/2022 – 12/27/2023

Line of Coverage	Carrier	Policy Number	Limits	Deductible	Reporting Information
General Liability	Hartford	83SBWAU7ARU	\$1M Per Occurrence \$1M Personal/Adv Injury \$2M Aggr/Prod/Comp Ops \$5,000 Medical Payments	N/A	HARTFORD 24 HOUR CLAIMS HOTLINE: 1-800-327-3636 <i>Make sure to notify Holmes Murphy too!</i>
Auto Liability	Hartford	83UECAG0269	\$1M Liability \$5,000 Med Pay \$1M Under/Uninsured \$30/day Rental Reimbursement Towing Included	\$500 Comprehensive \$500 Collision \$50 Towing	
Umbrella	Hartford	83SBWAU7ARU	\$1M Per Occurrence \$1M Aggregate Limit	\$10,000 Retention	
Business Personal Property	Hartford	83SBWAU7ARU	Rockford, IL - \$150,000 Monroe, WI - \$5,000	\$500 Per Claim	
Contractor's Equipment	Hartford	83SBWAU7ARU	\$50,000 Limit	N/A	
Workers Compensation	Hartford	83WECAU7AV1	\$500K Each Accident \$500K Disease – Agg \$500K Disease – Each EE	N/A	
Employment Practices Liability	Hartford	83SBWAU7ARU	\$25,000 Per Claim \$25,000 Aggregate Limit	N/A	
Professional Liability	Hartford	83OH0488280	\$2M Per Occurrence \$2M Aggregate Limit	\$10,000 Per Claim \$20,000 Aggregate	
Drone/UAV	Global Areospace, Inc.	9036522	\$1M Liability Only	N/A	Contact Jake Winkler 309-678-5698 jwinkler@holmesmurphy.com 913-451-9660 uasclaims@global-aero.com



APPENDIX A

RATE PROPOSAL

Rate Proposal

This Rate Proposal is to be executed and returned with your proposal.

Note: The Provider shall propose a not to exceed price to complete the project as described in the Scope of Services. In no event will the Village pay more than the not to exceed price proposed by the Provider for the project as described in the Scope of Services.

I certify our proposal addresses all criteria required in the Request for Proposal and that I have read and understand the Scope of Services as presented in the Request for Proposal.

1. Work with the Village Board of Trustees to determine the contents of the Update to the Village’s Comprehensive Land Use Plan;
2. Review the existing Village Comprehensive Land Use Plan;
3. Conduct all meetings and tasks for the creation of an Update to the Village’s Land Use Plan;
4. Produce a master print of the Updated Comprehensive Land Use Plan;
5. Provide the means of electronically posting the Updated Comprehensive Land Use Plan on the Village’s website;
6. Provide a process for updating the Comprehensive Land Use Plan in the future.

The Provider will be able to coordinate, perform and complete all of the work described in the RFP. The Provider agrees to perform the work in a timely manner in accordance with the times and conditions set forth in the RFP.

Total Costs of Proposal (including phone, travel, meals, printing, etc. but excluding costs of job announcement publication costs): \$29,535.00

SIGNATURE AND TITLE OF OWNER OR AUTHORIZED PERSON:


Signature

13 October 2023
Date

Ashley Sarver, Partner, Senior Urban Planner, Studio GWA
Name and Title

APPENDIX B

CERTIFICATION AFFIDAVIT

Village of Poplar Grove, Illinois

Invitation to Submit Proposal

Bid Title: Update of Village's Comprehensive Land Use Plan

Bidder/Offer Affidavit

The undersigned certifies that they are an agent of the company shown and as such agent is authorized to submit this proposal on its behalf.

Federal Tax Id #	<u>36-36-2222-1</u>
Company	<u>Studio GWA</u>
Address	<u>200 Prairie Street, Suite 201</u>
City/State/Zip	<u>Rockford, Illinois, 61107</u>
Phone	<u>815-963-1900</u>
Fax	<u></u>
Email	<u>asarver@studiogwa.com</u>



Authorized Signature

13 October 2023

Date

Partner, Senior Urban Planner

Name/Title



APPENDIX C

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

Village of Poplar Grove, Illinois

Invitation to Bid

Bid Title: Executive Recruitment Consulting Services

Policy Statement: Equal Employment Opportunity

It is the policy of Studio GWA to provide equal employment opportunity to all persons regardless of race, color, religion, sex, age, handicap or national origin through a program of positive action affecting all employees. In this program, our company carries out the requirements of Federal Executive Orders 11246 and 11375, Civil Rights Act of 1964, Equal Employment Act of 1972 and all other applicable laws, and indicates its active support of the principle of equal opportunity in employment. Accordingly, we will take Affirmative Action to ensure that we will:

1. Recruit, hire and promote in all job classifications regardless of race, color, religion, sex or national origin.
2. Make promotional decisions that in accordance with principles of equal employment opportunity by imposing only valid requirements for promotional opportunities.
3. Incorporate our equal employment opportunity policy in all personnel actions such as compensation, benefits, transfers, layoffs, returns from layoffs, company sponsored training, education and tuition assistance.
4. Conduct social and recreation programs sponsored by our agency without regard to race, color, sex, or religion.
5. Bidder should contact the Village Clerk for specific information regarding the Village’s Equal Employment Policy.

At present, ___ % of our work force are minorities and ___ % of our work force are females, and we will attempt to utilize minorities and females through a positive, continuing program in all jobs for which we contract in the future. It is also our intent to make efforts to purchase supplies or equipment from small businesses located within the Village of Poplar Grove or Boone County.

The bidder certifies that he/she/it does not maintain or provide for his/her/its employees any segregated facilities at any of his/her/its establishments, and that he/she/it does not permit his/her/its employees to perform their services at any location, under his/her/its control, where segregated facilities are maintained. The bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this bid.

The bidder agrees that (except where he/she/it has obtained identical certification from proposed subcontractors/leased operators of equipment for specific time periods) he/she/it will obtain identical certification from proposed subcontractors/leased operators of equipment from the provisions of the Equal Opportunity clause, and that he/she/it will retain such certification in his/her/its files.

APPENDIX D

DRUG FREE WORKPLACE CERTIFICATION

DRUG FREE WORKPLACE CERTIFICATION

In compliance with State of Illinois Compiled Statutes, Chapter 30-580, the Provider certifies and agrees that it will provide a drug free workplace by:

Publishing a Statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the Provider’s workplace.
- B. Specifying the actions that will be taken against employees for violations of such prohibition.

C. Notifying the employee that, as a condition of employment on such Contract, the employee will:

- 1. Abide by the terms of the statement; and
- 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

D. Establishing a Drug Free Awareness Program to inform employees about:

- 1. The dangers of drug abuse in the workplace;
- 2. The Provider’s policy for maintaining a drug free workplace;
- 3. Available counseling, rehabilitation, or assistance programs; and
- 4. Penalties imposed for drug violations.

E. Providing a copy of the Statement required by subsection (a) to each employee engaged in the performance of the Contract and to post the Statement in a prominent place in the workplace.

F. Notifying the contracting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

G. Imposing a sanction on, or requiring the satisfactory participation in a Drug Abuse Assistance or Rehabilitation Program, by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.

H. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.

I. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

The undersigned affirms, under penalties of perjury, that he/she is authorized to execute this certification on behalf of the designated organization.

ASHLEY SARVER
(Printed name of Provider)

APPENDIX E

NON-COLLUSION CERTIFICATE

NON-COLLUSION CERTIFICATE

The Undersigned Bidder is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts.

Studio GWA

(Printed Name of Contractor)

200 Prairie Street

Address

Rockford

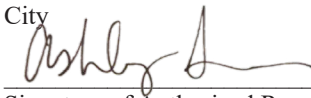
IL

61107

City

State

Zip Code



Signature of Authorized Representative

Partner, Senior Urban Planner

13 October 2023

Title

Date

APPENDIX E

NON-COLLUSION CERTIFICATE

NON-COLLUSION CERTIFICATE

The Undersigned Bidder is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts.

Studio GWA

(Printed Name of Contractor)

200 Prairie Street

Address

Rockford

IL

61107

City

State

Zip Code

Ashley A.

Signature of Authorized Representative

Partner, Senior Urban Planner

13 October 2023

Title

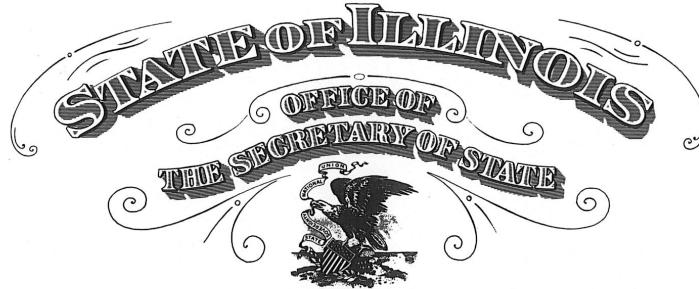
Date



COPY OF BUSINESS LICENSE



File Number 5533-251-7



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulis, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

GARY W. ANDERSON & ASSOCIATES, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON DECEMBER 15, 1988, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 14TH day of AUGUST A.D. 2023 .



Authentication #: 2322604536 verifiable until 08/14/2024
 Authenticate at: <https://www.ilsos.gov>

Alexi Giannoulis
 SECRETARY OF STATE



200 Prairie Street, Suite 201
Rockford, Illinois 61107
Phone: 815-963-1900
asarver@studiogwa.com
www.studiogwa.com