



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, October 11, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

Meeting called to order by President Sattler at 7:00pm

#### ROLL CALL

##### PRESENT

President Don Sattler  
Finance Chairman Eric Miller  
Admin Chairman Owen Costanza  
Trustee Dan Cheek  
Trustee Betsy Straw  
Trustee Kristi Richardson  
Attorney Dave Kurlinkus  
Clerk Karri Anderberg  
Carina Boyd  
Chris Dopkins  
David Howe

##### ABSENT

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Trustee Richardson.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve minutes from June 21, 2023, July 12, 2023, August 16, 2023, September 13, 2023, September 20, 2023 Board of Trustee Meeting and the September 13, 2023 Public Hearing

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

Motion to Divide Question to consider each set of minutes individually made by Finance Chairman Miller, Seconded by Trustee Cheek

Voting Yea: Admin Chairman Costanza, Finance Chairman Miller, Trustee Cheek, Trustee Richardson, Trustee Straw

On the question of the approval of the minutes of the Village Board of Trustees Meeting from June 21, 2023.

Motion to Amend Minutes from Village Board of Trustees Meeting from June 21, 2023 to delete "Swe" from before "Motion made by Trustee Goings" made by Trustee Richardson, Seconded by Finance Chairman Miller

Voting Yea: Trustee Cheek, Finance Chairman Miller, Admin Chairman Costanza, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes of the Village Board of Trustees Meeting from June 21, 2023 as amended,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes of the Village Board of Trustees Meeting from July 12, 2023,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes of the Village Board of Trustees Meeting from August 16, 2023,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes of the Village Board of Trustees Meeting from September 13, 2023,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes of the Village Board of Trustees Meeting from September 20, 2023,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

On the question of the approval of the minutes from the Public Hearing from September 13, 2023,

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

Motion to Reconsider Approval of the Minutes of the Village Board of Trustees from September 20, 2023 made by Finance Chairman Miller, Seconded by Trustee Straw

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

Motion to Postpone Approval of the Village Board of Trustees Meeting from September 20, 2023 to the October 18, 2023 Village Board of Trustees Meeting made by Finance Chairman, Seconded by Trustee Richardson

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

#### **NEW BUSINESS**

2. Discuss and possible action regarding a request to reduce the water and sewer connection fees for 120 Boeing Trail  
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.  
Kyle York - Relator from Dickerson and Nieman and listing agent for owner of 120 Boeing Trail. Would like to see a reduction in connection fees to what they once were of \$1500 instead of the \$5000  
Trustee Cheek feels if the Village reduces the connection for this property we will have to do it for the 2 properties that came and also asked for a reduction.  
Trustee Miller stated he is afraid if we grant this request the Village would have to amend its own ordinance.  
Discussion only no action was taken.
  
3. Discuss and possible action required regarding acceptance of quotes for video recording for Village Board meetings  
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller.  
Public Works Director David Howe explained that the quotes are still coming in and it is harder then originally thought.  
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.  
postpone until November 15, 2023  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

4. Discussion and action on **Ordinance 2023-17** An Ordinance if the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a lease agreement with Kelly A. Kolec D/B/A Majestic Cuts Dog Grooming for a portion the real property located at 100 S. State Street, Poplar Grove

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

#### **GOOD OF THE VILLAGE**

Board of Trustee Meeting October 18,2023 - 7:00 pm

Planning and Zoning Meeting October 25, 2023 - 6:00 pm

**Trick or Treating Hours October 31, 2023 4pm-7pm**

Board of Trustee Meeting November 8, 2023 - 7:00 pm

Board of Trustee Meeting November 15, 2023 - 7:00pm

#### **ADJOURNMENT (Voice Vote)**

KJA 10/09/2023

Motion made by Trustee Cheek, Seconded by Trustee Richardson.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson

Meeting adjourned at 7:36 pm