RESOLUTION NO. 20-35

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TEMPORARILY AMENDING THE VILLAGE OF POPLAR GROVE EMPLOYEE HANDBOOK TO INCLUDE A FAMILIES FIRST CORONAVIRUS RESPONSE ACT POLICY

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has an Employee Handbook; and

WHEREAS, currently, the Village does not have a written policy governing the administration of the Families First Coronavirus Response Act ("FFCRA") in the Employee Handbook; and

WHEREAS, in response to the ongoing COVID-19 Pandemic, the Village recognizes the need to include a policy in the Employee Handbook which sets forth the process, procedure, and rules which shall govern the Village's administration of said requests to take leave under the FFCRA; and

WHEREAS, the Village wishes to adopt said FFCRA policy to be effective from April 1, 2020 through December 31, 2020, unless otherwise extended by Federal Law; and

WHEREAS, the Village wishes to amend its Employee Handbook to include the FFCRA Policy attached hereto as Exhibit A; and

WHEREAS, the Village finds that such temporary amendments are in the best interest of the Village and its citizens.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village Board hereby accepts and retroactively approves the Village of Poplar Grove's temporary amendment to the Employee Handbook to include a FFCRA Policy as of April 1, 2020, such amendment is attached hereto as Exhibit A.

3. The Village President is hereby authorized to execute this said resolution and any other documents necessary to effectuate the same.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT

EXHIBIT A: FAMILIES FIRST CORONAVIRUS RESPONSE ACT POLICY