**RESOLUTION NUMBER: 21-11**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE TRADE-IN OF CERTAIN VILLAGE PROPERTY TO PURCHASE A HIGH-VOLUME COPIER WITH ROCKFORD BUSINESS SYSTEMS, INC.**

**WHEREAS**, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to trade-in a Village-owned Toshiba eStudio 3530c copier and to use the proceeds to purchase an eStudio 4505c high-volume copier; and

**WHEREAS**, pursuant to the property trade-in requirements set forth in 65 ILCS 5/11-76-4 and, the Non-Emergency Purchase requirements set forth in Section 1-10-3 of the Village of Poplar Grove Code of Ordinances ("Village Code"), the Village solicited and received three (3) bids for the purchase of a new high-volume copier; and

**WHEREAS**, Rockford Business Systems, Inc. ("RBS") is a company that sells high-volume copiers; and

**WHEREAS**, RBS submitted the lowest bid for the purchase of a high-volume copier; and

**WHEREAS**, the Village desires to trade-in a Toshiba eStudio 3530c copier to RBS and use the proceeds to assist in the purchase of an eStudio 4505c high-volume copier from RBS; and

**WHEREAS**, RBS has submitted a bid of the value for the trade-in of a Toshiba eStudio 3530c copier and the purchase of an eStudio 4505c high-volume copier, attached hereto as Exhibit A and incorporated herein ("Bid"); and

**WHEREAS**, the Village desires to authorize payment for the Bid in the amount of Six Thousand Six Hundred and Thirty-Three Dollars ($6,633.00); and

**WHEREAS**, the Village has determined it is in the best interest of the Village and its citizens to accept the Bid from RBS.

**NOW THEREFORE**, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Bid with RBS in the amount of $6,633.00 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

# EXHIBIT A: BID