



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, January 17, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00 pm by President Sattler

ROLL CALL

PRESENT

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw via Phone

Trustee Kristin Richardson

Attorney Roxanne Sosnowski

Clerk Karri Anderberg

Treasurer Carina Boyd

Engineer Chris Dopkins

Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from November 15, 2023 and December 15, 2023.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No Public Comment

DEPARTMENT REPORTS

2. Attorney Report, Sosnowski Szeto
Attorney Sosnowski gave an update on 201 S State Demo case and the Public Access Council unbinding ruling on President Sattler Facebook Live Videos.
3. Engineer Report, McMahon
no questions for Engineer Dopkins
4. Public Works, David Howe
PW Director Hoiwe gave an update on snow plowing and how the Village is handling Cul Da Sacs this winter.
5. Treasurer Report, Carina Boyd
no questions for Treasurer Boyd
6. Wastewater, TEST
No questions for test

UNFINISHED BUSINESS

7. Motion to discuss/approve **Resolution 2024-01** A Resolution of the Village of Poplar Grove, Illinois, approving amended building permit fee schedule.
Motion made by Admin Chairman Costanza, Seconded by Trustee Goings.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.
Motion made by Trustee Goings, Seconded by Trustee Cheek to combine coop/hen into one fee.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
8. Motion to discuss/approve Bruce Moore as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Motion made by Admin Chairman Costanza, Seconded by Trustee Goings to postpone until February 21, 2024.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

NEW BUSINESS

9. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to January 31, 2024, in the amount of \$303,242.32 in AP checks, \$18,629.30 in insurance expense checks, and \$4,253.14 EFTS for a total of \$326,124.76.
Motion made by Trustee Richardson, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
10. Motion to discuss 2024 Pavement Maintenance Program
Motion made by Trustee Richardson, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
Engineer Dopkins went over the planned 2024 projects
11. Motion to discuss **Ordinance 2023-20** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow hens in residential areas.
12. Motion to discuss and possible approve a water and sewer credit to property 303 S. State Street.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Homeowners Jordan Egan and June Adamson explained that they had discolored water and left the water running for an extended period of time to try and flush the pipes. They asked for sewer credit because of this.
No action was taken on the item.
13. Motion to discuss/approve a Class E liquor license to Poplar Grove Wings and Wheels museum for their event on February 10, 2024.
Motion made by Trustee Richardson, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.
14. Motion to discuss/approve The Village of Poplar Grove to authorize the Village President to sign the Schwab Charitable Grant document for the tennis court maintenance.
Motion made by Trustee Richardson, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.
15. Motion to discuss/approve **Ordinance 2024-01** An Ordinance of the Village of Poplar Grove, Illinois authorizing the Village to execute a promissory note evidencing a general

obligation of the Village in an amount not to exceed \$500,000.00 for the purposes of financing the construction of a new Public Works building and appurtenances thereto. Motion made by Trustee Cheek Seconded by Trustee Richardson.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

16. Motion to discuss/approve **Ordinance 2024-02** An Ordinance of the Village of Poplar Grove, Illinois amending Title II - Business and License Regulations, adding a new chapter 14 entitled Regulations for Unscheduled Bus Stops in the Village of Poplar Grove.

17. Motion to discuss/approve increase to annual salary of Village Treasurer. Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Village Board discussed the Treasurer's Salary

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

18. Motion to discuss **Ordinance 2024-03** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1 – Administration, Chapter 6 – Village Officers and Employees, Article A. Village Clerk, Section 1-6A-2.1, of the Village’s Code of Ordinances.

Motion made by Admin Chairman Costanza, Seconded by Trustee Goings.

Trustee Costanza feels the clerk's office should be made full-time May 1, 2025 and would like the Village Board to start to discuss it.

Discuss only

GOOD OF THE VILLAGE

19. Planning & Zoning Meeting January 24th, 2024 – 6:00 pm
Board of Trustee Meeting February 14th, 2024 - 7:00 pm
Board of Trustee Meeting February 21st, 2024 - 7:00 pm

EXECUTIVE SESSION

20. Motion to go into executive session for the purposes of 5 IL CS 2 (C) (21) review executive session minutes.

The Village Board of Trustees did not go into executive session.

ADJOURNMENT (Voice Vote)

KJ 01/15/2024

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

The meeting adjourned at 8:33 pm