



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, August 26, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting called to order by President Kristi Richardson at 7:00pm

ROLL CALL

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings at 7:08 pm

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Laura Goding

Treasurer Katalina Kruckenberg

Public Works David Howe

Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, seconded by Trustee Vance. Motion passed via vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Village of Trustees meeting minutes from August 12, 2026

Motion made by Admin Chairman Costanza, Seconded by Trustee Vance. The motion passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Collector, Miller
No questions
3. Public Works, Howe
Updated on vets park and old village hall
4. Treasurer, Kruckenberg
No questions
5. Wastewater, Test
No questions
6. Engineer, McMahon
Provided information on 2026 MFT timeline

UNFINISHED BUSINESS

7. Motion to discuss/approve **Resolution 2026-35**, a resolution of the Village of Poplar Grove, Illinois, approving a proposal from Dach Contractors to supply and install fencing at the Whiting and Beaver Lift Stations for a total of \$20,290.00.

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

8. Motion to discuss changes to the donation ordinance.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Discussion only.
9. Motion to discuss the formation of a Parks Advisory Committee.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Discussion only.

NEW BUSINESS

10. Motion to discuss/approve check disbursement for payments scheduled to be paid on August 27, 2026, in the amount of \$48,870.78 in AP checks, \$31,259.87 in EFTs, and estimated payroll of \$25,625.48, for a total of \$105,756.13.
Motion made by Trustee Vance, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
11. Motion to discuss/approve **Resolution 2026-44**, a resolution of the Village of Poplar Grove retaining Troy Lee Excavating, Inc. to install a new inlet and storm sewer within the Village Hall parking lot.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve **Ordinance 2026-20**, an ordinance amending Section 6-2-4-3, "Delinquent Payments; NSF Checks; Liens," of the Code of Ordinances for the Village of Poplar Grove regarding fees chargeable when a lien is recorded against a parcel for nonpayment of utility bills.
Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
13. Motion to discuss possible changes to the organizational chart.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
Discussion only.
14. Motion to discuss/approve Fall Quarterly Newsletter.
Motion made by Trustee Vance, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

GOOD OF THE VILLAGE

Candidates for Trustee can begin circulation on August 25, 2026. Please see the State Board of Elections website for nomination paperwork.

Village Hall Closed for Labor Day - September 7, 2026

Planning and Zoning- September 8, 2026

Board of Trustees Meeting - September 9, 2026

Board of Trustees Meeting - September 23, 2026

EXECUTIVE SESSION

15. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (11) Pending Litigation - when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Motion made by Trustee Hubbard, Seconded by Trustee Vance.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Went into executive session at 8:12 pm

Motion made by Trustee Vance, Seconded by Trustee Allgood.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Came back into open session at 8:22 pm

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Laura Goding

ADJOURNMENT (Voice Vote)

KJM 08/21/2026

Motion made by Trustee Cheek, Seconded by Finance Chairman Goings. Motion passed via voice vote.