



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, December 18, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

The meeting called to order at 7:17pm by President Don Sattler

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Owen Costanza
Finance Chairman Jeff Goings
Trustee Dan Cheek
Trustee Austin Davies
Trustee Bruce Moore
Trustee Betsy Straw
Clerk Karri Miller
Attorney Keri-Lyn Krafthefer
Public Works Director Howe
Engineer David Howe
Waste Water Director Ion Steer

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Motion approved by Voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Discuss/approve November 20, 2024 Board of Trustee Meeting Minutes

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion was withdrawn

Motion made by Trustee Davies, Seconded by Trustee Cheek amend the meeting minutes item 6 Ordinance 2024-16 to include Trustee Davies Motion. Motion passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

none

DEPARTMENT REPORTS

2. Treasurer report, Carina Boyd
No questions
3. Public Works, David Howe
Gave an update on the Tree removal from the North Boone 3 property.
4. Wastewater, Ion Steer
Gave an update on the Scada system.
5. Engineer, Chris Dopkins
No questions

NEW BUSINESS

6. Discuss/approve check disbursement for payments scheduled to be paid prior to December 31, 2024, in the amount of \$178,269.74.17 in AP checks, \$16,431.57 in insurance expense checks, \$27,915.42 EFTS, and Payroll with estimates included \$51,159.22 for a grand total of \$274,075.95.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings to approve check disbursement for payments scheduled to be paid prior to December 31, 2024, in the amount of \$178,569.74.in AP checks, \$16,431.57 in insurance expense checks, \$27,915.42 EFTS, and Payroll with estimates included \$51,159.22 for a grand total of \$274,075.95..
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
7. Discuss/approve CodeRed training
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
Trustee Cheek stated that training will be between department heads and himself via Zoom.

8. Discuss/approve **Resolution 2024-21** a resolution of the Village of Poplar Grove resolving to retain Northern Illinois Service Company, Inc. for hydrant replacement at Bullard Street.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore
Voting Abstaining: Trustee Straw
Engineer Dopkins went over the need for the replacement of the hydrant replacement. Dopkins stated that the cost of the replacement and fixing the hydrant is \$34,450.00 requiring a supermajority.
9. Discuss/approve **Ordinance 2024-25** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2012B, of the Village of Poplar Grove, Boone County, Illinois.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
10. Discuss/approve **Ordinance 2024-26** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2015, of the Village of Poplar Grove, Boone County, Illinois.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
11. Discuss/approve **Ordinance 2024-27** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2015B, of the Village of Poplar Grove, Boone County, Illinois.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
12. Discuss/approve **Ordinance 2024-28** an ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a lease agreement with Kelly A. Kolec D/B/A Majestic Cuts Dog Grooming for a portion of the real property located at 100 S. State Street, Poplar Grove
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
Trustee Cheek asked if we needed to raise the rent.
Trustee Costanza stated that its a small space and she has been taken care of the place and paying the taxes.

GOOD OF THE VILLAGE

Village Hall Closed for Christmas - December 24-25, 2024

Village Hall Closed for New Years- December 31, 2024-January 1, 2025

Board of Trustee Meeting - January 8, 2025 -7:00 pm

Board of Trustee Meeting - January 15, 2025 - 7:00 pm

Motion made by Trustee Davies, Seconded by Trustee Straw to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body. Motion passed by voice vote.

Went into executive session at 8:09 pm

Came out of executive session at 8:27 pm

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies to come back into open session.

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Trustee Betsy Straw

Clerk Karri Miller

Attorney Keri-Lyn Krafthefer

ADJOURNMENT (Voice Vote)

Motion made by Trustee Cheek, Seconded by Trustee Moore. Motion passed by voice vote.

The meeting adjourned at 8:27 pm