

**RESOLUTION NUMBER: 2025-16**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS RESOLVING  
TO ACCEPT A QUOTE FROM ANDREWS TECHNOLOGY HMS, INC., TO  
IMPLEMENT AND MAINTAIN A WEB-BASED TIME AND ATTENDANCE SYSTEM**

**WHEREAS**, the Village of Poplar Grove (“Village”) has received a quote from Andrews Technology HMS, Inc., (“Andrews Technology”) for a web-based time and attendance system; and

**WHEREAS**, Andrews Technology is a business incorporated in the state of New York; and

**WHEREAS**, the Village wishes to accept the quote from Andrews Technology which is attached to this Resolution as Exhibit A; and

**WHEREAS**, the price of the quote from Andrews Technology includes a one-time fee of \$3,090.00 to initiate services and then \$2,400.00 annually for vendor hosting and \$985.00 annual maintenance to host the time and attendance system; and

**WHEREAS**, this purchase will cost \$6,475.00 for the initial year of the services and then \$2,400.00 and \$985.00 annual maintenance each year thereafter for four (4) years; and

**WHEREAS**, the Village has determined that it is in the best interest of its citizens to accept the quote from Andrews Technology for the web-based time and attendance system.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby accepts the quote from Andrews Technology HMS, Inc., for the management of a web-based time and attendance system.
3. The Village President and Village Clerk are hereby authorized to execute and attest to any document necessary to effectuate the intent set forth in this resolution with Andrews Technology HMS, Inc.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_

\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2025

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A: ANDREWS TECHNOLOGY HMS, INC**