



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, July 23, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting called to order at 7:00 pm by President Richardson

ROLL CALL

PRESENT

President Kristi Richardson
Admin Chairman Owen Costanza
Trustee David Allgood
Trustee Dan Cheek
Trustee Sinae Hubbard
Trustee Mark Vance
Clerk Karri Miller
Attorney David Kurlinkus
Engineer Chris Dopkins

ABSENT

Finance Chairman Jeff Goings

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood to move items 8,9, 10, 21, 22 up before item 6. Motion approved via voice vote.

Motion made by Trustee Hubbard, Seconded by Trustee Cheek. Motion approved via voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the June 25, 2025, Board of Trustees meeting
Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Abstaining: Trustee Allgood
2. Motion to approve minutes from the June 25, 2025 Special Board Meeting
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Abstaining: Trustee Allgood

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

none

DEPARTMENT REPORTS

3. Engineering, McMahon
no questions
4. Wastewater, Test
no questions
5. Public Works, Howe
no questions

UNFINISHED BUSINESS

6. Motion to discuss the possible moving of the Elected officials training meeting
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Elected Officials' Training moved to August 21, 2025 at 6:00p p.m.
7. Motion to discuss/approve Ordinance 2025-15 an ordinance of the Village of Poplar Grove, Illinois, amending Title 2, Chapter 3, Section 2-3-6 of the Village's code of ordinances regarding peddlers, Hawkers, and solicitors
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

NEW BUSINESS

8. Motion to discuss/approve **Ordinance 2025-17**, an ordinance annexing certain territory commonly known as a portion of PIN 05-01-200-017 located in unincorporated Boone County, Illinois, to the Village of Poplar Grove, Illinois
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
9. Motion to discuss/approve **Ordinance 2025-18**, an ordinance of the Village of Poplar Grove, Illinois, granting an amendment to special use permit 18-03 to expand the boundary of the planned community development and to allow for the development of fifty (50) residential hangar homes at the Poplar Grove Airport (11619 Illinois Route 76)
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
10. Motion to discuss/approve **Ordinance 2025-19** an ordinance rezoning certain property from GB (General Business) and AG-1 (Agricultural) to R-2 (Medium-Density Residential) in the Village of Poplar Grove, Boone County, Illinois
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
11. Motion to discuss/approve **Ordinance 2025-20**, an ordinance of the village of Poplar Grove, Illinois, amending certain building code requirements as applicable to property zoned R-2 within the existing planned community development established by ordinance 18-03, as amended
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve Class A liquor license for Boones Bar
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
13. Motion to discuss/approve two (2) Class E event licenses for Boones Bar & Slots
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

14. Motion to discuss/approve Class E event license for North Boone 3 Fireman's association
Motion made by Trustee Allgood, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
15. Motion to Discuss/approve check disbursement for payments scheduled to be paid before July 31st, 2025 in the amount of \$43,792.71 in AP checks, and estimated payroll of \$16,465.00 Payroll for a total of \$60,258.19
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
16. Motion to Discuss Title 6 Chapter 2 Combined Waterworks and Sewerage System
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza to table until August 13, 2025.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
17. Motion to approve the Release and Waiver of Lien for 468 Stone Hollow
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
18. Motion to discuss changing Class BB requirements
Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
discussion only
19. Motion to discuss children at play signs
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Discussion only
20. Motion to discuss 100 S State Street
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Discussion only
21. Motion to discuss/approve **Resolution 2025-15**, a resolution for improvement under the Illinois Highway Code section number 25-00000-00-GM
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
22. Motion to discuss/approve **Resolution 2025-16**, a resolution of the Village of Poplar Grove to authorize public bid letting for the 2025 Pavement Maintenance Program

Motion made by Trustee Allgood, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

GOOD OF THE VILLAGE

Planning and Zoning Meeting - August 12, 2025 - 6:00 pm

Board of Trustees Meeting - August 13, 2025 - 7:00 pm

Elected Official Training - August 14, 2025- 6:00 pm

Board of Trustees Meeting - August 27, 2025 - 7:00 pm

EXECUTIVE SESSION

23. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Went into executive session at 7:54 pm

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood to come out of executive session.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

Came out of executive session at 8:14 pm

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney David Kurlinkus

ABSENT

Finance Chairman Jeff Goings

ADJOURNMENT (Voice Vote)

KJM 07/17/2025

Motion made by Trustee Allgood, Seconded by Trustee Vance. Motion passed via voice vote.

The meeting adjourned at 8:15 pm